

Minutes

Milbank School District Board Proceedings

May 8, 2014

Vice President Biersbach called the meeting to order at 7:00 PM in the Board room at the High School. Members present were Biersbach, Bien, Stengel, Upton and Schwandt (arrived at 8:29 PM). Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Dan Snaza, Deb Hemmer, Rhonda Zinter, and Tim Lease.

Motion by Bien and seconded by Stengel to approve the agenda with the addition of action item V. Joint Powers Agreement with Grant-Deuel and the removal of Executive Session. Motion carried. 4-0

No one addressed the Board during the Community Input Session.

Discussion Items were: Review Financial Status of the General Fund, Review Preliminary General Fund Budget, Review Technology Plan/5 Year Capital Outlay Plan, Milbank School District Teacher of the Year, and Graduation Requirements(1st Reading).

Motion by Stengel and seconded by Upton to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of the April Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 4-1-14, \$1,429,948.68. Revenues: Taxes, \$76,826.61; Interest, \$295.40; Admissions, \$4,911.26; Local Misc, \$5,965.55; Property Rental, \$1,155.75; County Apportionment, \$13,367.41; State Aid, \$133,324.00. Expenditures: Salaries-Instructional, \$195,384.12; Salaries-Support Services, \$75,636.80; Salaries-Co-curricular, \$16,867.73; Benefits-Instructional, \$55,783.81; Benefits-Support Services, \$14,797.27; Benefits-Co-curricular, \$2,604.53; Purchased Services, \$51,329.84; Supplies, \$14,512.14; Other, \$1,340.00. Balance 4-30-14, \$1,237,538.42.

Capital Outlay Fund: Balance 4-1-14, \$36,999.17. Revenues: Taxes, \$60,786.80; Interest, \$8.09. Expenditures: Purchased Services, \$51,942.34; Supplies, -\$1,575.04. Balance 4-30-14, \$47,426.76.

Special Education Fund: Balance 4-1-14, \$100,262.97. Revenues: Taxes, \$31,416.44; Tuition, \$2,000.00; Interest, \$20.23; Misc Income, \$779.00; State Aid, \$5,082.00. Expenditures: Salaries-Instructional, \$55,783.81; Salaries-Support Services, \$17,179.27; Benefits-Instructional, \$14,840.81; Benefits-Support Services, \$4,683.77; Purchased Services, \$11,379.77; Supplies, \$548.71. Balance 4-30-14, \$35,144.50.

Bond Redemption Fund: Balance 4-1-14, \$200,000.01. Balance 4-30-14, \$200,000.01.

Pension Fund: Balance 4-1-14, \$384,625.80. Revenues: Taxes, \$6,078.40; Interest, \$80.93. Expenditures: Salaries-Instructional, \$886.30; Benefits-Instructional, \$66.62. Balance 4-31-14, \$389,832.21.

Lunch Fund: Balance 4-1-14, \$126,515.26. Revenues: Student Meals, \$18,835.88; Adult Meals, \$1,986.75; Misc Income, \$3,049.91; State Revenue, \$4,962.75; Federal Sources, \$20,657.93. Expenditures: Salaries-Support Services, \$16,006.11; Benefits-Support Services, \$5,154.97; Purchased Services, \$974.88; Supplies, \$31,903.27. Balance 4-30-14, \$121,969.25.

Enterprise Fund: Balance 4-1-14, \$35,342.84. Revenues: Tuition, \$1,100.00; OST Fees, \$2,276.59. Expenditures: Salaries-Support Services, \$3,373.49; Benefits-Support Services, \$407.23; Purchased Services, \$66.27; Supplies, \$248.48. Balance 4-30-14, \$34,623.96.

- Approve bills presented for payment.

Bills Presented for Payment: 3D Security, Repairs, \$325.00; Aberdeen Awards, Supplies, \$143.00; Matt Bastian, Staff Travel, \$52.00; Berens Grocery, Supplies, \$328.24; Big Stone Therapies, Therapy Services, \$11,695.44; Brewster Building Center, Supplies, \$2.80; Cash Wa Distributing, Food, \$1,369.95; Century Business Products, Copier Supplies, \$212.12; Chase Cards, Postage/Travel/Supplies, \$1,504.63; City of Milbank, Water/Sewer, \$1,808.41; Comfort Inn-Pierre, Staff Travel, \$50.00; Council for Exceptional Children, Dues/Fees, \$177.00; Days Inn-Pierre, Student Travel, \$349.95; Dean Foods, Milk, \$5,515.65; DeFea Transportation, Busing, \$46,468.37; Deuel School District, Athletic Reg Fees, \$210.00; Earthgrains Baking, Bread, \$632.00; Ecolab, Supplies, \$702.04; Flower Shoppe, Supplies, \$30.00; Follett School Solutions, Software Renewal, \$1,496.00; Food Services of America, Food, \$20,093.19; Food-N-Fuel, Travel, \$1,439.77; GCC Ready Mix, Snow Removal \$261.25; Grant County Review, Minutes, \$35.00; Hasslen Construction, Repairs, \$157.00; Hauff Mid-America Sports, Supplies, \$269.50; Hillyard Inc, Supplies, \$31.00; Instrumentalist Products, Music Reg, \$250.00; ITC, Telephone, \$503.25; JW Pepper, Supplies, \$154.50; KONE Inc, Repairs, \$513.27; Master Teacher, Supplies, \$273.16; Mastercard Corp, Food/Supplies, \$561.95; Milbank Community Transit, Busing, \$922.00; Milbank Lumber, Supplies/Repairs, \$686.75; Milbank School District, Lunch Refund, \$16.50; Milbank School, Lunch Workers, \$131.00; Steve Misener, Piano Tuning, \$260.00; NCS Pearson, Software, \$6,200.00; Neff Company, Band Awards, \$389.36; Nelson Electric, Repairs, \$813.74; Northwestern Energy, Natural Gas, \$1,005.55; Brad Olson, Graduate Credits, \$225.00; OtterTail Power Co, Lights/Power, \$22,840.70; Parent, Mileage, \$111.00; Plunketts Pest Control, Grounds Upkeep, \$178.86; PortaPhone, FB Equipment, \$1,491.50; Praxair Dist, Supplies, \$316.58; Deb Rausch, Band Lesson Assistant, \$352.50; Rogers Electric Motor Service, Repairs, \$382.38; Runnings, Supplies, \$102.98; Sarlettes Music, Repairs, \$303.58; School Specialty, Supplies, \$52.74; SD DOE Food Dist Program, Food, \$652.68; SDAEOP Conf, Registration, \$390.00; Seehafer Hardware Hank, Supplies, \$70.89; Star Laundry, Cleaning Services, \$718.53; Staurolite Inn, Debate Travel, \$335.00; Street Graphex, Supplies, \$37.93; SW/WC Service Coop, Prof Services, \$50.00; Trapp Plumbing Co, Repairs, \$762.14; Tri-State Law Conference, Registration, \$260.00; Tri State Water, HS Supplies, \$41.40; TSA Consulting, Professional Services, \$50.00; Doug Tschetter, Staff Travel, \$35.01; Valley Office Products, Supplies, \$138.39; Valley Rental & Recycling, \$40.00; Verizon, Telephone, \$479.80; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Supplies, \$1,446.79; Rhonda Zinter, Travel, \$38.00.

Motion carried. 5-0

Motion by Bien and seconded by Upton to approve the hiring of Kristin Pfeiff as Special Education Teacher at a salary of \$35,919. Motion carried. 4-0

Motion by Stengel and seconded by Bien to approve the hiring of Kris Evje as 0.5 FTE Dean of Students and 0.5 FTE Special Education Teacher with 8th Grade BBB and MS Football at a combined salary of \$56,508. Motion carried. 4-0

Motion by Bien and seconded by Stengel to adopt the ASBSD Worker's Compensation Fund Participation Agreement from July 1, 2014 through June 30, 2015 at a total premium of \$28,702. Motion carried. 4-0

Motion by Stengel and seconded by Upton to approve the resignation of Jeanne Sinclair as Fall Cheerleading Advisor. Motion carried. 4-0

Motion by Upton and seconded by Bien to approve the resignation April Anderson as Winter Cheerleading Advisor. Motion carried. 4-0

Motion by Upton and seconded by Stengel to vote for Steve Morford, Spearfish as the West River At-Large Representative for the SDHSAA Board of Directors. Motion carried. 4-0

Motion by Stengel and seconded by Upton to vote for Dr. Roger Bordeaux as the Native American At-Large Representative for the SDHSAA Board of Directors. 4-0

Motion by Upton and seconded by Bien to vote for Tammy Rieber as Large School Group Board of Education Representative for the SDHSAA Board of Directors. Motion carried. 4-0

Motion by Stengel and seconded by Upton to vote for Linda Whitney as Division II Representative for the SDHSAA. Motion carried. 4-0

Motion by Upton and seconded by Stengel to vote yes for SDHSAA Constitutional Amendment #1. Motion carried. 4-0

Motion by Bien and seconded by Upton to vote yes for SDHSAA Constitutional Amendment #2. Motion carried. 4-0

Motion by Upton and seconded by Stengel to vote yes for SDHSAA Constitutional Amendment #3. Motion carried. 4-0

Motion by Upton and seconded by Stengel to vote no on the SDHSAA Constitutional Amendment #4. Motion carried.

Gwen Biersbach turned the meeting over to Chair Richard Schwandt.

Motion by Upton and seconded by Stengel to approve summer OST staff of Briana Breske \$8.40/hr; Emily Brandt \$9.90/hr; Maren Davis \$10.90/hr; Jeanine Dashiell \$10.00/hr; Jacob Ebsen \$8.90/hr; Ashley McCulloch \$8.25/hr; Lexi Pillatzki \$8.25/hr; Cori Redmond \$8.25/hr; and Karen Vaudry at \$10.00/hr and approve summer Custodial staff Kathy Hansen \$9.75/hr; Becky Johannson \$9.25/hr; Jolene Rick \$9.40/hr; Sara Snaza \$9.60/hr and Jeremy Tostenson \$9.75/hr. Motion carried. 5-0

The Teacher Mentorship Plan was reviewed. Motion by Biersbach and seconded by Bien to continue the Teacher Mentorship Plan. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve Lane Change/Track Movement for Becky Johnson. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to advertise for bids on Exterior Replacement entrance doors for the High School Building. Motion carried. 5-0

Motion by Stengel and seconded by Upton to advertise for bids for Tuckpointing and Masonry. Motion carried. 5-0

Motion by Upton and seconded by Biersbach to advertise for bids for Roofing at Koch School and Armory. Motion carried. 5-0

Motion by Bien and seconded by Stengel to accept the resignation of Susie Buttke as paraprofessional. Motion carried. 5-0

Motion by Upton and seconded by Biersbach to approve the resignation of April Anderson as MS Oral Interp Advisor. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to approve hiring of Laura Maag as English/Language Arts Teacher with Yearbook and Oral Interp at a salary of \$35,353. Motion carried. 5-0

Reports were received from Elementary Principal Tim Lease, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Joint Powers Agreement
2. CC Coop

Motion by Upton and seconded by Stengel to issue supplemental contracts and reissue contracts due to reassignment of co-curricular activities. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to adjourn at 9:05 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be June 9, 2014, at 7:00 PM.

Chairman

Business Manager