

Minutes

Milbank School District Board Proceedings

April 11, 2016

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Ginny Tostenson, Kris Evje, Tim Lease, Keri Schliesman, and Dan Snaza.

Motion by Thue and seconded by Bien to approve the agenda as presented. Motion carried. 5-0
No one addressed the Board during the Community Input Session.

Discussion Items: Review Financial Status of General Fund, Preliminary 5-year Capital Outlay Plan, and Re-lighting Bids.

Motion by Stengel and seconded by Upton to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of the March School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: Aberdeen Awards, Supplies, \$276.40; Berens Grocery, Supplies, \$217.95; Big Stone Therapies, Professional Services, \$11,621.89; Cash-Wa Distributing, Food, \$5,082.03; Century Business Products, Copier Payment, \$1,129.72; Chase Card, Travel/ Equipment/Supplies, \$8,446.22; City of Milbank, Water/Sewer, \$1,828.75; Dakota Portable Toilets, Repairs, \$250.00; Dean Foods, Milk, \$3,307.80; DeFea Transportation, Busing, \$45,888.25; Earthgrains Baking, Bread, \$240.75; Ecolab, Supplies, \$572.94; Johanna Fischer, Supplies, \$11.05; Food Services of America, Food, \$26,486.57; Food-N-Fuel, Travel, \$530.76; Carolyn Giessinger, Supplies, \$75.00; Grant County Review, Publications, \$271.14; Hedahls Auto Parts, Repairs, \$46.45; Hillyard, Supplies, \$1,317.28; Interstate Battery, Supplies, \$90.00; ITC, Telephone, \$63.90; JW Pepper, Supplies, \$362.98; KONE Inc, Repairs, \$1,587.14; LL Harder, Repairs, \$712.17; Lucero Spanish Language Services, \$138.60; MacDoctors, Repairs, \$809.84; Marco Inc, Printer Maintenance, \$508.86; Mastercard Corp, Travel/Supplies, \$1,127.78; Milbank Community Transit, Bus Service, \$1,271.00; Milbank Independence Training, Lunchroom Services, \$290.40; Milbank School Lunch Program, Supplies, \$112.50; Milbank School Lunch, Student Workers, \$80.00; Mill Valley Industries, Repairs, \$130.71; Steve Misener, Piano Tuning, \$320.00; Nelson Electric, Repairs, \$2,984.66; Northwestern Energy, Natural Gas, \$566.12; Brad Olson, Graduate Credit, \$75.00; OtterTail Power, Lights/Power, \$24,924.89; Parent, Mileage, \$1,034.88; Popp Binding & Laminating, Supplies, \$66.07; Praxair Distribution, Supplies, \$258.45; Ramkota Hotel, Lodging, \$189.98; Rogers Electric Motor Service, Repairs, \$58.15; Sarlettes Music, Repairs, \$647.03; School Specialty, Supplies, \$83.18; Bre Schwandt, Supplies, \$43.62; SD Bandmasters Assn, Registration, \$680.00; SD DOE Food Program, Food, \$129.39; SDAEOP Conference, Registration, \$325.00; SDHSAA, Registration, \$1,304.00; Seehafer Ace Hardware, Supplies, \$264.56; Star Laundry & Dry Cleaners, Cleaning Services, \$761.92; Street Graphex, Supplies, \$12.26; Supplyworks, Repairs, \$157.09; Tams-Witmark Music Library, Supplies, \$53.00; Jeremy Tostenson, Graduate Credits, \$150.00; Christine Townsend, Mileage/Coaching Class, \$432.80; Training Room, Supplies, \$67.95; Trapp Plumbing Co, Repairs, \$103.02; Abbey Trapp, Supplies, \$24.65; Tri State Water, Water, \$56.60; TSA Consulting, Professional Services, \$50.00; Twin Valley Tire, Repairs, \$28.95; Unity Square, Gym Rent, \$1,056.00; Verizon, Phones, \$91.76; Wittrock & Son, Garbage Collection, \$650.00; Wohlenberg Ritzman, Audit, \$11,135.00.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 3-1-16, \$1,626,791.62. Revenues: Taxes, \$90,044.31; Interest, \$465.97; Admissions, \$583.23; Local Misc, \$7,088.23; State Aid, \$151,135.00; Bank Franchise, \$64,552.90; Other State Revenue, \$6,482.09. Expenditures: Salaries-Instructional, \$211,748.52; Salaries-Support Services, \$77,181.93; Salaries-Co-curricular, \$20,588.81; Benefits-Instructional, \$54,542.42; Benefits-Support Services, \$22,643.47; Benefits-Co-curricular, \$3,103.32; Purchased Services, \$59,833.13; Supplies, \$24,805.78. Journal Entries, \$1,600.00. Balance 3-31-16, \$1,474,295.97.

Capital Outlay Fund: Balance 3-1-16, \$99,701.67. Revenues: Taxes, \$76,264.67; Interest, \$28.56. Expenditures: Purchased Services, \$44,228.35; Supplies, \$199.98. Balance 3-31-16, \$131,566.57.

Special Education Fund: Balance 3-1-16, \$213,616.46. Revenues: Taxes, \$38,423.06; Interest, \$61.19; State Aid, \$12,487.00. Expenditures: Salaries-Instructional, \$59,058.10; Salaries-Support Services, \$20,032.37; Benefits-Instructional, \$18,596.62; Benefits-Support Services, \$5,366.84; Purchased Services, \$12,231.24; Supplies, \$62.99. Balance 3-31-16, \$149,239.55.

Bond Redemption Fund: Balance 3-1-16, \$333,333.35. Balance 3-31-16, \$333,333.35.

Pension Fund: Balance 3-1-16, \$519,852.38. Revenues: Taxes, \$8,162.96; Interest, \$148.90. Balance 3-31-16, \$528,164.24.

Lunch Fund: Balance 3-1-16, \$132,497.50. Revenues: Student Meals, \$39,679.94; Adult Meals, \$2,499.00; Misc Income, \$1,628.94; Federal Sources, \$24,860.39. Expenditures: Salaries-Support Services, \$15,102.90; Benefits-Support Services, \$5,808.30; Purchased Services, \$986.39; Supplies, \$31,062.26. Balance 3-31-16, \$148,205.92.

Enterprise Fund: Balance 3-1-16, \$62,705.39. Revenues: OST Donations, \$70.68; OST Tuition, \$3,949.78. Expenditures: Salaries-OST, \$3,575.12; Benefits-OST, \$398.19; Purchased Services, \$54.14; Supplies, \$399.39. Balance 3-31-16, \$62,299.01.

T&A Fund: Balance 3-1-16, \$265,270.76. Revenues: \$44,090.32. Expenditures: \$42,716.38. Balance 3-31-16, \$266,644.70.

Motion by Bien and seconded by Thue to approve the hiring of Amy Brandriet as Koch Elementary Prinicipal at a salary of \$69,100. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the hiring of OST summer staff: Cori Redmond; Lexy Pillatzki; Ashley McCulloch; Lorrie Hardy; Karen Vaudrey; Jayne Stemsrud; Alec Bien; Jacob Ebsen (Sub); and Taylor Bock. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Student/Special Services Director Kris Evje, and Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

1. School Board Petitions

2. Head Start Pilot Program

Motion by Bien and seconded by Stengel to advertise for roof replacement bids. Motion carried.

5-0

Motion by Stengel and seconded by Thue to enter into executive session at 7:42 PM for personnel matters and negotiations. Motion carried. 5-0

Chairman Schwandt declared executive session over at 9:24 PM and regular session resumed.

Motion by Thue and seconded by Upton to hold a special meeting on April 18, 2016 at 7:00 PM to consider Lighting Bids and for negotiations. Motion carried. 5-0

Motion by Bien and seconded by Stengel to adjourn at 9:25 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be May 9, 2016, at 7:00 PM.

Chairman

Business Manager