

Minutes

Milbank School District Board Proceedings

November 15, 2017

President Schwandt called the meeting to order at 6:02 PM in the board room of the high school building. Members present were Upton, Thue, Bien, Stengel, and Schwandt. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Ginny Tostenson, Dan Snaza, Keri Schliesman, Kris Evje, Amy Brandriet, Rev. Tom Bowsher, Bailey Johnson, Tammy Mielitz, Josh Schmeichel, and Clarice Buhler.

Motion by Thue and seconded by Stengel to approve the agenda with the additions of Discussion Item F. Principal Effectiveness (1st Reading), and Action Item G. Accept the resignation of Jeremy Tostenson as Head Football Coach. Motion carried. 5-0

No one address the Board during the public input session.

Josh Schmeichel representing the Milbank Education Association presented the True Friends of Education Awards to Central United Methodist Church. Central Church has been very supportive of the Milbank Schools, students, and staff over the years.

Discussion items: Legislative Agenda/State Superintendent Meeting, School Report Card, State Personnel Development Grant, Principal Effectiveness Model (1st Reading).

Motion by Upton and seconded by Bien to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of the October Meeting
- Approval of Bills presented for payment

Bills Presented for Payment: 3D Security, Repairs, \$496.86; Advance, Tuition, \$2,427.12; Americas Best Value Inn, Lodging, \$342.94; Micheal Amolius, Professional Services, \$1,000.00; Auto Value-Milbank, Repairs, \$118.99; Berens Grocery, Supplies, \$30.71; Bibby Financial, Food, \$777.75; Big Stone Therapies, Therapy Services, \$15,135.47; Cash-Wa Distributing, Food, \$6,881.11; Century Business Products, Copier Payment, \$1,197.85; Chase Cards, Supplies/Postage/Travel, \$4,969.23; Jose Chen, Professional Services, \$240.00; Churchill Manolis Freeman Kludt Shelton Burns, Attorney Fees, \$121.40; City of Milbank, Water/Sewer, \$2,164.72; Country Inn & Suites-Dakota Dunes, Lodging, \$396.00; Culinex, Repairs, \$3,175.00; Curriculum Associates, Supplies, \$12.99; Dakota Portable Toilets, Rental, \$500.00; Daktronics, Supplies, \$1,600.00; DeFea Transportation, Busing, \$62,508.03; Dean Foods, Milk, \$3,541.26; Dell Rapids School, Athletic Fees, \$66.21; Karla DeVaal, Coach's First Aid, \$35.00; Deweys Lawn Care & Landscape, Grounds Maintenance, \$406.00; Eartec, Equipment, \$657.50; Earthgrains, Bread, \$884.41; Farm & Home Publishers, Supplies, \$345.00; Sandra Fonder, Professional Services, \$100.00; Food-N-Fuel, Travel, \$1,316.97; Billie Jo Giesel, Mileage, \$361.20; Goodheart-Willcox Publishing, Textbooks, \$7,270.61; Grant Roberts Ambulance Service, Professional Services, \$450.00; Kay Groethe, Professional Services, \$36.00; Taylor Hageman, Background Check, \$65.00; Hauff Mid-America Sports, Supplies, \$1,835.25; Hillyard Inc, Repairs, \$954.51; Houghton Mifflin, Supplies, \$6,394.71; Imprest Fund, Registration, \$992.00; Imprest Fund, Professional Services, \$4,037.00; Imprest Fund, Travel, \$137.00; Imprest Fund, Supplies, \$11.49; ITC, Phone Service, \$755.69; Jack's Body Shop, Repairs, \$30.00; Jostens, HS Yearbook, \$4,378.80; JW Pepper, Supplies, \$41.70; Kelly's Kutters, Grounds Maintenance, \$894.60; KL Counseling Service, Professional Services, \$809.00; KONE Inc, Maintenance, \$567.63; Lake Preston School District, Dues, \$60.00; Lifetouch NSS Accts Rec, KS Yearbook, \$1,359.00; Lodge at Deadwood, Lodging, \$121.00; Macksteel Warehouse, Supplies, \$200.00; Mastercard Corp, Supplies/Travel, \$3,443.14; Milbank Chamber of

Commerce, Dues, \$125.00; Milbank Community Transit, Bus Service, \$1,630.00; Milbank Glass & More, Repairs, \$3,040.31; Milbank School District, Professional Services, \$50.00; Milbank School Lunch, Student Workers, \$106.00; Nelson Electric, Repairs, \$3,581.67; Northeast Area Principal's Association, Dues, \$70.00; Northwestern Energy, Natural Gas, \$346.43; OtterTail Power, Lights/Power, \$14,547.55; Parent, Mileage, \$213.28; Parent, Mileage, \$483.84; Prairie Lakes Healthcare, CPR Training, \$115.00; Praxair Distribution, Supplies, \$1,876.89; Deb Rausch, Professional Services, \$437.00; Riverside Technologies, Computers, \$74,368.00; S&D One Stop, Fuel, \$41.83; S&W Apartments, Rent, \$450.00; Sanford Health Plan, HSA Fees, \$64.00; Sarlettes Music, Repairs, \$1,378.30; Scholastic Magazines, Subscription, \$197.78; School Specialty, Supplies, \$5,427.04; Schoology, Software License, \$5,630.00; SD Dept of Public Safety, Supplies, \$56.00; SD Dept of Human Services, Professional Services, \$4,451.07; SD DOE Food Distribution Program, Food, \$666.43; SD FFA Association, Registration, \$2,180.00; SDSTE, Dues, \$30.00; Seehafer Ace Hardware, Supplies, \$1,558.60; Shoutpoint, Software, \$1,380.00; Siebrecht Tree Moving, Supplies, \$1,456.00; Star Laundry & Dry Cleaners, Cleaning Services, \$1,327.14; Street Graphex, Supplies, \$147.72; Vicki Strege, Professional Services, \$200.00; Sturdevant Auto Parts, Supplies, \$1,947.97; Boyd Sussex, Lunch Refund, \$18.60; Thompson Mechanical, Repairs, \$544.94; Top Hat Lanes, Prof Services, \$400.00; Trapp Plumbing Co, Repairs, \$255.60; Tri State Water, Cooler/Water, \$87.00; TSA Consulting, Professional Services, \$50.00; Unzen Motors, Repairs, \$497.72; Variety Foods, Food, \$17,107.47; Verizon, Phone Service, \$35.55; Watertown School District, Tuition, \$1,376.64; West River Foundation, Registration, \$225.00; West Sioux Ceramics, Supplies, \$37.80; Whetstone Home Center, Supplies, \$144.32; Windfall, Books, \$156.13; Window World, Supplies, \$5,448.00; Wittrock & Son, Garbage Collection, \$900.00; Xerox Corp, Copier Payment, \$394.31; Amy Yamaura, Coach's First Aid, \$35.00; YRC Freight, Supplies, \$1,102.21; Zems Inc, Repairs, \$225.00.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 10-1-17, \$1,941,903.43. Revenues: Taxes, \$209,751.41; Interest, \$429.15; Admissions, \$6,847.65; Local Misc, \$6,735.82; County Apportionment, \$21,434.50; State Aid, \$215,064.00; Other State Revenue, \$2,097.00. Expenditures: Salaries-Instructional, \$242,323.75; Salaries-Support Services, \$89,805.91; Salaries-Co-curricular, \$21,318.60; Benefits-Instructional, \$69,003.70; Benefits-Support Services, \$28,578.42; Benefits-Co-curricular, \$3,069.28; Purchased Services, \$94,585.27; Supplies, \$25,832.47; Other, \$140.00. Journal Entries, \$612.74. Balance 10-31-17, \$1,830,218.30.

Capital Outlay Fund: Balance 10-1-17, \$608,700.63. Revenues: Taxes, \$77,905.64; Interest, \$134.52. Expenditures: Purchased Services, \$10,085.15; Supplies, \$23,789.66; Capital Acquisitions, \$2,262.26. Journal Entries, (\$3,397.20). Balance 10-31-17, \$647,206.52.

Special Education Fund: Balance 10-1-17, \$73,935.22. Revenues: Taxes, \$44,672.86; Interest, \$16.34; State Aid, \$19,724.00; IDEA Flowthrough, \$3,291.00; Federal Sources, \$694.48. Expenditures: Salaries-Instructional, \$72,882.63; Salaries-Support Services, \$21,589.03; Benefits-Instructional, \$22,222.39; Benefits-Support Services, \$5,558.16; Purchased Services, \$14,977.10; Supplies, \$1,947.26; Other, \$344.00. Journal Entries, \$45.08. Balance 10-31-17, \$2,858.41.

Bond Redemption Fund: Balance 10-1-17, \$400,000.02. Balance 10-31-17, \$400,000.02.

Pension Fund: Balance 10-1-17, \$666,440.40. Revenues: Taxes, \$10.30; Interest, \$147.28. Expenditures: Salaries-Instructional, \$5,500.02; Benefits-Instructional, \$420.73. Balance 10-31-17, \$660,677.23.

Lunch Fund: Balance 10-1-17, \$185,939.36. Revenues: Student Meals, \$29,302.90; Adult Meals, \$2,872.00; Ala Carte Sales, \$1,780.93. Misc Income, \$425.97; Federal Sources, \$34,770.09. Expenditures: Salaries-Support Services, \$20,697.63; Benefits-Support Services, \$8,067.16; Purchased Services, \$564.33; Supplies, \$38,544.17. Journal Entries, \$557.38.

Enterprise Fund: Balance 10-1-17, \$62,838.18. OST Donations, \$1,750.00; OST Fees, \$5,964.20. Expenditures: Salaries-OST, \$4,758.27; Benefits-OST, \$546.55; Supplies, \$159.65. Balance 10-31-17, \$65,087.91.

Trust & Agency Fund: Balance 10-1-17, \$260,600.81. Revenues: \$72,386.64. Expenditures, \$28,406.67. Balance 10-31-17, \$304,580.78.

Motion by Stengel and seconded by Upton to approve the 2018-19 School Calendar. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the resignation of Kathy Johnson as Para-professional. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve open enrollment applications for a 7th grade and 8th grade student from Big Stone City District. Motion carried. 5-0

Motion by Stengel and seconded by Thue to approve the Tuition Agreement with the Big Stone City School District. Motion carried. 5-0

Motion by Stengel and seconded by Bien to accept the resignation of Jeremy Tostenson as Head Football Coach. Motion carried. 5-0

Reports were received by High School Principal Dan Snaza, Middle School Principal/Special Services Director Kris Evje, Elementary Principal Amy Brandriet, and Elementary Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

1. November In-service
2. Koch Facility Study
3. Let for bids for a new vehicle
4. Hail Damage Claim Settlement

Motion by Stengel and seconded by Upton to enter executive session at 7:10 PM to discuss student, personnel, and negotiations issues in pursuant with SDCL 1-25-2 (2&4). Motion carried. 5-0

Chairman Schwandt declared executive session over at 7:57 PM and regular session resumed.

Motion by Bien and seconded by Thue to adjourn at 7:58 PM. Motion carried. 4-0

The next regular meeting of the Milbank School Board will be December 11, 2017, at 6:00 PM.

Chairman

Business Manager