

Minutes

Milbank School District Board Proceedings

April 13, 2015

President Richard Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were J P Lindquist, Tanner Hackwith, Craig Weinberg, Natasha Hartman, Nancy Pauli, Deb Hemmer, Tim Lease, Kris Evje, Dan Snaza, Rhonda Zinter, Michael Olson, and Ryan Schreurs.

Motion by Upton and seconded by Bien to approve the agenda with the addition of Action Items H. Approve Travel to National Competition and I. Approve Resignation of Eric Townsend as C-Math Counts Advisor.

No one addressed the Board during the Community Input Session.

The School Spotlight featured the MHS Debate team and some of the Independent Projects going on in Mrs. Pauli's classes. These projects included Tanner Hackwith's Senior Project "Why Milbank", artwork by Michael Olson and broadcast work that Ryan Schreurs and JP Lindquist have done with the "Bulldog Sports Network". The MHS Debate team were state Runner-ups and Brianna Schreurs has qualified for the National NFL Student Congress contest.

Discussion Items: Review the Financial Status of General Fund, Preliminary Technology Plan, Review Preliminary Special Education Budget for FY16, and Review Preliminary General Fund Budget for FY16.

Motion by Stengel and seconded by Upton to approve the consent agenda. Motion carried. 5-0 Items included were:

- Approve Minutes of March Regular and Special School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: 3D Security, Repairs, \$1,082.55; Americas Best Value Inn, Athletic Travel, \$557.91; Berens Grocery, Supplies, \$135.96; Big Stone Therapies, Therapy Services, \$9,618.29; David Boerger, Staff Travel, \$250.04; Aaron Burnett, Lunch Refund, \$391.10; Cash-Wa Distributing, Food, \$5,660.64; Cenex Fleetcard, Fuel, \$26.95; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Copier Supplies, \$207.47; Chase Card, Postage/Travel/Supplies, \$3,601.40; City of Milbank, Water/Sewer, \$1,747.63; Comfort Inn-Pierre, Travel, \$85.00; Dean Foods, Milk, \$4,067.01; Betty DeBoer, Piano Accompanist, \$100.00; Dell Rapids School District, Registration Fees, \$50.00; Dramatic Publishing, Supplies, \$493.79; Earthgrains Baking, Food, \$817.45; Ecolab, Supplies/Repairs, \$606.92; Family Resource Network, Registration, \$70.00; Follett School Solutions, Computer Software, \$1,496.00; Sandra Fonder, Professional Services, \$320.00; Food Services of America, Food, \$14,761.94; Food-N-Fuel, Travel, \$986.82; GCC Ready Mix, Snow Removal, \$380.00; GL Sports, Supplies, \$284.29; Grant County Review, Publications, \$131.35; Hartman's Family Foods, Supplies, \$5.06; Diantha Herbert, Lunch Refund, \$65.15; Hillyard Inc, Supplies, \$3,042.10; Imprest Fund, Deuel School, \$102.09; Imprest Fund, NEC, \$117.00; Imprest Fund, SD SACA, \$95.00; ITC, Telephone, \$551.40; JW Pepper, Supplies, \$265.84; Mary Kinder, Supplies, \$94.72; KL Counseling Services, Professional Services, \$120.00; Lewis Drug Inc, Supplies, \$280.64; LL Harder, Repairs, \$1,025.31; Madison School District, Registration Fees, \$40.00; Marco, Printer Maintenance, \$444.06; Mastercard Corp, Supplies, \$1,522.71; Mid-American Research Chemical Corp, Supplies, \$115.32; Milbank Community Transit, Busing, \$1,135.00; Milbank Independence Training, Lunchroom Services, \$635.71; Milbank Lumber, Supplies, \$592.88; Milbank School District, Supplies, \$63.00; Milbank School Lunch, Student Workers, \$76.00; Mill Valley Industries, Repairs, \$1,275.80; Steve Misener, Piano Tuning, \$260.00; Nardini Fire Equipment, Repairs, \$305.00; NCS Pearson, Testing Supplies, \$1,399.70; Nelson Electric, Repairs, \$2,037.90; NorthWestern Energy, Natural Gas, \$1,167.89; OtterTail

Power Co, Lights/Power, \$26,784.52; Praxair Distribution, \$140.86; Pro-Ed, Supplies, \$179.30; Ramkota Inn of Pierre, Athletic Travel, \$183.98; RapidRibbons, Supplies, \$334.50; Deborah Rausch, Professional Services, \$495.00; Redlinger Brothers, Repairs, \$4,946.62; Riverside Technologies, Computers, \$538.00; Sarlettes Music, Repairs, \$663.57; Schuneman Equipment, Repairs, \$145.28; Miriam Schwenn, Graduate Credit, \$75.00; SD Assn of School Business Officials, Registration, \$50.00; SD Bandmasters Assn, Enty Fee, \$735.00; SDHSAA, Dues/Supplies, \$1,304.00; Seehafer Hardware Hank, Supplies, \$188.37; SHI, Supplies, \$62.83; Smart Apple Media, Library Media, \$190.71; Street Graphex, Supplies, \$23.14; Star Laundry, Cleaning Services, \$998.88; Sterling Computers, Equipment, \$270.37; Amy Thue, Coaches Training, \$40.00; Trapp Plumbing Co, Repairs, \$33.92; Tri State Water, Supplies, \$56.60; TSA Consulting, Professional Services, \$50.00; Unity Square, Rental, \$548.53; Verizon, Telephone, \$548.53; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Copier Payment, \$1,840.79; Rhonda Zinter, Per Diem, \$38.00

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 3-1-15, \$1,620,843.65. Revenues: Taxes, \$89,847.45; Interest, \$362.56; Local Misc, \$4,053.14; State Aid, \$145,455.00; Bank Franchise, \$59,886.72; Other State Revenue, \$7,456.12; Federal Sources, \$42,815.76. Expenditures: Salaries-Instructional, \$195,190.27; Salaries-Support Services, \$74,743.07; Salaries-Co-curricular, \$18,356.94; Benefits-Instructional, \$51,340.62; Benefits-Support Services, \$22,012.50; Benefits-Co-curricular, \$3,047.39; Purchased Services, \$75,487.75; Supplies, \$27,452.47; Other, \$31.00. Balance 3-31-15, \$1,503,040.39.

Capital Outlay Fund: Balance 3-1-15, \$3,741.15. Revenues: Taxes, \$67,936.32; Interest, \$0.84. Expenditures: Purchased Services, \$37,444.65; Supplies, \$7,286.01. Balance 3-31-15, \$26,947.65.

Special Education Fund: Balance 3-1-15, \$109,563.83. Revenues: Taxes, \$35,881.60; Interest, \$24.56; State Aid, \$14,549.00; IDEA Flowthrough, \$43,356.00; Early Childhood, \$1,102.00. Expenditures: Salaries-Instructional, \$56,721.08; Salaries-Support Services, \$18,442.33; Benefits-Instructional, \$15,376.39; Benefits-Support Services, \$4,798.69; Purchased Services, \$8,878.89; Supplies, \$2,053.57. Balance 3-31-15, \$98,206.04.

Bond Redemption Fund: Balance 3-1-15, \$266,666.68. Balance 3-31-15, \$266,666.68.

Pension Fund: Balance 3-1-15, \$497,489.55. Revenues: Taxes, \$7,277.70; Interest, \$112.38. Balance 3-31-15, \$504,879.63.

Lunch Fund: Balance 3-1-15, \$126,658.55. Revenues: Student Meals, \$26,037.93; Adult Meals, \$2,882.60; Ala Carte, \$2,147.50; Misc Income, \$244.50; Federal Sources, \$22,810.30. Expenditures: Salaries-Support Services, \$13,158.84; Benefits-Support Services, \$5,383.63; Purchased Services, \$214.77; Supplies, \$30,078.46. Balance 3-31-15, \$131,945.68.

Enterprise Fund: Balance 3-1-15, \$42,961.26. Revenues: Tuition, \$7,725.00; Student Fees/OST, \$3,778.88. Expenditures: Salaries-OST, \$3,688.64; Benefits-OST, \$446.14; Supplies, \$68.49. Balance 3-31-15, \$50,261.87.

Motion by Bien and seconded by Biersbach to approve applying for a Head Start Program. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the resignation of Sara Johnson as 4th Grade Teacher. Motion carried. 5-0

Motion by Biersbach and seconded by Upton approve the resignation of Arlin Underwood as custodian effective June 13, 2015. Motion carried. 5-0

Motion by Stengel and seconded by Bien to approve the Audit Report for FY2014. Motion carried. 5-0

Motion by Upton and seconded by Biersbach to approve the recommended OST Summer staff at the following wages: Cori Redmond \$8.75/Hr.; Lexy Pillatzki \$8.75/Hr.; Ashley McCulloch \$9.00/Hr.; Lorrie Hardy \$10.20/Hr; Karen Vaudrey \$10.55/Hr.; Jayne Paysen \$9.80/Hr.; Abby Wollschlager

\$8.50/Hr.; Taylar Bock \$8.50/Hr.; JP Lindquist \$8.50/Hr.; Kaylee Pinkert \$8.50/Hr.; Jacob Ebsen \$10.80/Hr.; Maren Davis (Sub) \$11.45/Hr.; and Karen Loeschke (Sub) \$10.30/Hr. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to approve the recommended Summer Maintenance Staff at the following wages: Molly Tesch \$9.50/Hr.; Jolene Rick \$9.95/Hr.; Sara Snaza \$10.15/Hr.; Becky Johannsen \$9.80/Hr.; and Ethan Bohn \$8.50/Hr. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve travel for Brianna Schreurs to the National NFL Student Congress contest June 14-16 in Dallas, TX Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve the resignation of Eric Townsend as Co-Math Counts Advisor. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Board Petitions
2. Joint Powers Renewal Approval
3. Title Funding for FY16

Motion by Upton and seconded by Stengel to enter executive session to discuss personnel issues and negotiations pursuant to SDCL 1-25-2 at 8:31 PM.

President Schwandt declared executive session over at 9:51 PM and regular session resumed.

Motion by Biersbach and seconded by Bien to offer a .14 FTE contract to Johanna Fischer as Health Careers Instructor at \$4,690.00. Motion carried. 5-0

Motion by Bien and seconded by Upton to adjourn at 9:57 PM. Motion carried.

The next regular meeting of the Milbank School Board will be May 11, 2015, at 7:00 PM.

Chairman

Business Manager