

Minutes
Milbank School District Board Proceedings
June 10, 2013

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Rhonda Zinter, Dan Snaza, Tim Lease, Deb Hemmer, Abbey Trapp, Joyce Johnson, Alex Sass, Gene Sass, Chris Stodolski, Sheila Stodolski, Tyler Johnson, Lance Johnson, Jason Ackerman, Justin Berry, and Jerry Kathman.

No one addressed the Board during the Community Input Session.

The School Spotlight this month featured the students who represented the Milbank School District at this year's Special Olympics competition.

Bids for a Compact Utility Tractor were opened. The following bids were received:

Schuneman Eq. Co.

New John Deere 3720 Compact Utility Tractor (35 PTO hp) with loader	\$31,205.69
Option 1 - cab	\$538.00
Option 2 - mower deck	\$3,312.74
Option 3 - snow blower	\$2,954.65
Option 4 - pallet fork	\$883.92
Total	\$38,357.00

Titan Machinery

New CASE IH Farmall 40B Compact Utility Tractor (32 PTO hp) with loader	\$36,000.00
Option 1 - cab	included in base price
Option 2 - mower deck	\$3,000.00
Option 3 - snow blower	\$4,200.00
Option 4 - pallet fork	\$750.00
Total	\$43,950.00

Titan Machinery

Used CASE IH Farmall 45 Hydro Compact Utility Tractor (38 PTO hp) with loader	\$33,000.00
Option 1 - cab	included in base price
Option 2 - mower deck	included in base price
Option 3 - snow blower	\$4,200.00
Option 4 - pallet fork	\$750.00
Total	\$37,950.00

Discussion Items were: Review of Financial Status of General Fund, Review Capital Outlay Budget, and Review Preliminary Budget.

Motion by Stengel and seconded by Dirksen to approve the consent agenda. Motion carried. 5-0

Items included were:

Approve minutes of the May Meeting.

Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 5-1-13, \$1,382,199.50.

Revenues: Taxes, \$553,796.55; Interest, \$307.33; Admissions, \$1,688.00; Local Misc, \$3,664.38; County Apportionment, \$22.00; State Aid, \$148,409.00; Other State Revenue, \$1,875.00. Expenditures: Salaries-Instructional, \$192,917.55; Salaries-Support Services, \$69,033.53; Salaries-Co-curricular, \$15,501.70; Benefits-Instructional, \$48,743.13; Benefits-Support Services, \$19,651.65; Benefits-Co-curricular, \$2,778.48; Purchased Services, \$67,495.49; Supplies, \$9,887.84; Other, \$796.00. Journal Entries, (\$905.86). Balance 5-31-13, \$1,664,250.53.

Capital Outlay Fund: Balance 5-1-13, \$10,687.94. Revenues: Taxes, \$406,401.53. Expenditures: Purchased Services, \$79,490.30; Supplies, \$6,448.49. Journal Entries, (\$6,000.00). Balance 5-31-13, \$325,150.68.

Bond Redemption Fund: Balance 5-1-13, \$133,333.34. Balance 5-31-13, \$133,333.34.

Special Education Fund: Balance 5-1-13, \$81,586.58. Revenues: Taxes, \$189,651.50; Interest, \$19.45; Medicaid Direct Services, \$2,931.05; State Aid, \$12,199.00. Expenditures: Salaries-Instructional, \$49,377.78; Salaries-Support Services, \$15,433.84; Benefits-Instructional, \$13,308.74; Benefits-Support Services, \$5,086.38; Purchased Services, \$13,701.59; Supplies, \$58.95; Other, \$177.00. Balance 5-31-13, \$189,243.30.

Pension Fund: Balance 5-1-13, \$291,651.82; Taxes, \$40,640.73; Interest, \$62.24. Expenditures: Salaries-Instructional, \$1,060.00; Benefits-Instructional, \$79.66. Balance, 5-31-13, \$331,215.13.

Lunch Fund: Balance 5-1-13, \$118,419.78. Revenues: Student Meals, \$20,526.40; Adult Meals, \$1,928.70; Ala Carte Sales, \$2,516.33; Misc Income, \$725.10; Federal Sources, \$23,041.71. Expenditures: Salaries-Support Services, \$16,107.61; Benefits-Support Services, \$5,432.27; Purchased Services, \$425.04; Supplies, \$30,002.90. Balance 5-31-13, \$115,190.20.

Enterprise Fund: Balance 5-1-13, \$14,210.18. Revenues: DE Tuition, \$7,915.00; OST Donations, \$2,500.00; OST Tuitions, \$5,394.77. Expenditures: Salaries-OST, \$2,525.38; Benefits-OST, \$325.71; Purchased Services, \$46.15; Supplies, \$566.99. Balance 5-31-13, \$26,555.72.

Approve bills presented for payment.

Bills Presented for Payment: 3D Security, Repairs, \$1,827.60; Apex Learning, AP Classes, \$300.00; Matt Bastian, Supplies, \$59.88; Berens Grocery, Supplies, \$59.67; Big Stone Therapies, Therapy Services, \$10,925.13; Cabana Banners, Supplies, \$27.00; Cash-Wa Distributing, Food, \$2,354.70; Cenex Fleetcard, Travel, \$203.99; Century Business Leasing, Copier Payment, \$500.45; Century Business Products, Copier Supplies, \$131.88; Chase Card Services, Postage/Travel/Supplies, \$1,102.21; City of Milbank, Water/Sewer, \$1,660.90; Council for Exceptional Children, Dues/Fees,

\$177.00; Country Closet Consignment, Supplies, \$42.75; Dean Foods, Milk, \$5,028.86; Betty DeBoer, Piano Accompanist, \$200.00; DeFea Transportation, Busing, \$46,581.57; Earthgrains Baking, Bread, \$1,021.85; Fairfield Inn & Suites, Staff Travel, \$3,534.16; Family Resource Network, Registration, \$45.00; Follett Software Company, Library Software, \$1,496.00; Sandra Fonder, Professional Services, \$120.00; Food Services of America, Food, \$20,410.14; Food-N-Fuel, Travel, \$802.34; Jodi Garrett, Lunch Refund, \$60.70; GCC Ready Mix, Snow Removal, \$593.75; Grant County Review, Minutes, \$244.80; Hartman's Family Foods, Supplies, \$28.14; Hauff Mid-America Sports, Supplies, \$251.30; Hedahl's Auto Parts, Repairs, \$24.76; Hillyard Inc, Supplies, \$943.00; Imprest Fund, Registration, \$1,068.75; Imprest Fund, Travel, \$294.00; Imprest Fund, Supplies, \$6.00; ITC, Phone Service, \$614.67; JW Pepper, Supplies, \$91.99; Mary Kinder, Supplies, \$68.25; KONE Inc, Repairs, \$870.62; Liebe Drug Inc, Supplies, \$666.76; LRP Publications, Periodicals, \$33.45; Marco Inc, Supplies, \$49.89; Mastercard Corp, Supplies/Travel, \$6,774.27; Milbank Community Transit, Busing, \$1,388.00; Milbank Independence Training, Lunch Services, \$120.00; Milbank Lumber, Supplies, \$324.17; Milbank School Lunch Program, Supplies, \$484.42; Milbank School Lunch, Student Workers, \$80.00; Mill Valley Industries, Supplies, \$711.79; Steve Misener, Repairs, \$260.00; NAEIR, Supplies, \$25.50; Nasco, Supplies, \$64.65; Neff Company, Supplies, \$294.54; Nelson Electric, Repairs, \$1,214.39; Julie Nolz, Supplies, \$8.00; Northwest Pipe Fittings-Huron, Repairs, \$652.25; NorthWestern Energy, Natural Gas, \$723.32; OtterTail Power, Lights/Power, \$22,565.61; Parent, Mileage, \$170.24; Parent, Mileage, \$71.04; Pine Hills Golf, Rental, \$350.00; Ramkota Inn-Pierre, \$175.98; Rapid City Schools, Professional Services, \$250.00; Reinhart Foodservice, Food, \$1,187.35; Rogers Electric Motor Service, Supplies, \$106.15; SASD, Workshop Reg, \$75.00; School Specialty, Supplies, \$169.65; Seehafer Hardware, Supplies/Repairs, \$770.11; Star Laundry & Dry Cleaners, Cleaning Service, \$533.75; Street Graphex, Supplies, \$54.92; SW/WC Service Cooperative, Professional Services, \$50.00; T&T Heating & AC, Repairs, \$7,858.23; Trapp Plumbing Co, Repairs, \$415.26; Tri State Water, Supplies, \$139.40; TSA Consulting, Professional Services, \$50.00; Doug Tschetter, Staff Travel, \$451.97; Twin Valley Tire, Repairs, \$1,438.59; Unity Square, Rent, \$400.00; Valley Office Products, Supplies/Equipment, \$1,668.97; Veblen Asbestos, Professional Service, \$490.00; Verizon, Cell Phones, \$456.60; Watertown Iron & Metal, Supplies, \$157.56; Watertown Public Opinion, Advertising, \$70.20; West Sioux Ceramics& Dakota Potters Supplies, Supplies, \$96.60; Wittrock & Son, Garbage Collection, \$689.00; Wohlenberg Ritzman, Co, Professional Services, \$4,375.00; Xerox Corp, Supplies, \$1,446.79.

Motion by Stengel and seconded by Bien to accept the bid of \$38,895 from Schuneman Equipment Co. for a John Deere 3720 Compact Utility Tractor and all options. Motion carried on a 4-0 vote with Biersbach abstaining.

Motion by Biersbach and seconded by Dirksen to approve the revised technology plan. Motion carried. 5-0

Motion by Stengel and seconded by Bien to approve changes to the Elementary and High School student handbook. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to cast ballots for Clay Anderson for Division II Representative Position and Mike Miller for the Large School Group Board of Education Position in the SDHSAA runoff election. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve hiring Kris Evje as Special Education Instructor with MS Football and 8th Grade Boys Basketball coaching at a salary of \$37,847. Motion carried. 5-0

Motion by Dirksen and seconded by Stengel to accept the resignation of Eric Dahl. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to approve tract movement/lane change for Rick Swenson and Sara Konrad. Motion carried. 5-0

Motion by Bien and seconded by Dirksen to approve the Teacher Mentorship Plan on a one year trial basis. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to approve the June Educational Symposium to be held on June 13th and 18th and to fund staff stipends with the one-time dollars received from the state. Motion carried. 5-0

Motion by Stengel and seconded by Dirksen to amend the 2013-14 calendar eliminating the Professional Development day on May 21st. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to approve hiring of Briana Breske as a Summer OST employee at a rate of \$8.00 per hour. Motion carried. 5-0

Reports were given by High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Common Core Training
2. 21st Century Grant Application
3. Campus Security

Motion by Stengel and seconded by Biersbach to set the date for the Annual Budget Hearing as July 8, 2013 at 6:00 PM. Motion carried. 5-0

Motion by Dirksen and seconded by Biersbach to enter executive session for personnel issues at 9:16 PM. Motion carried. 5-0

Chairman Schwandt declared executive session over at 10:20 PM and regular session was resumed.

Motion by Dirksen and seconded by Biersbach to adjourn at 10:23 PM.

The next regular meeting of the Milbank School Board will be July 8, 2013, immediately following the Annual Budget Hearing to be held at 6:00 PM.

Chairman

Business Manager