

Minutes

Milbank School District Board Proceedings

August 11, 2015

President Schwandt called the meeting to order at 6:08 PM in the board room of the high school building. Members present were Upton, Thue, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Keri Schliesman, Kris Evje, Tim Lease, and Dan Snaza.

Motion by Bien and seconded by Thue to approve the agenda with the addition of Action Item F. Accept Resignation of Rebecca Thaden. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

Discussion items were: Review 2015 Smarter Balance Testing and Discuss FY15 Budget.

Motion by Upton and seconded by Stengel to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of July School Board Meetings.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 7-1-15, \$2,189,685.94. Revenues: Taxes, \$136,643.37; Interest, \$406.79; Local Misc, \$4,134.91; County Apportionment, \$13,240.95; State Aid, \$150,751.00; Federal Sources, \$66,996.00. Expenditures: Salaries-Instructional, \$145,547.28; Salaries-Support Services, \$35,915.45; Salaries-Co-curricular, \$11,152.00; Benefits-Instructional, \$48,367.67; Benefits-Support Services, \$41,886.52; Benefits-Co-curricular, \$165.26; Purchased Services, \$81,204.39; Supplies, \$47,371.12; Other, \$59,782.87. Journal Entries, (\$8,313.46). Balance 7-31-15, \$2,082,152.94. Capital Outlay Fund: Balance 7-1-15, \$586,027.44. Revenues: Taxes, \$4,692.37; Interest, \$108.87. Expenditures: Purchased Services, \$28,714.44; Supplies, \$45,558.17; Capital Acquisitions, \$27,809.81; Other, \$16,403.75. Journal Entries, \$6,072.78. Balance 7-31-15, \$478,415.29. Special Education Fund: Balance 7-1-15, \$314,379.40. Revenues: Taxes, \$2,477.79; Tuition, \$36,000.00. Interest, \$58.40; Medicaid Direct Services, \$221.18; State Aid, \$15,548.00; Early Childhood, \$1,049.00. Expenditures: Salaries-Instructional, \$20,750.49; Salaries-Support Services, \$4,029.23; Benefits-Instructional, \$19,496.16; Benefits-Support Services, \$9,633.60; Purchased Services, \$4,819.18; Supplies, \$145.53; Other, \$502.00. Journal Entries, (\$413.45). Balance 7-31-15, \$309,944.13. Bond Redemption Fund: Balance 7-1-15, \$266,666.68. Balance 7-31-15, \$266,666.68. Pension Fund: Balance 7-1-15, \$590,729.34. Revenues: Taxes, \$502.21; Interest, \$109.74. Expenditures: Benefits-Instructional, \$151,153.00. Journal Entries, (\$1,134.86). Balance 7-31-15, \$439,053.43. Lunch Fund: Balance 7-1-15, \$108,320.64. Revenues: Student Meals, \$1,352.30; Misc Income, \$2,373.25. Expenditures: Salaries-Support Services, \$2,192.43; Benefits-Support Services, \$5,327.36; Purchased Services, \$6,714.00. Journal Entries, (\$100.00). Balance 7-31-15, \$97,712.40. Enterprise Fund: Balance 7-1-15, \$57,748.54. Revenues: OST Tuition, \$14,507.97. Expenditures: Salaries-OST, \$11,434.62; Benefits-OST, \$1,068.55; Purchased Services, \$269.00; Supplies, \$2,422.52. Balance 7-31-15, \$57,061.82.

- Approval of Bills presented for payment.

Bills Presented for Payment: Active Data Systems, Software, \$1,663.55; AP Examinations, \$574.00; Associated School Boards, Conference Registration, \$60.00; Bibby Financial, Food, \$2,230.55; Big Stone Radio, Advertising, \$450.00; Big Stone Therapies, Therapy Services, \$6,787.42; Calloway House, Supplies, \$241.78; Carson-Dellosa Publishing, Supplies, \$235.49; Cash-Wa Distributing, Steamer, \$33,633.24; Cengage Learning, Health Science Books, \$4,767.00; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Copier Supplies/Repairs, \$2,223.94; Chair Slippers, Non-consumable Supplies, \$2,969.68; Chase Card Services, Supplies/Postage/Travel, \$2,214.22; City of Milbank, Water/Sewer, \$1,968.94; Dean Foods, Milk, \$52.40; Delta Education, Supplies, \$40.30; Dewey's Lawn Care, Grounds Upkeep, \$598.46; Ebsco Information Services, Library Periodicals,

\$377.80; ESGI Software, License, \$1,575.00; Family Resource Network, Registration, \$50.00; Fleet US LLC, Repairs, \$85.53; Food-N-Fuel, Travel, \$544.08; Grant County Review, Subscriptions/Publications, \$474.23; Hanson Flooring, Tile & Supplies, \$4,132.00; Hillyard Inc, Supplies, \$1,600.40; Imprest Fund, Scholarship, \$250.00; Imprest Fund, Admission, \$150.00; Infobase Publishing, Software, \$1,071.57; Insight Investments, Chromebooks, \$33,358.80; ITC, Telephone/Equipment Lease, \$10,200.25; IXL Learning, Site Licenses, \$3,906.00; Jack's Body Shop, Repairs, \$149.32; Johnson Controls, Maintenance, \$7,675.50; Rebecca Johnson, Coach Training, \$80.00; Mary Kinder, OST Supplies, \$122.19; Learning.Com, Site License, \$3,500.00; Lightspeed Systems, Web Filter, \$3,800.00; Kristi Lingert, Graduate Credits, \$150.00; Love & Logic Institute, Professional Services, \$9,000.00; Marion School District, Crow's Nest, \$500.00; MasterCard Corp, Supplies, \$1,026.07; McGraw-Hill, Supplies, \$1,316.30; Midland Publishing & Printing, Advertising, \$57.96; Milbank Community Transit, Travel, \$350.00; Milbank Winwater Works, Repairs, \$278.06; Northland Trust Services, Loan Services, \$435.00; Northwestern Energy, Natural Gas, \$319.10; Carrie Novy, Background Check, \$70.00; OtterTail Power Co, Lights/Power, \$14,603.66; Matt Paysen, Building Improvements, \$6,392.72; Pearson Learning, Supplies/Textbooks, \$2,873.65; Riddell/All American Sports, Supplies, \$378.10; Amanda Saint, Lunch Refund, \$242.60; School Specialty, Supplies, \$1,531.15; Schuneman Equipment, Repairs, \$291.31; SD Teacher Placement Center, Dues, \$420.00; SD USA, Dues, \$450.00; Seehafer Hardware, Supplies, \$1,030.13; Street Graphex, Supplies, \$13.04; Star Laundry, Cleaning Services, \$302.15; Sterling Computers, Computers, \$40,555.50; Kristin Stuckey, Background Check, \$70.00; TCI, Software License, \$6,759.50; Bonnie Tekrony, Professional Services, \$229.40; Christine Townsend, Background Check, \$70.00; Training Room, Supplies, \$1,158.89; Trend Enterprises, Supplies, \$354.17; Tri-State Water, Cooler Rent, \$10.00; TSA Consulting, Professional Services, \$50.00; Tyler Computer & Print Design, Supplies, \$60.00; Valley Rental & Recycling, Rentals, \$46.00; Verizon, Cell Phones, \$473.04; Waterford Research, Site License, \$2,995.00; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Copier Payment, \$2,893.58; Zaner-Bloser, Supplies, \$408.48.

Motion carried. 5-0

Motion by Thue and seconded by Bien to approve Open Enrollment Applications from six students from the Wilmot School District, four from the Grant-Deuel School District, three from the Sisseton School District, and one from Ortonville, MN. Motion carried. 5-0

Motion by Stengel and seconded by Bien to approve the hiring of Hether Voeltz as a Para-professional at \$9.80 per hour. Motion carried. 5-0

Motion by Upton and seconded by Thue to approve the hiring of Carrie Novy as a Special Education Para-professional at \$9.80 per hour. Motion carried. 5-0

Motion by Thue and seconded by Bien to approve the hiring of Christine Townsend as Migrant Education Teacher at a salary of \$37,582.00. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, and MS Dean of Students/Special Services Director, Kris Evje.

Superintendent Graf reported on the following:

1. Projected Enrollment
2. Progress of Summer Projects

Motion by Bien and seconded by Upton to enter executive session to discuss personnel issues pursuant to SDCL 1-25-2 at 7:52 PM.

Chairman Schwandt declared executive session over at 8:09 PM and regular session resumed.

Motion by Bien and seconded by Thue to adjourn at 8:11 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be September 14, 2015, at 7:00 PM.

Chairman

Business Manager