

Minutes

Milbank School District Board Proceedings

August 12, 2013

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. Members present were Biersbach, Stengel, Bien and Schwandt. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Dan Snaza, Tim Lease, Rhonda Zinter, Jerry Janisch and Deb Hemmer.

Motion by Stengel and seconded by Biersbach to approve the agenda with the addition of more Open Enrollments und the Consent Agenda. Motion carried. 4-0

The school spotlight featured Ag Technology. The 2012 Monsanto Grant of \$10,000 was used to purchase a Phytomonitor which allows students to monitor plants for soil moisture, stem growth, temperature, light, humidity and photosyntheses.

Discussion items: Review 2013 Report Card, Consider Policy Book Section J (Students – Part 2) (1st Reading), FY14 Budget and Technology Innovation Grants.

Motion by Bien and seconded by Stengel to approve the consent agenda. Motion carried. 4-0
Items included were:

- Approve minutes of July Regular with a correction of President Richard Schwandt called the meeting to order not Dirksen and Budget Meetings.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 7-1-2013, \$1,998,963.66. Revenues: Taxes, \$126,627.59; Interest, \$310.95; Local Misc, \$726.45; State Aid, \$155,782.00; Federal Sources, \$32,656.00. Expenditures: Salaries-Instructional, \$153,424.04; Salaries-Support Services, \$44,707.25; Salaries-Co-curricular, \$9,652.80; Benefits-Instructional, \$40,514.72; Benefits-Support Services, \$23,744.69; Benefits-Co-curricular, \$2,913.84; Purchased Services, \$7,334.36; Supplies, \$4,411.82; Other, \$16,528.35. Journal Entries, (\$37,696.96). Balance 7-31-2013, \$1,974,137.82.

Capital Outlay Fund: Balance 7-1-2013, \$526,366.95. Revenues: Taxes, \$3,999.84; Interest, \$81.88. Expenditures: Purchased Services, \$7,798.24; Supplies, \$30,066.41; Capital Acquisitions, \$12,934.63; Other, \$24,046.25. Balance, 7-31-13, \$455,603.14.

Bond Redemption Fund: Balance 7-1-13, \$133,333.34. Balance 7-31-13, \$133,333.34.

Special Education Fund: Balance 7-1-13, \$215,335.87. Revenues: Taxes, \$1,866.54; Interest, \$37.30; Misc Income, \$900.00; State Aid, \$16,657.00. Expenditures: Salaries-Instructional, \$21,158.64; Salaries-Support Services, \$5,976.50; Benefits-Instructional, \$17,428.36; Benefits-Support Services, \$7,684.55; Purchased Services, \$635.50; Supplies, \$86.17; Capital Acquisitions, \$420.00, Balance 7-31-13, \$181,406.99.

Pension Fund: Balance 7-1-13, \$355,208.78. Revenues: Taxes, \$399.98; Interest, \$55.25. Balance 7-31-13, \$355,664.01.

Lunch Fund: Balance 7-1-13, \$114,882.82. Revenues: Student Meals, \$2,520.16. Expenditures: Salaries-Support Services, \$1,501.12; Benefits-Support Services, \$10,803.30; Purchased Services, \$15.16; Supplies, \$2,377.05. Balance 7-31-13, \$102,706.35.

Enterprise Fund: Balance 7-1-13, \$22,111.92. Revenues: OST Donations, \$310.25; OST Tuition, \$9,026.36. Expenditures: Salaries-OST, \$8,793.72; Benefits-OST, \$1,109.17; Purchased Services, \$46.15; Supplies, \$1,587.35. Balance 7-31-13, \$19,912.14.

- Approve bills presented for payment.

Bills Presented for Payment: April Anderson, Staff Training, \$457.00; Apple Inc, Computer Equipment, \$21,630.00; Avera St Lukes, Supplies, \$15.00; Jodi Baumgart, Reimbursement, \$214.98; Big Stone Therapies, Therapy Services, \$3,325.35; Brewster Building Center, Rentals, \$60.00; Broad Reach, Books, \$146.28; Brown & Saenger, Paper, \$444.00; Clarice Buhler, Supplies, \$46.43; Calloway House, Supplies, \$162.85; Alex Cantine, Repairs, \$195.00; Greg Cantine, Repairs/Grad Credit, \$950.00; Carson-Dellosa Publishing, Supplies, \$97.83; Century Business Leasing, Copier Lease, \$500.45; Century Business Products, Supplies, \$71.78; Chase Card Services, Supplies/Travel/Equipment, \$4,244.39; City of Milbank, Water/Sewer, \$1,712.67; Classroom Direct, Supplies, \$20.36; Connecting Point, Computer Equipment, \$5,000.00; Brittini Cordingley, Staff Training, \$302.00; James Dahl, Grad Credit/Repairs, \$705.00; Maren Davis, Graduate Credits, \$225.00; Dean Foods, Milk-OST, \$149.52; Delta Education, Supplies, \$152.40; Dewey's Lawn Care & Landscape, Professional Services, \$738.76; Ebsco Information Services, Subscriptions, \$524.24; Edmentum, Software License, \$3,075.00; Kristopher Evje, Staff Training, \$302.00; Sandra Fonder, Professional Services, \$40.00; Food-N-Fuel, Staff Travel, \$1,579.36; Troy Gauer, Staff Training, \$40.00; Grant County Review, Publications, \$346.20; Hanson Furniture, Building Improvements, \$28,370.14; Hauff Mid-America Sports, \$430.40; Hillyard Inc, Supplies, \$23,336.41; Houghton Mifflin, Workbooks, \$2,016.50; Insight Investments, Computer Equipment, \$850.00; ITC, Telephone, \$506.75; IXL Learning, Software Renewal, \$1,850.00; Johnson Controls, Maintenance, \$7,234.35; Joyce Johnson, Graduate Credit, \$75.00; Kristi Johnson, Staff Travel, \$59.20; Cindy Jungers, Graduate Credit, \$150.00; Mary Kinder, Supplies, \$647.09; KONE Inc, Repairs, \$976.95; Sara Konrad, Staff Training, \$302.00; Rebecca Lambrechts, Graduate Credit, \$150.00; Lindsey Lanpher, Staff Training, \$302.00; Tim Lease, Staff Training, \$302.00; Liebe Drug, Supplies, \$124.71; Mastercard Corp, Supplies, \$488.57; McGraw Hill, Workbooks, \$1,393.73; Milbank Community Transit, Bus Services, \$168.00; Milbank Lumber, Repairs, \$168.00; Nardini Fire Equipment, Repairs, \$302.50; Nelson Electric, Repairs, \$285.50; Northland Trust Services, \$435.00; Northwestern Energy, Natural Gas, \$332.64; OtterTail Power Co, Lights/Power, \$10,324.89; Pearson Learning, Workbooks, \$1,537.09; Micheal Perrion, Supplies, \$105.99; Pro-Tec Roofing, Repairs, \$21,073.26; Nancy Quade, Staff Training, \$302.00; Ramada Inn, Travel, \$299.80; Really Good Stuff, Supplies, \$765.09; Riddell/All American, Helmets, \$9,006.45; Rising Star Quilts, Equipment, \$1,417.70; Sarlettes Music, Repairs, \$287.75; Josh Schmeichel, Staff Training, \$302.00; School Specialty, Supplies, \$1,127.36; Schuneman Equipment, Equipment, \$38,895.00; SD United Schools Assn, Dues, \$600.00; SDSTE, Workshop, \$30.00; Seehafer Hardware Hank, Supplies, \$2,797.25; Simplex Grinnell, Repairs, \$582.00; SofterWare, Software License, \$168.00; Street Graphex, Supplies, \$582.30; Star Laundry & Dry Cleaners, \$153.37; Sundance/Newbridge Educational Publishing, Supplies, \$211.20; Top Notch Tile, Tile Work, \$7,022.49; Kristi Tostenson, Background Check, \$70.00; Trapp Plumbing Co, Repairs, \$1,372.10; TSA Consulting, Professional Services, \$50.00; Tumblebooks, Online Renewal, \$498.00; Tyler Computer & Print Design, Supplies, \$153.75; Ray Ann Underwood, Background Check, \$70.00; Unzen Motors, Repairs, \$340.64; Valley Office Products, Supplies, \$601.41; Verizon, Cell Phone, \$121.85; Renae Wollschlager, Staff Training, \$302.00; Xerox Corp, Supplies, \$1,446.79.

- Approve Lane Change for James Dahl.

Motion carried. 4-0

Motion by Biersbach and seconded by Bien to approve open enrollment applications for six students from the Grant-Deuel District, two from the Wilmot District and one from the Waverly School District. Motion carried. 4-0

Motion by Stengel and seconded by Biersbach to accept the resignation of Randy Patnoe as Head Boys Golf Coach. Motion carried. 4-0

Motion by Bien and seconded by Stengel to approve the supplemental contract of Abbey Trapp as 'C' Girls Basketball Coach at \$2,205. Motion carried. 4-0

Motion by Biersbach and seconded by Stengel to approve the supplemental contract of JoAnn Ebsen for C' Volleyball Coach at \$2,205. Motion carried. 4-0

Motion by Stengel and seconded by Biersbach to approve the supplemental contract of Mark Keeton as Boys Golf Coach at \$3,190. Motion carried. 4-0

Reports were given by High School Principal Dan Snaza, Elementary Principal Tim Lease, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Projected Enrollment
2. Progress of Summer Projects
3. Fresh Fruits and Vegetables Grant
4. Homeland Security Grant Application
5. In-service August 29th & 30th – Dr. David Walsh

Motion by Biersbach and seconded by Bien to adjourn at 8:39 PM. Motion carried. 4-0

The next regular meeting of the Milbank School Board will be September 9, 2013, at 7:00 PM.

Chairman

Business Manager