

Minutes

Milbank School District Board Proceedings

March 12, 2012

President Dirksen called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Stengel, Schwandt and Tyler. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Linda Foos, Rhonda Zinter, Doug Tschetter, Katie Loutsch, Ron Frauenshuh, Tori Remington, Kathy Sussex and Brenda Maass.

No one addressed the Board during the Community Input Session.

The Board recognized the Debate team for their outstanding achievement in winning the State A Championship. The Opportunity Room at the High School was also spotlighted. Kathy Sussex gave details of her program.

Discussion Items were: Review of Financial Status of General Fund, Legislative Update, Approve Media & Social networking Sites Policy (1st Reading) and Consider Approving Part II of Section G (Personnel) (1st Reading).

Motion by Tyler and seconded by Biersbach to approve the consent agenda. Motion carried. 5-0 Items included were:

- Approve minutes of February Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 2-1-12, \$1,585,754.70. Revenues: Taxes, \$35,653.66; Interest, \$115.17; Admissions, \$7,431.58; Local Misc, \$9,485.58; OST Fees/Donations, \$1,784.01; County Apportionment, \$23.84; State Aid, \$145,970.00; State Apportionment, \$50,904.50; Bank Franchise, \$29,173.56; Federal Sources, \$63,902.00. Expenditures: Salaries-Instructional, \$170,447.63; Salaries-Support Services, \$66,776.56; Salaries-OST, \$2,405.89; Salaries-Co-curricular, \$19,225.53; Benefits-Instructional, \$44,978.67; Benefits-Support Services, \$19,857.41; Benefits-OST, \$382.05; Benefits-Co-curricular, \$3,009.58; Purchased Services, \$61,787.27; Supplies, \$17,352.89; Capital Acquisitions, \$235.00. Balance 2-29-12, \$1,523,740.12.

Capital Outlay Fund: Balance 2-1-12, \$448,940.57. Revenues: Taxes, \$25,976.90; Interest, \$549.83. Expenditures: Purchased Services, \$59,266.60; Supplies, \$5,471.60; Capital Acquisitions, \$198.00. Balance 2-29-12, \$410,531.10.

Special Education Fund: Balance 2-1-12, \$79,563.45. Revenues: Taxes, \$12,110.90; Interest, \$5.75; State Aid, \$8,905.00; IDEA Flow through, \$106,734.00; Early Childhood, \$4,715.00. Expenditures: Salaries-Instructional, \$43,027.79; Salaries-Support Staff, \$15,824.07; Benefits-Instructional, \$11,224.22; Benefits-Support Services, \$4,603.82; Purchased Services, \$13,303.39; Supplies, \$308.54. Balance 2-29-12, \$123,742.27.

Pension Fund: Balance 2-1-12, \$175,084.04. Revenues: Taxes, \$2,600.63; Interest, \$12.69. Expenditures: Salaries-Instructional, \$2,100.17; Benefits-Instructional, \$158.38. Balance 2-29-12, \$175,438.81.

Lunch Fund: Balance 2-1-12, \$143,042.63. Revenues: Student Meals, \$28,619.60; Adult Meals, \$1,537.80; Ala Carte Sales, \$1,038.60; Misc Income, \$612.00; Federal Sources, \$25,262.27.

Expenditures: Salaries-Support Services, \$14,928.56; Benefits-Support Services, \$5,513.98; Purchased Services, \$292.95; Supplies, \$29,508.69. Balance 2-29-12, \$149,868.72.

- Approve bills presented for payment.

Bills Presented for Payment: Archipelago Learning Inc, Software, \$259.73; Augustana College, Workshop Registration, \$3,075.00; Avera St. Lukes, Workshop Registration, \$300.00; Berens Grocery, Supplies, \$25.74; BFG Supply Co, Supplies, \$90.04; Big Stone Therapies , Professional Services, \$4,486.32; David Boerger, Staff Travel, \$175.04; Brewster Building Center, Rentals, \$20.00; CDW-G, Computer Supplies, \$482.38; Century Business Leasing, Copier Payment, \$500.45; Chase Card Services, Travel/Supplies, \$1,060.70; City of Milbank, Water/Sewer, \$1,685.50; Combined Building Specialties, Supplies, \$207.00; Cummins Power Central, Generator, \$13,441.09; Days Inn Airport-Sioux Falls, Athletic Travel, \$270.00; Dean Foods, Milk, \$3,491.94; DeFea Transportation, Bus Services, \$42,885.32; Earthgrains Baking Co, Bread, \$1,020.50; Sandra Fonder, Professional Services, \$26.50; Food Services of America, Food/Supplies, \$13,529.10; Food-N-Fuel, Travel, \$652.50; G&K Services, Cleaning Services, \$38.95; Gage Food Products, Food, \$684.97; Melissa Gall, Staff Travel, \$19.65; Katie Gilmore, Staff Travel, \$35.00; Glass Products Inc, Repairs, \$992.70; Grant County Review, Publications, \$276.88; Hardware Hank, Supplies, \$74.31; Highsmith Inc, Supplies, \$36.99; Hillyard Inc, Supplies, \$1,037.90; Holiday Inn City Center-SF, Staff Travel, \$46.50; Imprest Fund, Reimbursement, \$5,850.83; Rebecca Johnson, Staff Travel, \$70.00; Jostens Inc, HS Yearbooks, \$4,384.00; Kindergarten Academy, Registration Fees, \$925.00; Rebecca Lambrechts, Staff Travel, \$60.00; Lori Leddy, Staff Travel, \$35.00; Liebe Drug, Supplies, \$58.83; Lifetouch NSS, Koch Yearbooks, \$605.25; Marco, Supplies, \$32.40; Mastercard Corp Clients Payment Center, Travel/Supplies, \$1,908.99; Milbank Community Transit, Bus Services, \$1,089.00; Milbank Ford & Mercury, Repairs, \$125.08; Milbank Glass & More, Repairs, \$162.00; Milbank Lumber, Supplies, \$35.00; Milbank School Lunch Program, Supplies, \$96.44; Milbank School Lunch Workers, Student Workers, \$73.00; Mill Valley Industries, Supplies, \$252.28; NAEIR, Supplies, \$56.00; Nelson Electric, Repairs, \$1,328.45; Northeast Physical Therapy Group, Professional Services, \$5,130.00; NorthWestern Energy, Natural Gas, \$704.32; OtterTail Power Co, Lights/Power, \$23,707.72; Nancy Pauli, Supplies, \$444.34; Pearson Clinical Assessment, Supplies, \$147.25; Plunkett's Pest Control, Grounds Upkeep, \$171.98; Praxair Distribution, Supplies, \$767.78; Donna Rackow, Lunch Refund, \$54.90; Ramada Inn, Staff Travel, \$134.30; Reinhart Foodservice, Food/Supplies, \$3,422.50; Rising Star Quilts, Repairs, \$45.65; Rogers Electric Motor Service, Repairs, \$198.78; Sarlettes Music, Repairs, \$811.81; School Specialty, Supplies, \$88.05; SD Assn of Educational Office Professionals, Membership, \$15.00; SDAEOP Conference, Registration, \$390.00; SDHSAA, Fees, \$796.00; SDSTE, Workshop Registration, \$20.00; Sehafer Do It Best Hardware, Supplies, \$227.04; Sioux Falls Roosevelt, Regional Wrestling, \$53.00; Sisseton School District, Fees, \$119.17; Star Laundry & Dry Cleaners, Cleaning Services, \$401.62; Street Graphex, Supplies, \$69.36; Super 8 Motel-Aberdeen, Athletic Lodging, \$899.82; Top Hat Lanes, Field Trip, \$96.00; Eric Townsend, Staff Travel, \$87.36; Toy Network, Supplies, \$123.71; Tri State Water, Supplies, \$105.00; Twin Valley Tire, Repairs, \$117.40; Unzen Motors, Repairs, \$149.80; Valley Office Products, Supplies, \$450.64; Verizon, Cell Phones, \$276.61; West Sioux Ceramics, Supplies, \$33.36; Wittrock & Son, Garbage Collection, \$650.00; Xerox Corp, Copier Payment, \$1,315.45.

- Approve the hiring of Katelyn Trevett as an OST Employee at \$7.25 per hour.

The second reading of the Alternative Education Participation Policy was held. Motion by Stengel and seconded by Schwandt to approve the policy as presented. Motion carried. 5-0

Motion by Biersbach and seconded by Tyler to approve the Driver's Education program for 2012 and to establish the rate at \$225 per student. Motion carried. 5-0

Motion by Tyler and seconded by Biersbach to approve bid letting for new or refurbished theater seats. Sealed bids will be opened in the Business Office on Friday, March 30, 2012 at 1:00 PM. Motion carried. 5-0

Reports were given by Elementary Principal Linda Foos, High School Principal Dan Snaza and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Teacher of the Year Committee
2. Digital Textbooks

Motion by Stengel and seconded by Biersbach to enter executive session for negotiation and personnel issues at 7:35 PM. Motion carried. 5-0

Chairman Dirksen declared executive session over at 9:28 PM and regular session was resumed.

Motion by Tyler and seconded by Stengel to adjourn at 9:29 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be April 9, 2012, at 7:00 PM.

Chairman

Business Manager