

Minutes

Milbank School District Board Proceedings

May 11, 2015

President Richard Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Tim Lease, Kris Evje, Dan Snaza, Rhonda Zinter, Jerry Janisch, Chris Loutsch, Brianna Schreurs, Kierra Leddy, Sam Jarman, Zach Sousa, Alysha Madsen, Mariah Pillatzki, Tyler Johnson, Dina Johnson, Joyce Johnson, Abbey Trapp, Makenzie Wittrock, and Jerry Wittrock.

Motion by Stengel and seconded by Bien to approve the agenda with the addition of Action Item M. Approve the Hiring of Cheryl Elsberry as Part-Time Custodian. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

President Schwandt announced that Superintendent Tim Graf has just been named the Outstanding School Superintendent of the year by the South Dakota School Superintendent Association. Congratulations to Mr. Graf on this prestigious award.

The School Spotlight featured the Special Olympics team. Mrs. Johnson, Mrs. Trapp, and the Special Olympic Athletes competed Friday, May 1, 2015 in Watertown.

Mr. Janisch and the FFA national qualifying teams were also part of the School Spotlight. Congratulations to the Food Science team of Chris Loutsch, Rebekah Tuchscherer, Brianna Schreurs, and Katie Cannedy; Dairy Cattle team of Sam Jarman, Zach Sousa, Alysha Madsen and Sara Jarman; and Kierra Leddy and Kadon Leddy in Ag Science.

Discussion Items: Review the Financial Status of General Fund and 5-Year Capital Outlay plan.

Motion by Biersbach and seconded by Upton to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve Minutes of April School Board Meeting.
- Approval of Bills for payment.

Bills Presented for Payment: Aberdeen Awards, Supplies, \$101.50; Berens Grocery, Supplies, \$52.16; Diane Berkner, Repairs, \$36.00; Big Stone Therapies, Therapy Services, \$11,656.09; Britton-Hecla School District, Registrations-Perkins, \$677.80; Cash-Wa Distributing, Food, \$11,044.14; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Supplies, \$222.24; Chase Card, Postage/Registration/Travel/Supplies, \$5,854.66; City of Milbank, Water/Sewer, \$1,834.31; Comfort Inn-Pierre, Travel, \$57.00; Country Closet Consignment, Supplies, \$120.00; Dean Foods, Milk, \$4,230.02; DeFea Transportation, Busing, \$46,675.46; Earthgrains Baking, Food, \$588.45; Ecolab, Repairs, \$139.63; Sandra Fonder, Professional Services, \$640.00; Food Services of America, Food, \$25,417.31; Food-N-Fuel, Travel, \$1,210.78; Free Spirit Publishing, Supplies, \$45.92; Grant County Review, Publications, \$175.96; Tanner Hackwith, Equipment, \$400.00; Hasslen Construction, Repairs, \$90.00; Hauff Mid-America Sports, Supplies, \$68.75; Healy Awards, Supplies, \$213.68; Hedahls Auto Parts, Supplies, \$4.99; Hillyard Inc, Supplies/Repairs, \$380.09; Imprest Fund, Registration, \$365.00; Imprest Fund, Travel, \$592.00; Imprest Fund, Professional Services, \$217.00; Instrumentalist Products, Subscription, \$250.00; ITC, Telephone, \$557.87; Jostens, Supplies, \$4,692.00; JW Pepper, Supplies, \$181.54; Keller's Country Estate, Supplies, \$112.64; Mary Kinder, Supplies, \$141.17; Lantern Motel, Lodging, \$615.00; Laura Maag, Staff Travel, \$147.00; Marco Inc, Printer Maintenance, \$888.12; Master Teacher, Supplies, \$541.76; MasterCard Corp, Supplies/Software, \$1,903.90; Milbank Lumber, Supplies, \$214.46; Milbank School District,

Supplies, \$444.02; Milbank School Lunch Program, Supplies, \$2,271.33; Mill Valley Industries, Supplies, \$417.30; Nelson Electric, Repairs, \$552.02; NorthWestern Energy, Natural Gas, \$500.94; Otter Tail Power, Lights/Power, \$23,588.20; Kaylee Pinkert, Background Check, \$70.00; Praxair Distribution, Supplies, \$119.01; Pro-Tec Roofing, Repairs, \$163.26; Ramkota Inn of Pierre, Staff Travel, \$187.98; Deb Rausch, Lesson Assistance, \$180.00; Real Industries, Supplies, \$199.68; Redlinger Bros Plumbing & Heating, Repairs, \$460.34; Rogers Electric Motor Service, Repairs, \$258.38; Sarlettes Music, Repairs, \$696.87; School Specialty, Supplies, \$426.54; Ryan Scoular, Graduate Credits, \$225.00; SD DOE Food Distribution Program, Food, \$16.34; SDAEOP Conference, Registration, \$255.00; Seehafer Hardware, Supplies, \$999.36; Star Laundry & Dry Cleaners, Cleaning Service, \$856.83; Street Graphex, Supplies, \$16.87; Supplyworks, Repairs, \$226.46; Rebecca Thaden, Professional Services, \$800.00; Trapp Plumbing Co, Repairs, \$157.08; Tri State Water, Supplies, \$105.60; TSA Consulting, Professional Services, \$50.00; Twin Valley Tire, Repairs, \$902.04; Tyler Computer & Print Design, Supplies, \$61.50; Unzen Motors, Repairs, \$141.56; Valley Office Products, Supplies, \$45.71; Valley Rental & Recycling, Trailer Rent, \$60.00; Verizon, Phones, \$548.83; Wittrock & Son, Garbage Collection, \$689.00; Wohlenberg Ritzman, Financial Audit, \$7,315.00; Xerox Corp, Copier Payment, \$2,893.58; Rhonda Zinter, Staff Travel, \$38.00.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 4-1-15, \$1,503,040.39.

Revenues: Taxes, \$90,450.10; Interest, \$333.64; Admissions, \$2,273.24; Local Misc, \$11,224.28; Medicaid Admin, \$1,431.15; County Apportionment, \$14,384.09; State Aid, \$145,455.00. Expenditures: Salaries-Instructional, \$200,327.18; Salaries-Support Services, \$81,101.44; Salaries-Co-curricular, \$16,844.28; Benefits-Instructional, \$51,344.47; Benefits-Support Services, \$22,774.37; Benefits-Co-curricular, \$2,824.60; Purchased Services, \$55,627.69; Supplies, \$10,741.75; Other, \$1,140.00. Journal Entries, \$15,000.00. Balance 4-30-15, \$1,340,866.41.

Capital Outlay Fund: Balance 4-1-15, \$26,947.65. Revenues: Taxes, \$75,621.06; Interest, \$5.98. Expenditures: Purchased Services, \$42,302.02; Supplies, \$3,286.55; Capital Acquisitions, \$190.71. Journal Entries, (\$15,000.00). Balance 4-30-15, \$41,795.41.

Special Education Fund: Balance 4-1-15, \$98,206.04. Revenues: Taxes, \$39,902.37; Interest, \$21.80; Medicaid Admin, \$259.00; Misc Income, \$3,608.02; State Aid, \$14,549.00.

Expenditures: Salaries-Instructional, \$60,729.74; Salaries-Support Services, \$18,862.96; Benefits-Instructional, \$17,950.39; Benefits-Support Services, \$4,942.20; Purchased Services, \$10,972.63; Supplies, \$1,609.91. Balance 4-30-15, \$41,478.40.

Bond Redemption Fund: Balance 4-1-15, \$266,666.68. Balance 4-30-15, \$266,666.68.

Pension Fund: Balance 4-1-15, \$504,879.63. Revenues: Taxes, \$8,079.63; Interest, \$112.07. Balance 4-30-15, \$513,071.33.

Lunch Fund: Balance 4-1-15, \$131,945.68. Revenues: Student Meals, \$21,362.58; Adult Meals, \$2,858.00; Ala Carte, \$2,766.08; Federal Sources, \$21,091.66. Expenditures: Salaries-Support Services, \$16,791.76; Benefits-Support Services, \$5,842.93; Purchased Services, \$1,336.28; Supplies, \$26,316.43. Balance 4-30-15, \$129,736.60.

Enterprise Fund: Balance 4-1-15, \$50,261.87. Revenues: Tuition, \$1,475.00; OST Fees, \$4,406.53. Expenditures: Salaries-OST, \$3,497.64; Benefits-Support Services, (\$1,419.68), Purchased Services, \$218.58; Supplies, \$733.70. Balance 4-30-15, \$53,113.16.

Motion by Bien and seconded by Stengel to approve minor changes to the 2015-16 calendar and snow make-up dates. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to accept the resignation of Laura Maag as Yearbook Advisor. Motion carried. 5-0

Motion by Upton and seconded by Bien to approve the hiring of April Anderson as Yearbook Advisor. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to adopt ASBSD Worker's Compensation Fund Participation Agreement from July 1, 2015 through June 30, 2016 at a premium of \$31,696. Motion carried. 5-0

Motion by Upton and seconded by Stengel to accept the resignation of Vicki Reich. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to vote for Mike Schmidt as East River At-Large Representative for the SDHSAA Board of Directors. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to vote for David Planteen as Small School Group Board of Education Representative for the SDHSAA Board of Directors. Motion carried. 5-0

Motion by Upton and seconded by Stengel to vote for Bud Postma as the SDHSAA Division II Representative. Motion carried. 5-0

Motion by Stengel and seconded by Bien to vote Yes for the SDHSAA Constitutional Amendment. Motion carried. 5-0

Motion by Upton and seconded by Biersbach to let bids for Roof Replacement at the High School. Motion carried. 5-0 Instructions and bid forms may be obtained by contacting Nancy Meyer, Business Manager. Bid opening will be Thursday, May 28, 2015 at 2:00 PM.

Motion by Stengel and seconded by Bien to approve a 3-year agreement with the firm of Wohlenberg, Ritzman & Co. for audit services. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Board Petitions
2. Elementary Position and Head Start
3. Staff Recognition
4. Retirement Recognition at Speedway
5. Smarter Balance Testing
6. Why Milbank Production

Motion by Stengel and seconded by Upton to enter executive session to discuss personnel issues and negotiations pursuant to SDCL 1-25-2 at 8:36 PM.

President Schwandt declared executive session over at 9:14 PM and regular session resumed. Motion by Upton and seconded by Bien to reinstate coaching that were previously reduced by the Board and to offer supplemental contracts to the following: Eric Townsend, C Squad Girls Basketball Coach; Troy Gauer, C Squad Boys Basketball Coach; Carl Larson, Assistant Football Coach; Ryan Conrad, Assistant HS Track; and Jackson Graf, MS Football Coach. The MS Wrestling position is changed to MS Wrestling/Assistant and a contract issued to Josh Schmeichel. A C Squad Volleyball Coaching position is also reinstated with a coach to be named later. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be June 8, 2015, at 7:00 PM.

Chairman

Business Manager