

Minutes

Milbank School District Board Proceedings

March 9, 2015

President Richard Schwandt called the meeting to order at 6:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Josh Schmeichel, Ginny Tostenson, Eric Townsend, Lori Leddy, Elizabeth Schwenn, Jordan Riley, Jacob Sandvig, Nathan Loutsch, Dan Snaza, Tim Lease, Rhonda Zinter, and Kris Evje.

Motion by Bien and seconded by Biersbach to approve the agenda with the addition of Action Item I. Approve the Hiring of Renee Shelstad as Special Education Instructor. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

The School Spotlight featured the Math Counts team of Elizabeth Schwenn, Jordan Riley, Jacob Sandvig, and Nathan Loutsch along with advisors Lori Leddy and Eric Townsend. This Middle School Team placed 2nd at the local level to advance to the state competition to be held in Pierre, SD on March 14, 2014.

Discussion Items: Review the Financial Status of General Fund, Legislative Update, 5-Year Capital Outlay Projection, Teacher of the Year, and LED Lighting/QZAB Bonds.

Motion by Upton and seconded by Bien to authorize applying for QZAB bonds for up to \$400,000. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of February School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: Apex Cleaners, Cleaning Service, \$558.00; Aspire Beverage Company, Food, \$142.80; Big Stone Therapies, Professional Services, \$7,927.15; Cash Wa Distributing, Food, \$5,362.22; Cedar Shore Resort, Staff Travel, \$40.97; Cenex Fleetcard, Fuel, \$26.95; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Supplies, \$238.39; Chase Card, Supplies/Travel, \$3,192.16; City of Milbank, Water/Sewer, \$1,748.25; Clean Harbors, Chemical Disposal, \$14,912.24; Daktronics, Equipment, \$1,290.00; DeFea Transportation, Busing, \$39,871.38; Dean Foods, Milk, \$3,747.94; Earthgrains Baking, Bread, \$500.70; Food Services of America, Food, \$18,409.17; Food-N-Fuel, Travel, \$1,032.55; GCC Ready Mix, Snow Removal, \$498.75; Grant County Review, Minutes Publication, \$83.50; Harry's Septic & Sewer Service, Repairs, \$376.75; Hewlett-Packard, Computers, \$2,096.01; Hillyard Inc, Supplies, \$796.66; Kevin Horner, School Assembly, \$859.00; Imprest Fund, Officials/Judges, \$4,776.10; Imprest Fund, Registration, \$1,277.00; Imprest Fund, Supplies, \$25.00; Imprest Fund, Artist-in-Residence, \$1,500.24; Imprest Fund, Staff Travel, \$401.00; ITC, Phone Service, \$870.12; JA Sexauer, Repairs, \$377.94; Jack's Body Shop, Repairs, \$1,429.20; Jostens, Supplies, \$257.11; Lisa Julian, Background Check, \$70.00; JW Pepper, Supplies, \$455.83; Mary Kinder, Supplies, \$68.49; KL Counseling Services, Professional Services, \$480.00; KONE Inc, Repairs, \$529.92; LeAnn Kuper, Building Improvement, \$1,800.00; Langford Public School, Perkins Reimb, \$2,120.93; Lifetouch NSS, Professional Services, \$1,415.63; Liminex, Computer, \$3,900.00; Marco Inc, Printer Maintenance, \$444.06; Mastercard Corp, Supplies, \$189.21; Milbank Community Transit, Busing, \$920.00; Milbank School District, Supplies, \$42.00; Milbank School Lunch, Student Workers, \$86.00; Milbank Winwater Works, Repairs, \$10.44; Minmor Industries, Supplies, \$170.50; Steve Misener, Repairs, \$130.00; Nasco, Supplies, \$11.52; NCS Pearson, Supplies, \$2,023.35; Nelson Electric, Repairs, \$1,304.64; Northwest Pipe Fittings, Repairs, \$313.12; Northwestern Energy, Natural Gas, \$263.33; Brad Olson, Graduate Credits, \$225.00; OtterTail Power Co, Lights/Power, \$30,324.79; Nancy Pauli, Reimbursement, \$932.50; Paxton/Patterson, Supplies, \$124.65; Plunkett's Pest Control, Grounds Upkeep, \$178.86; Praxair Distribution, Supplies, \$74.01; Deb Rausch, Band Assistance, \$240.00; Redlinger Brothers Plumbing & Heating, Repairs, \$473.74; Region Music Contest, Registration, \$756.75; Rogers Electric Motor Service, Repairs, \$539.45; Royal Sport Shop, Supplies, \$75.00; Runnings, Supplies, \$51.46; Sarlettes Music, Repairs, \$63.55; SASD, Staff Travel, \$30.00; School Specialty, Supplies, \$317.71; SD DOE Food Distribution Program, Food, \$580.80; SDHSAA, Fees, \$31.00; Seehafer Hardware Hank, Supplies, \$1,181.92; Kristi Seehafer, Band Assistance, \$100.00; Sioux Falls Catholic School, Registration, \$182.09; Sleep Inn, Athletic Travel, \$330.00; Star Laundry, Cleaning Service, \$892.73; Street Graphex, Supplies, \$31.80; Trapp Plumbing, Repairs, \$1,683.42; TSA Consulting, Professional Services, \$50.00; Twin Valley Tire, Repairs, \$708.60; Tyler Computer & Print Design, Supplies, \$343.55; Unzen

Motors, Repairs, \$102.06; Verizon, Phone Service, \$548.53; West Sioux Ceramics, Supplies, \$157.90; Wittrock & Son, Garbage Collection, \$689.00; Wohlenberg Ritzman & Co, Financial Audit, \$10,000.00; Xerox Corp, Copier Payment, \$1,446.79.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 2-1-15, \$1,938,949.10. Revenues: Taxes, \$14,135.01; Interest, \$371.00; Admissions, \$7,928.10; Local Misc, \$2,773.90; State Aid, \$145,455.00; State Apportionment, \$67,555.16; Federal Sources, \$9,776.25. Expenditures: Salaries-Instructional, \$201,631.59; Salaries-Support Services, \$80,219.74; Salaries-Co-curricular, \$21,615.29; Benefits-Instructional, \$52,587.91; Benefits-Support Services, \$22,375.44; Benefits-Co-curricular, \$3,311.05; Purchased Services, \$64,708.99; Supplies, \$19,649.86. Journal Entries, (\$100,000.00). Balance 2-28-15, \$1,620,843.65.
Capital Outlay Fund: Balance 2-1-15, \$19,907.41. Revenues: Taxes, \$7,297.66; Interest, \$3.81. Expenditures: Purchased Services, \$48,483.86; Supplies, \$8,317.20. Journal Entries, \$33,333.33. Balance 2-28-15, \$3,741.15.
Special Education Fund: Balance 2-1-15, \$197,772.37. Revenues: Taxes, \$3,854.03; Interest, \$37.84; Medicaid Direct Services, \$103.10; Misc Income, \$6,383.42; State Aid, \$14,549.00. Expenditures: Salaries-Instructional, \$59,252.00; Salaries-Support Services, \$18,970.75; Benefits-Instructional, \$17,458.66; Benefits-Support Services, \$4,964.79; Purchased Services, \$12,129.01; Supplies, \$360.72. Balance 2-28-15, \$109,563.83.
Bond Redemption Fund: Balance 2-1-15, \$200,000.01. Journal Entries, \$66,666.67. Balance 2-28-15, \$266,666.68.
Pension Fund: Balance 2-1-15, \$496,613.16. Revenues: Taxes, \$781.37; Tuition, \$95.02. Balance 2-28-15, \$497,489.55.
Lunch Fund: Balance 2-1-15, \$103,826.62. Revenues: Student Meals, \$22,611.88; Adult Meals, \$2,504.60; Ala Carte, \$1,402.68; Misc Income, \$275.30; Federal Sources, \$52,353.17. Expenditures: Salaries-Support Services, \$16,133.33; Benefits-Support Services, \$5,774.45; Purchased Services, \$709.54; Supplies, \$33,698.11. Journal Entries, (\$0.27). Balance 2-28-15, \$126,658.55.
Enterprise Fund: Balance 2-1-15, \$41,764.11. Revenues: OST Donations, \$1,905.25; OST Fees, \$4,988.57. Expenditures: Salaries-OST, \$4,896.42; Benefits-OST, \$591.18; Purchased Services, \$53.58; Supplies, \$155.49. Balance 2-28-15, \$42,961.26.

Motion by Biersbach and seconded by Bien to approve the hiring of Alyssa Peschong as Special Education Teacher. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve the hiring of Bre Schwandt as Special Education Teacher. Motion carried. 5-0

Motion by Bien and seconded by Upton to approve amending the 2014-2015 Calendar by adding a staff-in-service day on May 22, 2015 to replace the November 10, 2014 snow day. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to approve a promissory note from General Fund to Capital Outlay for \$100,000 for cash flow purposes. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Board Petitions
2. SDHSAA Out of Season Rule

Motion by Upton and seconded by Stengel to enter executive session to discuss personnel issues and negotiations at 7:33 PM.

President Schwandt declared executive session over at 9:23 PM and regular session resumed.

Motion by Upton and seconded by Biersbach to adjourn at 9:30 PM. Motion carried. 5-0

There will be a Special Meeting of the Milbank School Board on March 30, 2015 at 6:00 PM.

The next regular meeting of the Milbank School Board will be April 13, 2015, at 7:00 PM.

Chairman

Business Manager