

## Minutes

### Milbank School District Board Proceedings

December 12, 2016

President Schwandt called the meeting to order at 6:34 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Stengel, and Schwandt. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Ginny Tostenson, Dan Snaza, Keri Schliesman, Amy Brandriet, and Kris Evje.

Motion by Thue and Bien to approve the agenda as presented. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

Discussion items: Review Financial Status of General Fund, State Budget Address/Legislative Session, Camp Bulldog, and Pole Vault.

Motion by Upton and seconded by Stengel to approve the consent agenda. Motion carried. 5-0  
Items included were:

- Approve minutes of November regular School Board Meeting.
- Approval of Bills presented for payment.

**Bills Presented for Payment:** AmericInn Motel-Sioux Falls, Lodging, \$224.70; Berens Grocery, Supplies, \$181.62; Big Stone Therapies, Therapy Services, \$9,247.55; Amy Brandriet, Supplies, \$15.87; Brewster Building Center, Supplies, \$86.94; Camfel Productions, School Assembly, \$990.00; Cash-Wa Distributing, Food, \$4,816.61; Cedar Shore Resort, Lodging, \$101.95; Cenex Fleetcard, Fuel, \$9.55; Century Business Products, Copier Payment, \$1,168.02; Chase Card, Supplies/Travel, \$1,761.03; City of Milbank, Water/Sewer, \$1,770.50; Cole Papers, Supplies, \$190.70; Comes Investments, Parent Meeting, \$190.00; Culinex, Supplies, \$207.05; Dakota Plumbing & Heating, Repairs, \$204.08; Dean Foods, Milk, \$2,261.23; DeFea Transportation, Busing, \$39,383.71; Design Electronics, Supplies, \$74.49; Don Johnston, Software Subscription, \$1,060.00; Earthgrains Baking Co, Bread, \$950.80; Ecolab, Supplies, \$465.20; ESL.NET, Supplies, \$244.47; Everwhite, Supplies, \$727.99; Family Resource Network, Staff Training, \$10.00; Spencer Folk, Coach Training, \$70.00; Food Services of America, Food, \$1,362.88; Food-M-Fuel, Fuel, \$583.97; GCC Ready Mix, Snow Removal, \$525.00; Gesswein Motors, Repairs, \$29.42; Grant County Review, Publications, \$208.33; Travis Graves, Professional Services, \$315.00; Hasslen Construction, Building Maintenance, \$16,300.00; Holly Hilbrands, Supplies, \$89.92; Hillyard Inc, Supplies, \$2,897.54; Imprest Fund, Travel, \$682.88; Imprest Fund, Registration, \$1,564.77; Imprest Fund, Professional Services, \$1,263.00; ITC, Telephone, \$660.82; JW Pepper, Supplies, \$296.42; KL Counseling Services, \$343.80; Marco Inc, Printer Maintenance, \$583.39; Mastercard Corp, Supplies/Travel, \$1,428.22; Midland Publishing & Printing, Advertising, \$135.24; Milbank FFA Club, Teacher Inservice Meal, \$630.00; Milbank Independence Training, Supplies, \$84.94; Milbank School Lunch Program, Blood Drive Worker Meals, \$42.00; Milbank School Lunch, Student Workers, \$54.00; Steve Misener, Repairs, \$150.00; Northland Trust Services, Payment, \$366,165.00; Northwestern Energy, Natural Gas, \$469.31; OtterTail Power, Lights/Power, \$18,234.88; Parent, Mileage, \$60.48; Pearson Learning, Supplies, \$3,508.99; Plunketts Pest Control, Grounds Upkeep, \$186.02; Popp Binding & Laminating, Supplies, \$174.53; Praxair Distribution, Supplies, \$144.55; Ramkota Inn-Watertown, Lodging, \$1,691.82; Deb Rausch, Professional Services, \$703.00; Rogers Electric Motor Service, Repairs, \$40.00; S&W Apartments, Rent, \$450.00; Sarlettes Music, Repairs, \$485.27; School Specialty, Supplies, \$754.61; Schuneman Equipment, Repairs, \$471.59; SD Dept of Public Safety, Scale Check, \$84.00; SD FFA Association, Registration, \$2,180.00; Seehafer Ace Hardware, Supplies, \$924.20; Sioux

Falls School District, Tuition, \$2,640.60; Sisseton School District, Fees, \$242.58; Star Laundry & Dry Cleaners, Cleaning Service, \$897.04; Vicki Strege, Professional Services, \$330.16; T&T Heating & AC, Repairs, \$618.89; Tech One, Supplies, \$5.00; Technology & Innovation in Education, Fees, \$350.00; Trapp Plumbing Co, Repairs, \$177.86; Tri State Water, Water, \$64.20; TSA Consulting, Professional Services, \$50.00; Twin Valley Tire, Maintenance, \$308.20; Variety Foods, Food, \$13,938.45; Verizon, Phones, \$860.99; West Sioux Ceramics, Supplies, \$152.77; Whetstone Home Center, Supplies, \$693.18; Wittrock & Son, Garbage Collection, \$650.00; Kerry Wold, Background Check, \$65.00; Xerox Corp, Copier Payment, \$332.31.

- Accept Business Manager's Financial Report.

**Business Manager's Monthly Report:** General Fund: Balance 11-1-16, \$1,521,389.81. Revenues: Taxes, \$741,305.75; Interest, \$421.94; Admissions, \$2,247.09; Local Misc, \$9,347.48; Medicaid Admin, \$1,814.32; State Aid, \$258,154.00. Expenditures: Salaries-Instructional, \$238,359.65; Salaries-Support Services, \$84,621.07; Salaries-Co-curricular, \$20,855.64; Benefits-Instructional, \$59,675.96; Benefits-Support Services, \$26,191.69; Benefits-Co-curricular, \$3,257.03; Purchased Services, \$67,239.35; Supplies, \$32,318.63; Capital Acquisitions, \$200.00. Balance 11-30-16, \$2,001,961.34.

Capital Outlay Fund: Balance 11-1-16, \$223,045.58. Revenues: Taxes, \$528,471.50; Interest, \$61.74. Expenditures: Supplies, \$45,894.16; Capital Acquisitions, \$35,179.08. Balance 11-30-16, \$670,505.58.

Special Education Fund: Balance 11-1-16, \$133,283.47. Revenues: Taxes, \$265,943.39; Interest, \$36.89; Medicaid Admin, \$328.00; State Aid, \$19,565.00. Expenditures: Salaries-Instructional, \$73,398.41; Salaries-Support Services, \$23,985.22; Benefits-Instructional, \$20,914.38; Benefits-Support Services, \$5,575.83; Purchased Services, \$15,923.16; Supplies, \$530.45. Balance 11-30-16, \$278,829.30.

Bond Redemption Fund: Balance 11-1-16, \$333,333.35. Balance 11-30-16, \$333,333.35.

Pension Fund: Balance 11-1-16, \$633,591.78. Revenues: Taxes, \$56,624.05; Interest, \$175.38. Balance 11-30-16, \$690,391.21.

Lunch Fund: Balance 11-1-16, \$154,807.76. Revenues: Student Meals, \$15,905.94; Adult Meals, \$2,531.90; Ala Carte Sales, \$1,569.35; Misc Income, \$8,164.98; Federal Sources, \$33,055.50. Expenditures: Salaries-Support Services, \$17,748.53; Benefits-Support Services, \$6,805.41; Purchased Services, \$118.00; Supplies, \$37,900.30. Balance 11-30-16, \$153,463.19.

Enterprise Fund: Balance 11-1-16, \$65,966.10. Revenues: OST Fees, \$3,792.54. Expenditures: Salaries-OST, \$4,602.47; Benefits-OST, \$521.49; Purchased Services, \$483.20; Supplies, \$351.81. Balance 11-30-16, \$63,799.67.

Trust & Agency Fund: Balance 11-1-16, \$278,571.00. Revenues: \$71,788.93. Expenditures: \$47,941.56. Balance 11-30-16, \$302,418.37.

Motion carried. 5-0

Motion by Bien and seconded by Thue to approve the out-of-state travel for the Debate team to Fargo, ND on December 9<sup>th</sup> and 10<sup>th</sup>. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve the City and School Combined Election Agreement. Motion carried. 5-0

A second reading of Policy DIE was held. Motion by Thue and seconded by Bien to approve Policy DIE. Motion carried. 5-0

Motion by Upton and seconded by Stengel to create a .5 FTE Special Education Para position. Motion carried 5-0.

Reports were received by High School Principal Dan Snaza, Middle School Principal/Special Services Director Kris Evje, Elementary Principal Amy Brandriet, and Elementary Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

Grant-Deuel School District Dissolution

January 13<sup>th</sup> PD Day

Building Our South Dakota Rural Communities Grant

Motion by Bien and seconded by Thue to adjourn at 7:42 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be January 9, 2017, at 6:00 PM.

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Richard Schwandt

Chairman

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Nancy M. Meyer

Business Manager