

Minutes

Milbank School District Board Proceedings

January 11, 2016

President Schwandt called the meeting to order at 6:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Ginny Tostenson, Kris Evje, Tim Lease, Keri Schliesman, Dan Snaza, Brianna Schreurs, and Rebekah Tuchscherer.

Motion by Upton and seconded by Stengel to approve the agenda as presented. Motion carried.

5-0

No one addressed the Board during the Community Input Session.

The school spotlight featured the Oral Interp Team. The received a Team Excellence award at the State Oral Interp contest and Brianna Schreurs and Rebekah Tuchscherer each received Superiors in their respective categories.

Discussion Items: Review Financial Status of General Fund, Vehicle Purchase, Advertising in the Schools/Sponsorship Program Policy, and Blue Ribbon Task Force Legislative Proposals.

Motion by Thue and seconded by Stengel to approve the consent agenda. Motion carried.

5-0
Items included were:

- Approve minutes of the December School Board Meeting.
- Approval of Bills for payment.

Bills Presented for Payment: Berens Grocery, Supplies, \$229.23; Big Stone Therapies, Therapy Services, \$8,044.03; Brewster Building Center, Supplies, \$44.44; Brookings High School, Oral Interp, \$642.32; Cash-Wa Distributing, Food, \$3,398.89; Century Business Leasing, Copier Payment, \$569.63; Century Business Products, Copier Payment, \$1,054.03; Chase Card, Postage/Supplies/Travel/Equipment, \$6,644.88; Churchill Manolis Freeman Kludt Shelton & Burns, Attorney Fees, \$121.40; City of Milbank, Water/Sewer, \$1,858.50; Combined Building Specialties, Repairs, \$799.00; Conference Technologies, Supplies, \$522.00; Heather Crane, Migrant Travel, \$193.20; Dakota Plumbing & Heating, Repairs, \$1,777.73; Dean Foods, Milk, \$2,071.66; DeFea Transportation, Busing, \$34,079.14; Dramatic Publishing, Supplies, \$251.71; Julie Dwyer, Background Check, \$65.00; Earthgrains Baking Co, Food, \$448.57; Food Services of America, Food, \$15,990.52; Food-N-Fuel, Travel, \$934.92; GCC Ready Mix, Snow Removal, \$1,075.00; Governors Inn, Lodging, \$1,044.00; Grant County Review, Publications, \$110.47; Hasslen Construction, Repairs, \$430.00; Hillyard Inc, Supplies, \$538.27; Imprest Fund, Registration, \$861.00; Imprest Fund, Professional Services, \$3,610.50; Imprest Fund, Travel, \$333.00; Imprest Fund, Dues, \$60.00; Interstate Battery, Supplies, \$94.90; Jaymar Business Forms, Supplies, \$144.72; JW Pepper, Supplies, \$140.24; Susan Karels, Graduate Credit, \$75.00; KL Counseling Services, Professional Services, \$180.00; Langford Public Schools, Perkins Supplies, \$2,906.73; Lucero Spanish Language Services, Migrant Travel, \$69.30; Marco, Printer Maintenance, \$508.86; Mastercard Corp, Supplies/Travel, \$1,249.72; Mid-American Research Chemical, Supplies, \$285.85; Milbank Community Transit, Travel, \$790.00; Milbank FFA, Food, \$150.00; Milbank Independence Training, Lunch Service, \$220.40; Milbank Lumber, Supplies, \$38.50; Milbank Winwater Works, Repairs, \$148.19; Jamie Mundwiler, Judging, \$105.00; Nardini Fire Equipment, Supplies, \$330.90; National Speech and Debate Assn, Fees, \$60.00; Nelson Electric, Repairs, \$2,616.25; Northern SD NFL District, Fees, \$125.00; NorthWestern Energy, Natural Gas, \$580.28; OtterTail Power, Lights/Power, \$22,161.00; Penworthy Company, Library Media, \$135.88; Micheal Perrion, Staff Travel, \$309.86; Prairie Lakes Healthcare, Supplies, \$110.00; Praxair Distribution, Supplies, \$149.45; Rogers

Electric Motor Service, Repairs, \$135.00; Rosholt School District, Perkins, \$1,387.42; Sarlettes Music, Repairs, \$381.70; School Specialty, Supplies, \$746.72; Seehafer Ace Hardware, Supplies, \$658.86; Star Laundry, Cleaning Services, \$840.01; Christine Townsend, Travel, \$336.42; Training Room, Supplies, \$133.62; Trapp Plumbing, Repairs, \$1,246.35; Tri State Water, Water/Cooler, \$56.60; TSA Consulting, Professional Services, \$50.00; John Tufte, Professional Services, \$1,500.00; Unity Square, Fees, \$675.00; Unzen Motors, Repairs, \$339.37; Verizon, Cell Phones, \$559.90; Watertown School District, Rosetta Stone, \$552.00; West Sioux Ceramics, Supplies, \$16.46.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 12-1-15, \$1,948,040.04. Revenues: Taxes, \$288,984.32; Tuition, \$19,611.41; Interest, \$386.87; Admissions, \$4,059.00; Local Misc, \$4,688.93; State Aid, \$159,723.00; Other State Revenue, \$3,871.84; Federal Sources, \$54,509.00. Expenditures: Salaries-Instructional, \$209,985.65; Salaries-Support Services, \$76,856.10; Salaries-Co-curricular, \$21,549.47; Benefits-Instructional, \$54,763.77; Benefits-Support Services, \$22,895.02; Benefits-Co-curricular, \$2,927.04; Purchased Services, \$54,765.04; Supplies, \$18,292.51; Other, \$375.00. Balance 12-31-15, \$2,021,464.81.

Capital Outlay Fund: Balance 12-1-15, \$540,065.86. Revenues: Taxes, \$160,432.57; Interest, \$107.26. Expenditures: Purchased Services, \$39,892.17; Supplies, \$1,304.20; Capital Acquisitions, \$13,214.31; Other, \$360,908.75; Other, \$360,908.75. Balance 12-31-15, \$285,286.26.

Special Education Fund: Balance 12-1-15, \$301,513.72. Revenues: Taxes, \$84,743.90; Interest, \$59.88; Medicaid Direct Services, \$3,500.42; State Aid, \$14,175.00; Federal Sources, \$75,872.00. Expenditures: Salaries-Instructional, \$57,919.97; Salaries-Support Services, \$18,409.50; Benefits-Instructional, \$20,089.99; Benefits-Support Services, \$5,594.82; Purchased Services, \$12,782.54; Supplies, \$281.61. Balance 12-31-15, \$364,786.49.

Bond Redemption Fund: Balance 12-1-15, \$266,666.68. Balance 12-31-15, \$266,666.68.

Pension Fund: Balance 12-1-15, \$500,513.89. Revenues: Taxes, \$17,188.93; Interest, \$99.40. Balance 12-31-15, \$517,802.22.

Lunch Fund: Balance 12-1-15, \$127,355.48. Revenues: Student Meals, \$19,181.50; Adult Meals, \$1,877.40; Ala Carte Sales, \$1,245.36; Misc Income, \$280.40; Federal Sources, \$27,679.29. Expenditures: Salaries-Support Services, \$16,197.07; Benefits-Support Services, \$6,489.03; Purchased Services, \$1,260.95; Supplies, \$33,375.36. Balance 12-31-15, \$120,297.02.

Enterprise Fund: Balance 12-1-15, \$62,406.23. Revenues: Student Fees-OST, \$3,684.12. Expenditures: Salaries-OST, \$3,709.86; Benefits-OST, \$428.66; Purchased Services, \$53.99; Supplies, \$826.61. Balance 12-31-15, \$61,071.23.

Motion by Stengel and seconded by Bien to approve the Combined Election agreement with the County and City. Motion carried. 5-0

Motion by Bien and seconded by Upton to approve open enrollment applications for three students who attend the Milbank School District but recently moved to Wilmot. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Student/Special Services Director Kris Evje, and Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

1. Northern Plains Insurance Meeting January 20th in Huron.
2. January 18th in-service Speaker John Tufte from UND.

Motion by Bien and seconded by Thue to enter into executive session at 7:03 PM for personnel matters and to evaluate the Superintendent. Motion carried. 5-0

Chairman Schwandt declared executive session over at 8:09 PM and regular session resumed.

Motion by Stengel and seconded by Bien to adjourn at 8:10 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be February 8, 2016, at 6:00 PM.

Chairman

Business Manager