

Minutes

Milbank School District Board Proceedings

April 9, 2012

President Dirksen called the meeting to order at 6:57 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Stengel, Schwandt and Tyler. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Rhonda Zinter, Dan Snaza, Jamie Schell, Jerry Kathman, Doug Leskee, Curt Boehner, Amy Thue, Kellie Christians, Anna Holland, Tori Quade, Nancy Quade, Kathy Holland, Natalie Christians, Holly Riley, Becky Johnson, Makayla Johnson, Jeff Loutsch, Christopher Loutsch, Taylor Thue, Nathan Loutsch, and Jordan Riley.

Motion by Schwandt and seconded by Stengel to approve the agenda with additions of Action Items M. Approve Contract for Keri Schliesman, N. Approve Contract for Dave Graf and O. Approve Contract for Abbey Trapp. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

The Board recognized the both fifth grade Destination Imagination teams. "Fantex" placed 1st at state competition and are coached by Amy Thue. Team members include Taylor Thue, Anna Holland, Nathan Loutsch, Tori Quade, Jordan Riley, Makayla Johnson and Kellie Christians. Team "6 People Who Do Stuff to Metal & Make It Awesome" placed 3rd and was lead by Sheila Bien. Team members are: Monique Veen, Elisabeth Schwenn, Claire Mischel, Alec Bien, Jake Sandvig and Brennon Schafer. The "Fantex" team has qualified for the global finals in Knoxville, TN.

Sealed bids for replacement or refurbishing the seating of the Milbank High School Theater were opened at 1:00 pm, central time, on Friday, March 30, 2012, at the Milbank School District Business Office. Tim Graf, Jerome Kathman and Nancy Meyer were in attendance.

The following bids were received:

	Combined Building Specialties	
Option 1		\$90,044.00
Option 2		No Bid
Alternate		\$ 413.00
	May deduct for low back option	\$ 919.00
	Haldeman-Homme, Inc.	
Option 1		\$104,899.00
Alternate		Included
Option 2		\$ 89,184.60
Alternate		\$ 2,510.76
	May deduct for low back option	\$ 11,748.24

Doug Leskee of Haldeman-Homme, Inc. and Curt Boehner from Combined Specialties were both present at the meeting and each were given a few minutes to talk about their product.

Discussion Items were: Review of Financial Status of General Fund, Review Preliminary Capital Outlay Budget FY13, Review Preliminary General Fund Budget FY13 and Review SDHSAA Proposed Constitutional Amendment.

Motion by Tyler and seconded by Biersbach to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of March Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 3-1-12, \$1,523,740.12. Revenues: Taxes, \$31,443.33; Tuition, \$4,825.00; Interest, \$104.13; Local Misc, \$5,706.73; Medicaid Admin, \$6,105.00; OST Fees/Donations, \$1,599.43; County Apportionment, \$20.82; State Aid, \$145,970.00; Other State Revenue, \$570.00. Expenditures: Salaries-Instructional, \$172,526.19; Salaries-Support Services, \$63,693.62; Salaries-OST, \$2,179.33; Salaries-Co-curricular, \$14,901.42; Benefits-Instructional, \$44,736.45; Benefits-Support Services, \$19,489.80; Benefits-OST, \$350.11; Benefits-Co-curricular, \$2,541.65; Purchased Services, \$47,099.33; Supplies, \$11,915.95; Other, \$811.00. Balance 3-31-12, \$1,339,839.71.

Capital Outlay: Balance 3-1-12, \$410,531.10. Revenues: Taxes, \$21,588.38; Interest, \$452.37. Expenditures: Purchased Services, \$40,053.18; Supplies, \$13,881.09. Balance 3-31-12, \$378,637.58. Special Education: Balance 3-1-12, \$123,742.27. Revenues: Taxes, \$10,074.42; Interest, \$11.94; Medicaid Admin, \$1,103.00; Medicaid Direct Services, \$3,597.52; State Aid, \$8,905.00. Expenditures: Salaries-Instructional, \$41,860.04; Salaries-Support Services, \$15,649.80; Benefits-Instructional, \$11,015.75; Benefits-Support Services, \$4,589.97; Purchased Services, \$11,134.52; Supplies, \$275.33. Balance 3-31-12, \$62,908.74.

Pension Fund: Balance 3-1-12, \$175,438.81. Revenues: Taxes, \$2,158.56; Interest, \$8.34. Expenditures: Salaries-Instructional, \$2,100.17; Benefits-Instructional, \$158.38. Balance 3-31-12, \$175,347.16.

Lunch Fund: Balance 3-1-12, \$149,868.72. Revenues: Student Meals, \$23,828.10; Adult Meals, \$1,639.80; Ala Carte Sales, \$1,306.18; Misc Income, \$637.54; Federal Sources, \$18,222.89.

Expenditures: Salaries-Support Services, \$13,181.49; Benefits-Support Services, \$5,302.40; Purchased Services, \$4,033.26; Supplies, \$21,577.68. Balance 3-31-12, \$151,408.40.

- Approve bills presented for payment.

Bills Presented for Payment: AOSNC, Supplies, \$2,619.99; Matt Bastian, Staff Travel, \$61.00; BFG Supply Company, Supplies, \$231.25; Big Stone Therapies, Professional Services, \$4,991.00; CDW Government, Supplies, \$482.38; Cedar Shore Resort, Staff Travel, \$327.80; Century Business Leasing, Copier Payment, \$500.45; Century Business Products, Supplies, \$164.46; Chase Card Services, Supplies/Travel/Postage, \$1,859.14; Child & Adult Nutrition Service, Food, \$166.20; City of Milbank, Water/Sewer, \$1,598.03; Dakota Fence Co, Repairs, \$1,983.00; Dean Foods, Milk, \$3,701.08; DeFea Transportation, Busing, \$47,791.45; Earthgrains Baking Co, Food, \$999.15; Food Services of America, Food, \$21,701.17; Food-N-Fuel, Travel, \$251.43; Joe Frederiksen, Staff Travel, \$61.00; G&K Services, Supplies, \$76.68; Melissa Gall, Graduate Credit, \$225.00; GCC Ready Mix, Snow Removal, \$1,448.75; Grant County Review, Legal Notices, \$61.82; Healy Awards, Supplies, \$65.40; Hedahls Auto Parts, Vehicle Repairs, \$94.89; Hillyard Inc, Supplies, \$64.96; Holiday Inn of Spearfish, Staff Travel, \$245.85; Houghton Mifflin Co, Supplies, \$76.00; Imprest Fund, Reimbursement, \$4,334.97; Insight Investments, Supplies, \$2,639.00; ITC, Telephone, \$367.35; JW Pepper, Supplies, \$81.75; Heidi Lundborg, Staff Travel, \$34.00; Emily Madsen, Reimbursement, \$20.00; Marco Inc, Supplies, \$17.75; Mastercard Corp Clients Payment Center, Supplies/Travel, \$2,679.19; Mid Central Educational, Software License, \$3,300.00; Midamerica Books, Library Books, \$131.67; Milbank Community Transit, Student Travel,

\$1,132.00; Milbank Lumber, Supplies, \$15.00; Milbank School District, Supplies, \$8.00; Milbank School Lunch Program, Supplies, \$222.00; Milbank School Lunch, Student Workers, \$86.00; Mill Valley Industries, Supplies, \$891.07; NCS Pearson, Software, \$8,055.00; Nelson Electric, Repairs, \$14,997.80; NIMCO Inc, Supplies, \$488.49; Northeast Physical Therapy Group, Professional Services, \$5,709.00; Northwestern Energy, Natural Gas, \$671.15; OtterTail Power Co, Lights/Power, \$20,582.87; Matthew Paysen, Repairs, \$2,707.27; Dana Pennington, Repairs, \$2,215.05; Praxair Distribution, Supplies, \$16.68; Deborah Rausch, Professional Services, \$240.00; Reinhart Foodservice, Supplies, \$2,442.33; Sarlette's Music, Supplies/Repairs, \$606.77; School Specialty, Supplies, \$756.48; Schuneman Equipment, Repairs, \$530.05; Ryan Scoular, Staff Travel, \$61.00; SD ASBO, Workshop Registration, \$50.00; Star Laundry & Dry Cleaners, Cleaning Services, \$395.71; Super 8 Motel-Aberdeen, Staff Travel, \$94.98; Amy Thue, Registration Fees, \$85.00; Jolie Tostenson, Graduate Credit, \$130.00; Trapp Plumbing Co, Repairs, \$161.12; Unity Square, Rentals, \$1,260.00; USI Inc, Supplies, \$104.19; Valley Office Products, Supplies, \$27.47; Verizon, Cell Phones, \$737.79; Terry Welch, Lunch Refund, \$22.65; Wittrock & Son, Garbage Collection, \$650.00; Wohlenberg Ritzman & Co, Professional Services, \$6,500.00; Xerox Corp, Copier Payment, \$1,315.45.

Discussion was held on theater seating. Sample Irwin and Hussey seats were on display for inspection. Motion by Tyler and seconded by Stengel to accept the bid of Haldeman-Homme of \$104,899 for theater seat replacement because of the high quality and comfort of the Irwin seat and the product is manufactured in the United States. Motion carried. 5-0

Motion by Schwandt and seconded by Biersbach to accept the resignation of Ann Tuchscherer.

Motion carried. 5-0

A second reading of the Media & Social Networking Sites Policy was held. A slight wording change was made. Motion by Tyler and seconded by Stengel to approve the policy as amended. Motion carried. 5-0

Motion by Stengel and seconded Schwandt to approve the hiring of Keri Schliesman as Special Education Teacher. Motion carried. 5-0

Motion by Biersbach and seconded by Schwandt to approve the hiring of Dave Graf as Special Education Teacher. Motion carried. 5-0

Motion by Schwandt and seconded by Stengel to approve the hiring of Abbey Trapp as Special Education Teacher. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to approve the hiring of Abby Nipp as High School Language Arts teacher. Motion carried. 5-9

Motion by Biersbach and seconded by Tyler to approve hiring Brett Kaye as School Psychologist. Motion carried. 5-0

Motion by Schwandt and seconded by Stengel to approve the hiring of Cindy Jungers as Kindergarten Teacher. Motion carried. 5-0

Motion by Tyler and seconded by Biersbach to approve the hiring of Sara Konrad as 1st Grade Teacher. Motion carried. 5-0

Motion by Stengel and seconded by Dirksen to approve the amended 2012-13 school calendar to reflect professional development days. Motion carried. 5-0

The second reading of the Section G (Part II) of the Board Policy book was held. Motion by Tyler and seconded by Schwandt to approve the policy as presented. Motion carried. 5-0

Motion by Stengel and seconded by Tyler to approve the resolution authorizing membership in the South Dakota High School Activities Association for July 1, 2012 through June 30, 2013. Motion carried. 5-0

Motion by Schwandt and seconded by Tyler to accept the 2010-11 audit. Motion carried. 5-0

Reports were given by Elementary Principal Linda Foos, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Board Positions
2. Coaches Education Requirements

Motion by Stengel and seconded by Biersbach to enter executive session for negotiation and personnel issues at 9:20 PM. Motion carried. 5-0

Chairman Dirksen declared executive session over at 9:50 PM and regular session was resumed.

Motion by Schwandt and seconded by Biersbach to not renew the 9th Grade portion of the contract of Rick Swenson due to a reduction in staff. Motion carried. 5-0

Motion by Biersbach and seconded by Tyler to not renew the 9th Grade Girls Basketball position held by Jolene Rick due to a reduction in staff. Motion carried. 5-0

Motion by Tyler and seconded by Stengel to not renew the 9th Grade Volleyball position held by Joanne Ebsen due to a reduction in staff. Motion carried. 5-0

Motion by Stengel and seconded by Schwandt to not renew the Assistant Football position held by Scott Wiese due to a reduction in staff. Motion carried. 5-0

Motion by Schwandt and seconded by Biersbach to not renew the Assistant Junior Class Advisor portion of the contract of Joyce Hora. Motion carried. 5-0

Motion by Tyler and seconded by Stengel to adjourn at 9:55 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be May 14, 2012, at 7:00 PM.

Chairman

Business Manager