

Minutes

Milbank School District Board Proceedings

April 14, 2014

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. Members present were Biersbach, Bien, Schwandt, Stengel and Upton. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Dan Snaza, Deb Hemmer, Rhonda Zinter, Tim Lease, Sara Johnson, Rachael Audiss, Kelly Hilbrands, Amy Yamaura, Ella Kasuske, Dani Yamaura, Alex Hilbrands, and Carlie Nutter.

Motion by Upton and seconded by Biersbach to approve the agenda as presented. Motion carried.

No one addressed the Board during the Community Input Session.

The School Spotlight this month featured Sara Johnson and a few of her 4th grade students. Mrs. Johnson received a SD Technology Grant for 22 iPads. The students demonstrated how they use the iPads to enhance math skills, create videos, access South Dakota History curriculum, and do research.

Discussion Items were: Review Financial Status of the General Fund, Preliminary Technology Plan, 5-Year Capital Outlay Projection, Preliminary Special education Budget for FY15, Milbank School District Teacher of the Year, Graduation Requirements and Elective Course Offerings, Smarter Balance Testing/SLO's/Danielson Framework, Cross Country Co-op, and SDHSAA Proposed Constitutional Amendment.

Motion by Stengel and seconded by Bien to approve the consent agenda. Motion carried. 5-0 Items included were:

- Approve minutes of the March Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 3-1-14, \$1,644,583.78. Revenues: Taxes, \$31,446.81; Interest, \$301.88; Admissions, \$643.69; Local Misc, \$7,533.15; Medicaid, \$11,629.28; County Apportionment, \$8.05; State Aid, \$133,324.00; Federal Sources, \$32,926.00. Expenditures: Salaries-Instructional, \$194,635.00; Salaries-Support Services, \$73,353.42; Salaries-Co-curricular, \$17,339.39; Benefits-Instructional, \$49,951.76; Benefits-Support Services, \$21,546.71; Benefits-Co-curricular, \$2,668.94; Purchased Services, \$54,614.88; Supplies, \$16,113.36; Capital Acquisitions, \$153.98. Journal Entries, (\$2,070.52). Balance 3-31-14, \$1,429,948.68.

Capital Outlay Fund: Balance 3-1-14, \$80,051.78. Revenues: Taxes, \$22,401.13; Interest, \$16.30; Misc Income, \$1,034.73. Expenditures: Purchased Services, \$41,957.55; Supplies, \$745.74; Capital Acquisitions, \$23,801.48. Balance 3-31-14, \$36,999.17.

Special Education Fund: Balance 3-1-14, \$111,718.31. Revenues: Taxes, \$11,585.58; Interest, \$20.40; Medicaid, \$2,101.00; State Aid, \$5,082.00; IDEA Flowthrough, \$66,112.00; Early Childhood, \$1,512.00. Expenditures: Salaries-Instructional, \$50,966.82; Salaries-Support Services, \$16,999.72; Benefits-Instructional, \$13,990.20; Benefits-Support Services, \$4,601.37; Purchased Services, \$11,990.50; Supplies, \$169.55. Journal Entries, \$849.84. Balance 3-31-14, \$100,262.97.

Bond Redemption Fund: Balance 3-1-14, \$200,000.01. Balance 3-31-14, \$200,000.01.

Pension Fund: Balance 3-1-14, \$383,269.94. Revenues: Taxes, \$2,239.43; Interest, \$69.35.

Expenditures: Salaries, \$886.30; Benefits-Instructional, \$66.62. Balance 3-31-14, \$384,625.80.

Lunch Fund: Balance 3-1-14, \$119,620.48. Revenues: Student Meals, \$28,819.40; Adult Meals, \$1,884.00; Ala Carte Sales, \$1,920.21; Misc Income, \$575.56; Other State Revenue, \$3,615.18; Federal Sources, \$15,375.71. Expenditures: Salaries-Support Services, \$14,197.81; Benefits-Support Services, \$4,941.22; Purchased Services, \$753.50; Supplies, \$31,771.37. Balance 3-31-14, \$120,146.64.
Enterprise Fund: Balance 3-1-14, \$26,635.25. Revenues: Tuition, \$8,585.00; Student Fees-OST, \$4,129.15. Expenditures: Salaries-Support Services, \$3,318.67; Benefits-Support Services \$391.36; Purchased Services \$236.27; Supplies, \$60.26. Balance 3-31-14, \$35,342.84.

- Approve bills presented for payment.

Bills Presented for Payment: Americas Best Value Inn, Athletic Travel, \$557.91; Avera St Lukes, Supplies, \$140.00; Berens Grocery, Supplies, \$266.97; Big Stone Therapies, Therapy Services, \$10,056.32; Cash –Wa Distributing, Food, \$1,484.85; Cenex Fleetcard, Fuel Expense, \$34.01; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Copier Supplies, \$182.71; LaNae Chamley, Supplies, \$21.75; Chase Card, Postage/Travel/Registration, \$961.88; City of Milbank, Water/Sewer, \$1,567.75; Culinex, Supplies, \$295.35; Sheila Dailie, Band/Choir Accompanist, \$40.00; Daktronics, Supplies, \$85.00; Dean Foods, Milk, \$5,074.43; Betty DeBoer, Band/Choir Accompanist, \$100.00; DeFea Transportation, Busing, \$46,178.40; Defense Finance & Acct Service, Food, \$1,344.23; Earthgrains Baking, Food, \$1,014.75; Ecolab, Cleaning Service, \$568.96; Kris Evje, Graduate Credits, \$225.00; Food Services of America, Food./Supplies, \$22,778.60; Food-N-Fuel, Travel Expenses, \$869.54; GCC Ready Mix, Snow Removal, \$997.50; General Binding Co, Supplies, \$100.33; Grant County Review, Subscription/Publications, \$209.28; Hamlin Education Center, Staff Travel, \$59.50; Hartmans Family Foods, Supplies, \$29.57; Hauff Mid-America Sports, Supplies, \$327.50; Holly Hilbrands, Supplies, \$205.26; Hillyard Inc, Supplies/Repairs, \$551.06; Imprest Fund, Staff Travel, \$330.00; ITC, Phone Service, \$503.25; Jack’s Body Shop, Vehicle Repairs, \$260.00; Johnson Controls, Repairs, \$7,974.81; Jostens, HS Yearbook, \$4,598.80; JW Pepper, Supplies, \$261.98; Mary Kinder, Supplies, \$198.08; Beth Lentz, Supplies, \$24.00; Liebe Drug Inc, Supplies, \$24.13; Marco Inc, Printer Maintenance, \$775.40; Mastercard, Supplies, \$421.37; Mid-American Research Chemical, Supplies, \$387.95; Milbank Community Transit, Student Transportation, \$777.00; Milbank Independence Training, Lunchroom Workers, \$153.00; Milbank Lumber, Supplies, \$341.05; Milbank School Lunch, Student Workers, \$75.00; Nardini Fire Equipment, Repairs, \$305.00; Nasco, Supplies, \$5.80; Nelson Electric, Repairs, \$1,323.97; Northwest Pipe Fittings of Huron, Repairs, \$9.58; NorthWestern Energy, Natural Gas, \$3,339.51; OtterTail Power, Lights/Power, \$25,898.16; Parent, Mileage, \$118.40; Parent, Mileage, \$105.45; Nancy Pauli, Supplies, \$379.94; Sue Pauli, \$150.00; Praxair Distribution, Supplies, \$70.14; Ramkota Inn-Pierre, Staff Travel, \$379.98; RapidRibbons, Supplies, \$171.00; Deb Rausch, Band Lesson Asst, \$262.50; Real Industries, Supplies, \$325.00; Research Press Co, Supplies, \$191.24; Rogers Electric Motor Service, Supplies, \$184.25; Runnings, Supplies/Perkins Supplies, \$771.82; Sarlettes Music, Repairs, \$409.35; School Specialty, Supplies, \$357.40; SD Assn of School Business Officials, Registration, \$50.00; SD Bandmasters Assn, Registration, \$585.00; SD DOE Food Dist Program, Food, \$111.12; SDHSAA, Membership/Supplies, \$1,377.00; Seehafer Hardware Hank, Supplies, \$744.19; Star Laundry & Dry Cleaners, Cleaning Services, \$782.98; Super 8 Motel-Aberdeen, Athletic Travel, \$539.88; T&T Heating & AC, Repairs, \$553.76; Trapp Plumbing Co, Repairs, \$377.36; Tri State Water, Supplies, \$90.40; TSA Consulting, Professional Services, \$50.00; Doug Tschetter, Staff Travel, \$733.26; Tyler Computer & Print Design, Supplies, \$58.50; Valley Office Products, Supplies, \$294.17; Verizon, Cell Phone Service, \$475.24; West Sioux Ceramics, Supplies, \$179.90; Wittrock & Son, Garbage Collection, \$689.00; Wohlenberg Ritzman & Co, Financial Audit, \$4,915.00; Xerox Corp, Copier Payment, \$2,893.58; Youngs, Repairs, \$46.23; Zems Inc, Repairs, \$340.00.

Motion carried. 5-0

Motion by Upton and seconded by Biersbach to accept the resignation of Amy Thue as Koch School Library position. Motion carried.

Motion by Biersbach and seconded by Bien to approve the hiring of Ashley Ludwig as Special Education Teacher at \$32,000. Motion carried.

Motion by Upton and seconded by Stengel to approve the resolution authorizing membership in the South Dakota High School Activities Association for July 1, 2014 through June 30, 2015. Motion carried. 5-0

Motion by Bien and seconded by Upton to accept the resignation of Abby Krueger as High School English/Language Arts Teacher. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to accept the resignation of Sarah Schewe as Paraprofessional. Motion carried. 5-0

Motion by Upton and seconded by Bien to accept the resignation of Karla DeVaal as MS Gymnastics Coach. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to approve the 2012-13 audit completed by Wholenberg Ritzman & Co., LLC. Motion carried. 5-0

Motion by Bien and seconded by Upton to approve the hiring of Jayne Paysen as Koch school Librarian at a rate of \$10.20 per hour. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the hiring of Nikki Evje as an Elementary Teacher at a salary of \$33,545. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve the hiring of Brenna Fredrichsen as an Elementary Teacher at a salary of \$32,310. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve the hiring of Janelle Korstjens as an Elementary Teacher at a salary of \$36,418. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to approve the hiring of Jennifer Schulte as Elementary Teacher and MS Gymnastics Coach at a salary of \$36,646. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the recommended OST Summer Staff of Karen Vaudrey, Lorrie Hardy, Maren Davis, Emily Brandt, Jake Ebsen, Jeanine Dashiell, and Briana Breske with a rate of pay to be set at a later date. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve open enrollments from a 3rd grade student and a 4th grade student from the Grant-Deuel School District who are dual enrolled at St. Lawrence. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Health Insurance Renewal Rates
2. Title Funding for FY15
3. Legislative Summary
4. Dismissal at 11:00 AM on May 20, 2014 – Staff recognition event at 2:00 PM

Motion by Stengel and seconded by Bien to enter executive session at 9:10 PM to discuss personnel issues and negotiations. Motion carried. 5-0

Chairman Schwandt declared executive session over at 10:46 PM and regular session resumed.

Motion by Stengel and seconded by Bien to not renew the C Squad Girls Basketball position held by Abbey Trapp due to a reduction in staff. Motion carried. 5-0

Motion by Biersbach and seconded by Upton to not renew the C Squad Boys Basketball position held by Troy Gauer due to a reduction in staff. Motion carried. 5-0

Motion by Upton and seconded by Bien to not renew the C Squad Volleyball position held by Joanne Ebsen due to a reduction in staff. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve Certified and Administrative staffing recommendations for re-employment. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve staffing recommendations for re-employment of Support Staff. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to approve the negotiations package and authorize issuance of contracts. Motion carried. 5-0

Motion by Bien and seconded by Upton to create a .5 FTE MS Dean of Students position. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to create a 1.0 FTE Special Education Teacher position. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to adjourn at 10:54 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be May 8, 2014, at 7:00 PM.

Chairman

Business Manager