

Minutes

Milbank School District Board Proceedings

October 13, 2015

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Dan Snaza, Tim Lease, Keri Schliesman, Nancy Pauli, Nancy Quade, Janelle Huber, Kristin Tostenson, and Tammy Mielitz.

Motion by Thue and seconded by Upton to approve the agenda with the addition of item #4. Approve the hiring of part-time OST employee Elsie Vina at \$9.80 per hour to the consent agenda. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

The school spotlight featured the Bulldog Preschool. Teachers Janelle Huber and Kristin Tostenson talked about the preschool program and currently have 14 participants.

Nancy Pauli and Nancy Quade addressed the Board regarding the Art/Media Club and trip. No action was taken.

Discussion Items: School Report Card/Science Dakota STEP Scores

Motion by Upton and seconded by Stengel to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of September School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: Accessory Lines for Music Specialties, Supplies, \$488.54; Alicia Adelman, Background Check, \$70.00; Batmobile, Supplies, \$315.00; Bibby Financial, Food, \$1,062.95; Big Stone Therapies, \$15,498.90; Brookings Art Council, Supplies, \$222.40; Cash-Wa Distributing, \$4,280.67; Century Business Leasing, \$471.44; Century Business Products, Supplies, \$626.45; Chase Card Services, Supplies/Postage/Equipment/Travel, \$10,637.97; Churchill Manolis Freeman Kludt Shelton Burns, Legal Services, \$130.00; City of Milbank, Water/Sewer, \$2,520.21; Connecting Point, Computer Equipment, \$1,737.10; Ryan Conrad, Travel, \$30.00; Heather Crane, Travel, \$231.84; Culinex, Supplies, \$388.13; James Dahl, Supplies, \$14.83; Dakota Portable Toilets, Supplies, \$783.75; Dean Foods, Milk, \$2,900.46; Delta Education, Supplies, \$3,842.41; Durick Fire Extinguishers, Repairs, \$2,467.68; Earthgrains, Bread, \$779.25; Ecolab, Cleaning Services, \$744.20; EDJM Festival, Student Travel, \$50.00; Educational Testing Services, Supplies, \$55.00; Everwhite, White boards, \$1,741.13; Extreme Contracting, Building Improvements, \$3,953.52; Food Services of America, Food, \$15,618.54; Food-N-Fuel, Travel, \$1,379.73; Frederick Area School, Perkins Supplies, \$2,474.11; Gale Group, Library Media, \$497.56; General Binding, Supplies, \$502.91; Grant County Review, Publications, \$375.15; Travis Graves, Computer Equipment, \$682.50; Hartmans Family Foods, Food, \$199.01; Hauff Mid-America Sports, Supplies, \$3,242.20; Hillyard Inc, Supplies, \$233.84; Imprest Fund, Registration, \$982.00; Imprest Fund, Professional Services, \$3,092.85; Imprest Fund, Supplies, \$900.60; Imprest Fund, Dues, \$70.00; Imprest Fund, Travel, \$126.00; ITC, Phone Service, \$1,047.62; JW Pepper, Supplies, \$464.28; Mary Kinder, Supplies, \$266.06; Jill Lear, Workshop, \$125.00; Lucero Spanish Language Services, Mileage, \$69.30; Marco, Printer Maintenance, \$1,017.72; MasterCard Corp, Travel/Supplies, \$1,031.01; Mid-Central Educational Coop, Workshop, \$1,040.00; Midland Publishing & Printing, Advertising, \$116.92; Milbank Community Transit, Busing, \$1,123.00; Milbank Independence Training, Professional Services, \$258.10; Milbank Lumber, Supplies, \$2.95; Milbank School District, Concessions, \$141.65; Milbank School Lunch, Student Workers, \$96.00; Molly Hawkins House, Supplies, \$335.41;

Nasco, Supplies, \$408.85; NCS Pearson, Supplies, \$592.45; Nelson Electric, Repairs, \$236.33; NorthWestern Energy, Natural Gas, \$370.19; OtterTail Power Co, Lights/Power, \$17,505.57; Tamra Peschong, Background Check, \$70.00; Praxair Distribution, Supplies, \$658.44; Professional Hearing Services, \$346.00; Really Good Stuff, Supplies, \$387.37; Rick Trow Productions, Supplies, \$126.25; Sarlettes Music, Repairs, \$949.28; Scholastic Magazines, \$375.38; School Specialty, Supplies, \$4,900.89; Schuneman Equipment, Repairs, \$697.35; Miriam Schwenn, Music Travel, \$32.98; SD DOE Food Distribution Program, Food, \$415.04; SD FFA Assoc, Registration-Perkins, \$2,180.00; SDAEOP, Registration, \$125.00; Seehafer Ace Hardware, Supplies, \$227.06; Sleep Inn, Athletic Lodging, \$165.00; Star Laundry, Cleaning Services, \$994.84; Street Graphex, Supplies, \$71.75; Summit Professional Education, Workshop Registration, \$199.99; T&T Heating & AC, Repairs, \$258.06; Time for Kids, Subscription, \$44.60; Time Management Services, Software, \$942.90; Christine Townsend, Mileage, \$396.90; Training Room, Supplies, \$81.70; Trapp Plumbing Co, Repairs, \$413.10; Abbey Trapp, Athletic Travel, \$41.52; Tri State Water, Water/Cooler, \$56.60; Twin Valley Tire, Repairs, \$198.30; Valley Office Products, Supplies, \$697.71; Valley Rental & Recycling, Rentals, \$53.00; Verizon, Phone Service, \$942.97; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Copier Payment, \$394.31.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 9-1-15, \$1,986,874.50. Revenues: Taxes, \$8,826.28; Interest, \$365.15; Admissions, \$7,754.00; Local Misc, \$5,577.87; Medicaid Admin, \$1,979.39; State Aid, \$150,751.00. Expenditures: Salaries-Instructional, \$205,407.74; Salaries-Support Services, \$78,830.14; Salaries-co-curricular, \$19,545.14; Benefits-Instructional, \$54,544.69; Benefits-Support Services, \$24,094.58; Benefits-co-curricular, \$2,886.87; Purchased Services, \$43,929.52; Supplies, \$72,625.21; Other, \$1,757.46. Journal Entries, \$230.01. Balance 9-30-15, \$1,658,736.85.

Capital Outlay Fund: Balance 9-1-15, \$310,473.38. Revenues: Taxes, \$6,821.10; Interest, \$57.06. Expenditures: Purchased Services, \$11,446.80; Supplies, \$29,108.05; Capital Acquisitions, \$177,629.38. Balance 9-30-15, \$99,167.31.

Special Education Fund: Balance 9-1-15, \$321,789.57. Revenues: Taxes, \$3,601.78; Interest, \$59.14; Medicaid Direct Services, \$357.00; State Aid, \$14,174.00. Expenditures: Salaries-Instructional, \$52,997.58; Salaries-Support Services, \$21,914.54; Benefits-Instructional, \$16,669.76; Benefits-Support Services, \$5,885.61; Purchased Services, \$2,122.32; Supplies, \$10,020.51. Balance 9-30-15, \$230,371.17.

Bond Redemption Fund: Balance 9-1-15, \$266,666.68. Balance 9-30-15, \$266,666.68.

Pension Fund: Balance 9-1-15, \$439,848.29. Taxes, \$730.03; Interest, \$80.84. Balance 9-30-15, \$440,659.16.

Lunch Fund: Balance 9-1-15, \$149,391.58. Revenues: Student Meals, \$10,907.03; Adult Meals, \$3,019.10; Ala Carte, \$2,443.84; Misc Income, \$789.34; Federal Sources, \$7,957.64. Expenditures: Salaries-Support Services, \$13,112.10; Benefits-Support Services, \$5,569.84; Purchased Services, \$240.28; Supplies, \$37,464.89. Journal Entry, \$144.90. Balance 9-30-15, \$118,266.32.

Enterprise Fund: Balance 9-1-15, \$53,325.12. Revenues: OST Fees, \$5,464.64. Expenditures: Salaries-Support Services, \$5,126.77; Benefits-Support Services, \$603.86; Purchased Services, \$54.00; Supplies, \$1,256.22. Balance 9-30-15, \$51,748.91.

- Approve the Hiring of Part-time OST Employee Elsie Vina at \$9.80/hour.
Motion carried. 5-0

Motion by Stengel and seconded by Bien to approve an open enrollment application for an 8th grade student from the Ortonville School District and a 6th grade student from the Big Stone City School District.

Motion by Thue and seconded by Upton to approve the hiring of Alicia Adelman as Paraprofessional at \$9.90 per hour. Motion carried 5-0;

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Student/Special Services Director Kris Evje, and Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

1. Crow's Nest
2. Blue Ribbon Task Force

Motion by Bien and seconded by Stengel to adjourn at 8:25 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be November 9, 2015, at 6:00 PM with New Staff Member Social at 5:30 PM.

Chairman

Business Manager