

Minutes

Milbank School District Board Proceedings

February 8, 2012

President Dirksen called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Stengel, Schwandt and Tyler. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Linda Foos, Rhonda Zinter and Dan Snaza.

No one addressed the Board during the Community Input Session.

Discussion Items were: Review of Financial Status of General Fund, Legislative Update/Education Proposal, Tech Committee Report and 1st Reading of Alternative Education Activity Participation Policy.

Motion by Biersbach and seconded by Schwandt to approve the consent agenda with a correction of the January minutes. Schwandt made motion #7547 with a second by Biersbach. Motion carried. 5-0 Items included were:

- Approve minutes of January Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 1-1-2012, \$1,774,556.97. Revenues: Taxes, \$10,357.59; Tuition, \$150.00; Interest, \$140.27; Admissions, \$9,724.42; Local Misc, \$8,635.49; OST Donations/Fees, \$5,466.07; County Apportionment, \$21,056.62; State Aid, \$145,970.00; Federal Sources, \$4,056.33. Expenditures: Salaries-Instructional, \$171,138.26; Salaries, Support Services, \$64,842.81; Salaries-OST, \$1,913.14; Salaries-Co-curricular, \$20,160.74; Benefits-Instructional, \$45,564.67; Benefits-Support Services, \$19,637.73; Benefits-OST, \$314.94; Benefits-Co-curricular, \$3,076.14; Purchased Services, \$51,499.83; Supplies, \$16,060.80; Other, \$150.00. Balance 1-31-2012, \$1,585,754.70.

Capital Outlay Fund: Balance 1-1-2012, \$455,150.24. Revenues: Taxes, \$5,450.65; Interest, \$587.40. Expenditures: Purchased Services, \$1,020.45; Supplies, \$11,059.85; Capital Acquisitions, \$167.42. Balance 1-31-2012, \$448,940.57.

Special Education Fund: Balance 1-1-2012, \$148,340.81. Revenues: Taxes, \$2,543.56; Interest, \$11.72; Medicaid Direct Services, \$1,719.77; State Aid, \$8,905.00. Expenditures: Salaries-Instructional, \$39,116.20; Salaries-Support Services, \$15,499.09; Benefits-Instructional, \$10,655.91; Benefits-Support Services, \$4,548.50; Purchased Services, \$11,462.19; Supplies, \$675.52. Balance 1-31-2012, \$79,563.45.

Pension Fund: Balance 1-1-2012, \$176,783.67. Revenues: Taxes, \$544.96; Interest, \$13.96. Expenditures: Salaries-Instructional, \$2,100.17; Benefits-Instructional, \$158.38. Balance 1-31-2012, \$175,084.04.

Lunch Fund: Balance 1-1-2012, \$133,316.95. Revenues: Student Meals, \$33,904.50; Adult Meals, \$1,542.60; Ala Carte Sales, \$1,124.67; Misc Income, \$145.09; Federal Sources, \$20,332.30. Expenditures: Salaries-Support Services, \$12,127.28; Benefits-Support Services, \$5,158.30; Purchased Services, \$194.64; Supplies, \$29,851.76. Balance 1-31-2012, \$143,034.13.

- Approve bills presented for payment.

Bills Presented for Payment: Accessory Lines for Music Specialties, Supplies, \$49.50; Apex Cleaners, Uniform Cleaning, \$90.40; Berens Grocery, Supplies, \$69.09; Big Stone Therapies, Professional Services, \$5,108.93; Bill Super Valu, Supplies, \$162.89; Mary Bohn, Professional Services, \$75.00; Brewster Building Center, Supplies, \$108.81; Mary Lou Bullert, Staff Travel, \$30.00; Camfel Productions, Student Assembly, \$940.00; Lisa Campbell, Services, \$84.00; Center for Disabilities, Registration Fees, \$465.00; Century Business Leasing, Copier Payment, \$500.45; Century Business Products, Supplies, \$178.02; Chase Card Services, Supplies/Travel, \$4,613.90; Child & Adult Nutrition Services, Food, \$1,994.07; City of Milbank, Water/Sewer, \$1,529.50; Comfort Inn of Vermillion, Athletic Travel, \$229.50; Comfort Inn-Pierre, Staff Travel, \$138.00; Dacotah Paper Co, Supplies, \$210.96; Days Inn Airport-SF, Athletic Travel, \$216.00; Day-Timers Inc, Supplies, \$12.99; Dean Foods, Milk, \$4,661.83; DeFea Transportation, Busing, \$48,027.58; Earthgrains Baking Co, Supplies, \$1,284.45; Sandra Fonder, Professional Services, \$40.00; Food Services of America, Food, \$14,906.84; Food-N-Fuel, Travel, \$454.28; G&K Services, Cleaning Service, \$79.29; Natalie Gauer, Refund, \$36.50; GCC Ready Mix, Snow Removal, \$95.00; Gesswein Motors, Repairs, \$72.88; Amy Goble, Professional Services, \$75.00; Grant County Review, Minutes Publication, \$151.43; Hanson Furniture & Floor Covering, Repairs, \$1,532.24; Hauff Mid-America Sports, Supplies, \$1,000.80; Hillyard Inc, Supplies, \$1,241.63; Anthony Howard, Supplies, \$85.00; Sara Huizenga, Supplies, \$25.09; Insight Investments, Computer Equipment, \$1,010.00; JA Sexauer, Repairs, \$331.30; Johnson Automotive, Repairs, \$72.98; Johnson Controls, Building Maintenance, \$13,932.27; Becky Johnson, Graduate Credit, \$150.00; JW Pepper, Supplies, \$688.10; Kagan Professional Development, Workshop Reg, \$1,378.00; Susan Karels, Staff Travel, \$42.00; Marco Inc, Supplies, \$21.16; MasterCard Corp Clients Payment Center, Supplies/Travel, \$2,716.63; McCormack Distributing Co, Supplies, \$218.67; Corrine McCulloch, Professional Services, \$139.00; Mid-American Research & Chemical, Supplies, \$320.26; Milbank Community Transit, Bus Services, \$1,211.00; Milbank Glass & More, Repairs, \$462.50; Milbank Lumber, Supplies, \$7.00; Milbank School Lunch Program, Supplies, \$89.35; Milbank School Lunch Workers, Student Workers, \$86.00; Mill Valley Industries, Repairs, \$646.89; Steve Misener, Repairs, \$130.00; NAEIR, Supplies, \$34.00; Nardini Fire Equipment, Repairs, \$310.00; Nasco, Supplies, \$40.88; Nelson Electric, Repairs, \$489.39; Nancy Nelson, Staff Travel, \$30.00; Network Services Company, Supplies, \$63.84; Julie Nolz, Supplies, \$23.49; Northeast Physical Therapy, Professional Services, \$5,968.50; Northwestern Energy, Natural Gas, \$652.05; OccuPro Inc, Professional Services, \$500.00; OtterTail Power Co, Lights/Power, \$25,392.52; Parent, Mileage, \$520.96; Nancy Pauli, Supplies, \$177.41; Amber Paysen, Sub Orientation, \$70.00; Pearson Learning, Textbooks, \$4,461.60; Porta Phone Co, Supplies, \$335.30; Praxair Distribution, Supplies, \$239.87; Radio Shack, Supplies, \$9.98; Ramkota Inn of Pierre, Staff Travel, \$116.99; Reinhart Foodservice, Food, \$775.96; RH Theatricals, Supplies, \$1,828.50; Rick Trow Productions, Supplies, \$94.45; Rogers Electric Motor Service, Repairs, \$23.90; Runnings Supply Inc, Repairs, \$80.33; Samuel French, Supplies, \$234.00; School Specialty, Supplies, \$637.36; SDMEA, Registration, \$9.00; Seehafer Do It Best Hardware, Supplies, \$118.76; Star Laundry & Dry Cleaners, Supplies, \$294.71; Super 8 Mote -Milbank, Artist -in-Residence, \$511.50; Jolie Tostenson, Staff Travel, \$30.00; Trapp Plumbing Co, Repairs, \$374.93; Tri-State Water, Supplies, \$295.50; TSA Consulting Group, Professional Services, \$50.00; Twin Valley Tire, Repairs, \$56.10; Tyler Computer & Print Design, Supplies, \$225.00; Unzen Motors, Repairs, \$13.08; Valley Office Products, Supplies, \$1,952.31; Beth Wagner, Graduate Credit, \$75.00; Wittrock & Son, Garbage Collection, \$650.00; Wohlenberg Ritzman & Co, Audit, \$9,400.00; Xerox Corp, Supplies, \$2,630.90; Rhonda Zinter, Staff Travel, \$30.00.

Motion by Schwandt and seconded by Tyler to approve residency in the Milbank School District of a junior student under SDCL 13-28-10. Motion carried.

Motion by Stengel and seconded by Biersbach to approve the resignation of Special Education Teacher Marla Tillman effective at the end of the 2011-12 school year. Motion carried. 5-0

Motion by Tyler and seconded by Schwandt to accept the resignation of School Psych Examiner Andrea Meyer effective at the end of the 2011-12 school year. Motion carried. 5-0

The second reading of Policy Book Part 1 of Section G (Personnel) was held. Motion by Biersbach and seconded by Stengel to approve as presented. Motion carried. 5-0

Reports were given by Elementary Principal Linda Foos, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Insurance Dividend
2. Teacher of the Year Process
3. Fiscal Audit
4. Media and Social Networking Policy

Motion by Schwandt and seconded by Biersbach to enter executive session for personnel issues at 7:45 PM. Motion carried. 5-0

Chairman Dirksen declared executive session over at 8:45 PM and regular session was resumed.

Motion by Tyler and seconded by Stengel to adjourn at 8:46 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be March 12, 2012, at 6:00 PM.

Chairman

Business Manager