

Minutes

Milbank School District Board Proceedings

January 10, 2011

Vice President Kathy Tyler called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Tyler, Biersbach, Stengel and Schwandt. Dirksen was absent. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Jeff Natlie-Lees, Dan Snaza, Linda Foos, Rhonda Zinter, Doug Tschetter, Tammy Mielitz, Darla Larson, Kathy Steinlicht, Austin Linngren, Cody Peterson, Troy Morton, Tanner Robertson, Taylor Seehafer, Hailie Lindquist, Allen Capp, Aaron Weber, Bill Steinlicht, Manuel Chen, Jeff Loutsch, Nathaniel Steinlicht, Francisco Ortega, Alex Sass and Gene Sass.

Motion by Biersbach and seconded by Schwandt to approve the agenda with addition of action item D. Resignation of Della Doran. Motion carried. 4-0

Nathaniel Steinlicht address the Board and thanked them for supporting Katie Loutsch and himself as they attended the National FFA Convention and played in the National FFA Band.

The School Spotlight this month was on the Write to Learn software program. Mr. Doug Tschetter gave an overview of the program.

Discussion items: Review Financial Status of the General Fund, Football Cooperative and School Board Recognition week.

Motion by Stengel and seconded by Schwandt to approve consent agenda. Motion carried. 4-0
Items included were:

Approve Minutes of December Meeting

Receive Business Manager Financial Report

Approval of Bills Presented for Payment

Business Manager's Monthly Report: General Fund: Balance 12-1-10, \$1,129,807.32. Receipts: Taxes, \$482,810.80; Tuition, \$150.00; Interest, \$201.99; Admissions, \$3,132.00; Local Misc, \$2,316.19; Medicaid, \$8,175.00; OST Fees/Donations, \$740.91; County Apportionment, \$20.99; State Aid, \$178,701.00; Other State Revenue, \$1,686.48; ARRA Grants, \$4,805.00; Federal Sources, \$17,794.00. Expenditures: Salaries-Instructional, \$177,021.41; Salaries-Support Services, \$70,945.73; Salaries-OST, \$3,139.45; Salaries-Co-curricular, \$19,179.84; Benefits-Instructional, \$45,328.50; Benefits-Support Services, \$21,052.15; Benefits-OST, \$773.85; Benefits-Co-curricular, \$2,867.71; Purchased Services, \$56,997.84; Supplies, \$13,360.55. Balance 12-31-10, \$1,419,574.65.

Capital Outlay Fund: Balance 12-1-10, \$26,152.26. Receipts: Taxes, \$247,440.90; Interest, \$4.43. Expenditures: Purchased Services, \$41,578.98; Supplies, \$568.53; Capital Acquisitions, \$781.07; Other, \$328,021.25. Balance 12-31-10, (\$97,352.24).

Special Education Fund: Balance 12-1-10, \$51,615.24. Receipts: Taxes, \$115,472.84; Interest, \$8.87; Medicaid, \$1,477.00; State Aid, \$10,136.00; IDEA Flow through, \$27,125.00; Early Childhood, \$612.00; ARRA Grants, \$12,557.00. Expenditures: Salaries-Instructional, \$48,657.04; Salaries-Support Services, \$15,797.95; Benefits-Instructional, \$12,366.78; Benefits-Support Services, \$4,463.16; Purchased Services, \$14,540.81; Supplies, \$66.28. Balance 12-31-10, \$123,111.93.

Pension Fund: Balance 12-1-10, \$41,144.92. Receipts: Taxes, \$24,743.89; Interest, \$6.65. Expenditures: Salaries-Instructional, \$895.67; Benefits-Instructional, \$68.53. Balance 12-31-10, \$64,931.26.

Lunch Fund: Balance 12-1-10, \$122,392.72. Receipts: Student Meals, \$21,830.35; Adult Meals, \$1,462.20; A la Carte Sales, \$1,587.50; Misc Income, \$103.82; Federal Sources, \$17,986.98. Expenditures: Salaries-Support Services, \$14,519.78; Benefits-Support Services, \$5,329.53; Purchased Services, \$812.24; Supplies, \$14,287.53. Balance 12-31-10, \$130,414.49.

Bills Presented for Payment: 3D Security, Repairs, \$10.07; Apex Cleaners, Supplies, \$54.00; Best Business Products, Supplies, \$41.74; Bills Super Valu, Supplies, \$70.03; Century Business Leasing, \$500.45; Century Business Products, \$72.36; Child & Adult Nutrition Services, Food, \$439.02; City of Milbank, Water/Sewer, \$1,517.75; Comfort Inn of Vermillion, Lodging, \$306.00; Community Transit, Student Transportation, \$720.00; Gloria Cooley, Refund, \$27.30; Dakota Assemblies, Lyceum, \$400.00; Dakota Food Equipment, Food/Supplies, \$157.36; Days Inn Airport-SF, Lodging, \$324.00; Dean Foods, Dairy Products, \$3,120.29; Earthgrains Baking Co, Food, \$1,153.31; Feel Good Shoppe, Supplies, \$260.00; Food Services of America, Food, \$13,453.10; Food-N-Fuel, Travel, \$26.05; GK Services, Cleaning Services, \$160.57; GCC Ready Mix, Snow Removal, \$1,565.61; Grant County Review, Advertising, \$108.00; Hardware Hank, Supplies, \$2.76; Hauff Mid-America Sports, Supplies, \$66.90; Hedahls Auto Parts, Repairs, \$18.72; Hillyard Inc, Supplies, \$183.87; Imprest Fund, Reimbursement, \$7,224.59; ITC, Telephone, \$619.79; Renae Jackson, MS Band Fees, \$112.00; JW Pepper, Supplies, \$80.49; KONE Inc, Repairs, \$672.35; Dewayne Larrow, Refund, \$47.15; Lightspeed Technologies, Equipment, \$1,084.04; Mansker Enterprises, Supplies, \$99.00; Mastercard Corp Clients Payment Center, Supplies/Travel, \$2,096.52; Mid-American Research Chemical, Supplies, \$504.39; Milbank Community Transit, Supplies, \$72.00; Milbank School Lunch Program, Supplies, \$6.00; Milbank School Lunch Student Workers, Services, \$255.00; Mill Valley Industries, Supplies, \$109.91; Nardini Fire Equipment Co, Repairs, \$329.50; Nelson Electric, Repairs, \$477.85; Northeast Physical Therapy Group, Professional Services, \$4,660.00; NorthWestern Energy, Natural Gas, \$912.02; OtterTail Power, Lights/Power, \$22,788.29; Parents, Mileage, \$1,355.78; Perma-Bound, Books, \$588.94; Playscripts, Scripts-One Act, \$242.70; Plunketts Pest Control, Grounds Upkeep, \$165.36; Praxair Distribution, Supplies, \$685.95; Professional Hearing Services, Equipment, \$657.44; Reinhart Foodservice, Food, \$3,165.06; Rivars Inc, Supplies, \$250.00; Roger's Electric Motor Service, Repairs, \$706.13; Runnings Supply, Supplies, \$49.58;

Safe Deposit Box Operations, Services, \$20.00; Sarlettes Music, Repairs, \$530.63; School Specialty, Supplies, \$130.00; Seehafer Do It Best Hardware, Supplies, \$435.76; Jeanne Sinclair, Reimbursement, \$91.76; Star Laundry & Dry Cleaners, Cleaning Service, \$217.72; Street Graphex, Supplies, \$410.75; Trapp Plumbing Co, Repairs, \$366.18; Jay Trenhaile, Professional Services, \$1,035.00; Tri-State Water, Supplies, \$220.00; Tyler Computer & Print Design, Supplies, \$548.00; Unity Square, Services, \$117.00; Window World, Supplies, \$676.00; Wittrock & Son, Garbage Collection, \$1,200.00.

Approve Open Enrollment Applications for a 3rd Grade and a 5th Grade student.

Establish New Trust & Agency Account – Memorial Courtyard

Motion by Biersbach and seconded by Stengel to set the School Board Election date as June 21, 2011. Motion carried. 4-0

Motion by Schwandt and seconded by Biersbach to approve the purchase of QZAB bonds by First Bank and Trust at 0% interest for fifteen years. Motion carried. 4-0

Motion by Biersbach and seconded by Schwandt to accept the resignation of Della Doran as para-professional. Motion carried. 4-0

Reports were given by Elementary Principal Linda Foos, Special Services Director Rhonda Zinter and High School Principal Dan Snaza.

Superintendent Graf reported on the following:

1. Bandwidth
2. SDRS Board of Trustees – School Board Rep.
3. ASBSD Policy Review

Motion by Biersbach and seconded by Stengel to enter executive session for personnel matters at 7:00 PM. Motion carried. 4-0

Vice Chair Tyler declared executive session over at 7:30 PM and regular session resumed.

Motion by Biersbach and seconded by Stengel to adjourn at 7:31 PM. Motion carried. 4-0

The next regular meeting of the Milbank School Board will be on February 14, 2011 at 6:00 PM.

Chairman

Business Manager