

Minutes

Milbank School District Board Proceedings

January 9, 2012

President Dirksen called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Stengel, Schwandt and Tyler. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Linda Foos, Rhonda Zinter, Dan Snaza, Shelly Loehrer, Darla Larson and Sandy Schell.

No one addressed the Board during the Community Input Session.

The Kindergarten team of Shelly Loehrer, Darla Larson and Sandy Schell presented the new Standards Based Kindergarten report card.

Discussion Items were: Review of Financial Status of General Fund, Football Cooperative, School Board Recognition, QZAB Project Summary Report, and 1st Reading of Policy Book Section G, Part I (Personnel).

Motion by Tyler and seconded by Stengel to approve the Football Cooperative Agreement with Grant-Deuel School District. Motion carried. 5-0

Motion by Schwandt and seconded by Schwandt to approve the consent agenda. Motion carried. 5-0

Items included were:

- Approve minutes of December Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 12-1-11, \$1,628,074.51. Revenues: Taxes, \$375,835.78; Interest, \$115.02; Admissions, \$6,708.00; Local Misc, \$1,430.88; Medicaid Admin, \$6,749.00; OST Donations/Fees, \$2,155.39; County Apportionment, \$40.01; State Aid, \$166,825.00; Other State Revenue, \$375.00. Expenditures: Salaries-Instructional, \$174,613.42; Salaries-Support Services, \$71,361.18; Salaries-OST, \$1,843.74; Salaries-Co-curricular, \$18,358.49; Benefits-Instructional, \$45,898.81; Benefits-Support Services, \$20,981.81; Benefits-OST, \$311.93; Benefits-Co-curricular, \$2,943.45; Purchased Services, \$66,143.72; Supplies, \$11,335.03. Balance 12-31-11, \$1,774,556.97.

Capital Outlay Fund: Balance 12-1-11, \$736,602.13. Revenues: Taxes, \$194,204.16; Interest, \$587.05. Expenditures: Purchased Services, \$78,761.33; Supplies, \$12,342.80; Capital Acquisitions, \$35,067.72; Other, \$350,071.25. Balance 12-31-11, \$455,150.24.

Special Education Fund: Balance 12-1-11, \$128,958.74. Revenues: Taxes, \$90,628.61; Interest, \$11.28; Medicaid Admin, \$1,219.00; Medicaid Direct Services, \$2,542.83; State Aid, \$11,900.00. Expenditures: Salaries-Instructional, \$44,622.97; Salaries-Support Services, \$15,925.70; Benefits-Instructional, \$11,556.63; Benefits-Support Services, \$4,614.29; Purchased Services, \$10,024.85; Supplies, \$175.21. Balance 12-31-11, \$148,340.81.

Pension Fund: Balance 12-1-11, \$159,606.78. Revenues: Taxes, \$19,420.33; Interest, \$15.11. Expenditures: Salaries-Instructional, \$2,100.17; Benefits-Instructional, \$158.38. Balance 12-31-11, \$176,783.67.

Lunch Fund: Balance 12-1-11, \$135,875.63. Revenues: Student Meals, \$6,480.21; Adult Meals, \$250.00; Ala Carte Sales, \$833.16; Misc Income, \$645.71; Federal Sources, \$23,579.55. Expenditures: Salaries-

Support Services, \$14,752.34; Benefits-Support Services, \$5,477.82; Purchased Services, \$366.41; Supplies, \$26,107.41. Balance 12-31-11, \$120,960.28.

- Approve bills presented for payment.

Bills Presented for Payment: Apex Cleaners, Repairs, \$42.00; Apple Inc, Supplies/Perkins, \$2,833.00; Berens Grocery, Supplies, \$14.15; Big Stone Therapies, Professional Services, \$3,791.30; CDW Government, Supplies, \$2,647.74; Cedar Shore Resort, Staff Travel, \$88.75; Century Business Leasing, Copier Payment, \$500.45; Century Business Products, Supplies, \$64.98; Chase Card Services, Supplies/Books/Travel, \$2,744.01; City of Milbank, Water/Sewer, \$1,519.50; Clay's Sharpening Service, Repairs, \$4.00; Culnex, Supplies, \$259.41; Maren Davis, Graduate Credit, \$150.00; Dean Foods, Milk, \$3,333.16; DeFea Transportation, Busing, \$39,104.17; Earthgrains Baking Co, Bread, \$1,337.25; Tammy Erickson, Lunch Refund, \$42.00; Finney Co, Textbooks, \$3,242.34; Sandra Fonder, Professional Services, \$240.00; Food Services of America, Food, \$14,657.23; Food-N-Fuel, \$91.75; G&K Services, Cleaning Services, \$86.28; Grant County Review, Minutes, \$88.18; Great Plains Zoo & Delbridge Museum, Zoo Mobile, \$783.00; Hanson Furniture & Carpet, Supplies, \$475.00; Hasslen Construction, Repairs, \$755.00; Hauff Mid-America Sports, Supplies, \$56.90; Hewlett-Packard, Computer Equipment, \$5,467.59; Highsmith Inc, Supplies, \$93.15; Hillyard Inc, Repairs, \$2,791.02; Imprest Fund, Reimbursement, \$4,605.50; Insight Investments, Computer Equipment, \$1,245.00; ITC, Telephone, \$576.21; JA Sexauer, Repairs, \$257.05; KONE Inc, Repairs, \$9,204.23; Marco Inc, Supplies, \$31.44; MasterCard Corp Clients Payment Center, Travel/Supplies, \$2,103.16; Mid-American Research Chemical, Supplies, \$250.16; Milbank Chamber of Commerce, Supplies, \$200.00; Milbank Community Transit, Bus Services, \$2,097.00; Milbank Glass & More, Repairs, \$100.00; Milbank School Lunch Program, Snacks, \$103.99; Milbank School Lunch, Student Workers, \$67.00; Steve Misener, Professional Services, \$65.00; NAEIR, Supplies, \$176.52; Nelson Electric, Repairs, \$6,655.68; Northeast Physical Therapy Group, Professional Service, \$4,690.50; NorthWestern Energy, Natural Gas, \$865.93; OtterTail Power Co, Lights/Power, \$19,189.08; Penworthy Company, Library Media, \$167.42; Plunketts Pest Control, Grounds Upkeep, \$171.98; Deborah Rausch, Professional Services, \$195.00; Reinhart Foodservice, Food, \$6,019.40; Rivars Inc, Supplies, \$278.20; Safe Deposit Box Operations, Professional Services, \$20.00; Sarlettes Music, \$137.70; School Specialty, Supplies, \$310.92; Schuneman Equipment, Repairs, \$15.20; Seehafer Do It Best Hardware, Supplies, \$141.79; Star Laundry & Dry Cleaners, Cleaning Services, \$390.75; Street Graphex, Supplies, \$359.75; Top Hat Lanes, Supplies, \$142.00; Jay Trenhaile, Professional Services, \$990.00; TSA Consulting, Technical Service, \$50.00; Twin Valley Tire, Supplies, \$9.00; Tyler Computer & Print Design, Supplies, \$34.45; Jessica Uckert, Lunch Refund, \$33.95; Unzen Motors, Repairs, \$783.90; Valley Office Products, Supplies, \$6,421.20; West Sioux Ceramics/Dakota Pottery, Supplies, \$56.64; Wittrock & Son, Garbage Collection, \$650.00; Youth Light, Supplies, \$164.78.

Motion by Tyler and seconded by Stengel to set June 5, 2012 as the date of the School Board Election combined with the City of Milbank and Grant County. Motion carried.

Reports were given by Elementary Principal Linda Foos, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. January 16th Professional Development Day
2. State Education Accountability Plan

Motion by Tyler and seconded by Stengel to enter executive session for personnel issues at 7:34 PM.

Motion carried. 5-0

Chairman Dirksen declared executive session over at 8:28 PM and regular session was resumed.

Motion by Tyler and seconded by Stengel to adjourn at 8:29 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be February 8th, 2012, at 6:00 PM.

Chairman

Business Manager