

Minutes

Milbank School District Board Proceedings

November 12, 2013

President Schwandt called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Tim Lease, Rhonda Zinter, Dan Snaza, Deb Hemmer, Mary Lou Bullert, Sean Pinkert, Clare Van Dover, Riley Folk, Savannah Mork, Korinne Roggenbuck, Jamie DeVaal, Kasey Schmidt, Steve Hilbrands, Jeff Kurtz, Holly Hilbrands, Clee Brakke, Paula Brakke, Kiera Leddy and Madeline Nowacki.

Motion by Biersbach and seconded by Bien to approve the agenda. Motion carried. 4-0

No one addressed the Board during the Community Input Session.

The School Spotlight this month featured the FFA program. Mr. Janisch and several of the FFA members who had competed at the National Convention attended the meeting. Mr. Janisch recapped the events of the convention.

The Milbank Education Association chose Hardees and KMSD Radio as this year's recipients of the True Friends of Education Award. Clee Brakke presented the awards.

Discussion Items were: Legislative Agenda, State Supt. Meeting, and Consider Policy Book Section K, Part 2 (School-Community Relations) (1st Reading).

Motion by Stengel and seconded by Biersbach to approve the consent agenda. Motion carried. 4-0

Items included were:

- Approve minutes of the October Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 10-1-13, \$1,625,126.51. Revenues: Taxes, \$179,396.15; Interest, \$257.30; Admissions, \$3,261.00; Misc, \$3,356.77; County Apportionment, \$9,980.86; State Aid, \$155,782.00; Federal Sources, \$13,286.00. Expenditures: Salaries-Instructional, \$190,325.23; Salaries-Support Services, \$75,993.63; Salaries-Co-curricular, \$18,301.38; Benefits-Instructional, \$49,328.82; Benefits-Support Services, \$22,834.63; Benefits-Co-curricular, \$2,656.97; Purchased Services, \$48,084.35; Supplies, \$34,718.45; Other, \$250.00. Balance 10-31-13, \$1,547,953.13.

Capital Outlay Fund: Balance 10-1-13, \$263,235.56. Revenues: Taxes, \$69,652.34; Interest, \$41.62; Misc, \$500.00. Expenditures: Purchased Services, \$70,770.98; Supplies, \$118,957.05; Capital Acquisitions, \$224.48. Balance 10-31-13, \$143,477.01

Bond Redemption Fund: Balance 10-1-13, \$133,333.34. Balance 10-31-13, \$133,333.34.

Special Education Fund: Balance 10-1-13, \$149,381.40. Revenues: Taxes, \$32,504.27; Interest, \$23.46; Medicaid Direct Services, \$1,947.20; Misc Income, \$1,168.50; State Aid, \$16,657.00; IDEA Flowthrough, \$23,341.00; Early Childhood, \$269.00. Expenditures: Salaries-Instructional, \$54,001.68; Salaries-Support Services, \$17,023.52; Benefits-Instructional, \$14,238.56; Benefits-Support Services, \$5,086.23; Purchased Services, \$14,861.43; Supplies, \$2,470.30. Balance 10-31-13, \$117,610.11.

Pension Fund: Balance 10-1-13, \$356,133.14. Revenues: Taxes, \$6,965.21; Interest, \$56.00. Expenditures: Salaries-Instructional, \$886.30; Benefits-Instructional, \$66.62. Balance 10-31-13, \$362,201.43.

Lunch Fund: Balance 10-1-13, \$117,749.69. Revenues: Student Meals, \$20,214.53; Adult Meals, \$1,928.05; Ala Carte Sales, \$2,174.26; Misc, \$1,654.48; Federal Sources, \$27,284.93. Expenditures: Salaries-Support Services, \$15,265.42; Benefits-Support Services, \$5,391.50; Purchased Services, \$1,099.90; Supplies, \$32,111.77. Balance 10-31-13, \$117,137.34.

Enterprise Fund: Balance 10-1-13, \$21,074.43. Revenues: OST Fees, \$4,137.12. Expenditures: Salaries-OST, \$3,004.17; Benefits-OST, \$353.42; Purchased Services, \$44.11; Supplies, \$280.36. Balance 10-31-13, \$21,529.49.

- Approve bills presented for payment.

Bills Presented for Payment: ASBSD, Workers Comp, \$2,936.00; Berens Grocery, Supplies, \$184.17; Big Stone Therapies, Professional Services, \$16,290.90; Brewster Building Center, Supplies, \$46.79; MaryLou Bullert, Supplies, \$46.61; Cash-Wa Distributing, Food, \$1,881.69; Century Business Leasing, Copier Payment, \$500.45; Century Business Products, Supplies, \$244.45; Chase Card Services, Postage/Supplies/Staff Travel, \$11,918.15; City of Milbank, Water/Sewer, \$2,277.66; Meredith Clark, Background Check, \$70.00; Curriculum Associates, Supplies, \$390.88; Days Inn Airport, Athletic Lodging, \$702.00; Dean Foods, Milk, \$5,151.73; Deanne Dockter, Background Check, \$70.00; Earthgrains Baking Co, Bread, \$942.10; Edmentum, Software, \$938.00; Sandra Fonder, Professional Services, \$150.00; Food-N-Fuel, Travel Expenses, \$1,737.88, Food Services of America, Food, \$22,875.75; Gale Group, Library Media, \$395.05; General Binding, Supplies, \$99.53; Grant County Review, Minutes Publication, \$209.70; Grant Roberts Ambulance Service, Professional Services, \$360.00; Hartmans Family Foods, Supplies, \$239.60; Hauff Mid-America Sports, Supplies, \$3,646.40; Hillyard Inc, Supplies, \$1,157.08; Infobase Publishing, Software, \$981.30; Insight Investments, Computer Equipment, \$1,500.00; ITC, Phone Service, \$858.25; Jostens, Supplies, \$4,401.45; Susan Karels, Supplies, \$153.00; Mary Kinder, Supplies, \$67.71; Lifetouch NSS, Koch Yearbook, \$1,443.94; Mastercard Corp, Supplies/Travel, \$844.60; McGraw Hill, Textbook, \$72.07; Mid-America Research Chemical Corp, Supplies, \$806.07; Midland Publishing & Printing, Supplies, \$117.62; Milbank Community Transit, Bus, \$875.00; Milbank Glass & More, Repairs, \$118.37; Milbank Independence Training, Lunchroom Workers, \$135.00; Milbank Lumber, Supplies, \$127.38; Milbank School District, Supplies, \$90.00; Milbank School Lunch, Student Workers, \$90.00; Steve Misener, Repairs, \$65.00; Nasco, Supplies, \$15.96; Nelson Electric, Repairs, \$1,668.33; New Beginnings, Supplies, \$375.00; NorthWestern Energy, Natural Gas, \$429.08; OtterTail Power, Lights/Power, \$13,589.87; Nancy Pauli, Supplies, \$451.81; Nancy Paulson, Staff Travel, \$20.00; Parent, Mileage, \$71.04; Penworthy Company, Books, \$158.32; Plunkett's Best Control, Repairs, \$178.86; Praxair Distribution, Supplies, \$500.75; Prestwick House, Supplies, \$17.59; Pro-Ed, Textbooks, \$1,859.00; Deb Rausch, Professional Services, \$210.00; Rhode Island Novelty, Supplies, \$138.30; Rivars, Supplies, \$278.20; Sarlettes Music, Repairs, \$973.00; Josh Schmeichel, Staff Training, \$80.00; Scholastic, Books, \$604.08; School Counselor Resources, Supplies, \$145.49; School Specialty, Supplies, \$591.11; SD Dept of Public Safety, Scale Calibration, \$84.00; SD DOE Food Distribution, Food, \$618.46; Seehafer Hardware Hank, Supplies/Repairs, \$347.86; Social Studies School Service, Supplies, \$1,236.59; Star Laundry & Dry Cleaners, Supplies, \$455.44; Stein Sign Display, Non Consumable Supplies, \$1,590.53; TSA Consulting, Professional Services, \$50.00; Tyler Computer & Print Design, Supplies, \$56.50; Verizon, Cell Phones, \$474.79; Watertown Iron & Metal, Supplies, \$180.00; West Sioux Ceramics, Supplies, \$300.71; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Supplies, \$1,446.79.

- Declare Volunteers Covered at \$0 Under Worker's Compensation

Motion carried. 4-0

- Motion by Biersbach and seconded by Stengel to approve the 2014-15 School Calendar. Motion carried. 4-0

A second reading of Policy Book Section K Part 1 (School-Community Relations) was held.

Motion by Bien and seconded by Stengel to approve Policy Book Section K Part 1 as presented. Motion carried. 4-0

Motion by Stengel and seconded by Biersbach to approve the hiring of Brenna Fredrichsen as a part-time 4th grade teacher at a salary of \$ 11,711. Motion carried. 4-0

Motion by Bien and seconded by Biersbach to approve out of state travel to Minneapolis, MN, for a High School Art field trip. Motion carried. 4-0

Motion by Stengel and seconded by Bien to accept the resignation of Jodi Baumgart as of November 1, 2013. Motion carried. 4-0

Motion by Biersbach and seconded by Bien to approve open enrollment applications for two students from the Wilmot School District. Both are current students of the Milbank School District. Motion carried. 4-0

Reports were given by Elementary Principal Tim Lease, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Track Timing Piece made possible by gifts from Big Stone Therapies and Wells Fargo Bank.
2. Approval of the BBB Co-op with Grant-Deuel
3. Technology Parent Survey
4. Common Core
5. POD Exercise

Motion by Biersbach and seconded by Bien to adjourn at 7:17 PM.

The next regular meeting of the Milbank School Board will be December 11, 2013, at 5:30 PM.

Chairman

Business Manager