

Minutes

Milbank School District Board Proceedings

April 10, 2017

President Schwandt called the meeting to order at 7:01 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Stengel, and Schwandt. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Ginny Tostenson, Dan Snaza, Amy Brandriet, Kris Evje, Christine Townsend, Ryan Scoular, and Matthew Bastian.

Motion by Bien and Upton to approve the agenda as presented. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

Superintendent Graf gave a reviewed the Financial Status of General Fund.

Motion by Thue and seconded by Stengel to approve the consent agenda. Motion carried. 5-0

Items included were:

- Approve minutes of March regular School Board Meeting.
- Approval of Bills presented for payment.

Bills Presented for Payment: Aberdeen Awards, Supplies, \$501.20; Melissa Bastian, Supplies, \$21.30; Berens Grocery, Supplies, \$97.06; Big Stone Therapies, Therapy Services, \$13,301.60; Sharon Bogenreif, Supplies, \$70.00; Cabana Banners, Supplies, \$15.00; Cash-Wa Distributing, Food, \$9,133.46; Century Business Products, Supplies, \$319.67; Chase Cards, Supplies/Travel, \$987.49; City of Milbank, Water/Sewer, \$1,708.75; Dean Foods, Milk, \$3,538.96; DeFea Transportation, Busing, \$46,039.30; Earthgrains Baking Co, Food, \$573.44; Food Services of America, Food, \$1,164.64; Food-N-Fuel, Travel, \$736.79; Free Spirit Publishing, Books, \$47.83; GCC Ready Mix, Snow Removal, \$600.00; Governor's Inn, Lodging, \$174.00; Grant County Review, Publications, \$146.04; Great Plains Zoo, Field Trip, \$350.00; Harold's Photo Center, Repairs, \$20.00; Hartman's Family Foods, Supplies, \$7.33; Hauff Mid-America Sports, Supplies, \$8,978.75; Hillyard Inc, Supplies, \$545.64; Imprest Fund, Judges, \$180.00; Imprest Fund, Background Check, \$43.25; Imprest Fund, Fees/Registration, \$321.72; Instrumentalist Awards, Supplies, \$258.00; ITC, Phone Services, \$746.34; Jack's Body Shop, Vehicle Maintenance, \$167.63; Joyce Johnson, Graduate Credits, \$75.00; JW Pepper, Supplies, \$22.99; Mary Kinder, Supplies, \$36.40; KL Counseling Services, Professional Service, \$160.60; Lewis Drug, Supplies, \$13.96; Mastercard Corp, Supplies/Travel, \$3,236.32; Mid-American Research Chemical Corp, Supplies, \$154.64; Milbank Independence Training, Services, \$453.90; Milbank School Lunch Program, Services, \$221.90; Milbank School Lunch, Student Workers, \$86.00; NCS Pearson, Supplies, \$460.99; Nelson Electric, Repairs, \$3,245.90; Julie Nolz, Repairs, \$75.00; Northern Plains Insurance Pool, Reserve Buy In, \$86,719.00; Northwestern Energy, Natural Gas, \$586.56; OtterTail Power Co, Lights/Power, \$22,589.82; Parent, Mileage, \$683.76; Brian Pauli, Graduate Credits, \$150.00; Popp Binding & Laminating, Supplies, \$175.74; Praxair Distribution, Supplies, \$543.22; Deborah Rausch, Professional Services, \$288.00; Tammy Rieger, Supplies, \$17.03; Rivars Inc, Supplies, \$165.00; Roger's Electric Motor Service, Repair, \$45.10; S&W Apartments, Rental, \$450.00; Sarlettes Music, Repairs, \$345.97; SASD, Workshop Registration, \$75.00; Scott Electric, Light Bulbs, \$499.94; SD Bandmasters Assn, Registration, \$780.00; SD DOE Food Distribution Program, Food, \$506.46; SDAEOP Conference, Registration, \$475.00; SDHSAA, Registration, \$1,360.00; SD SACA, OST Retreat, \$160.00; Seehafer Ace Hardware, Supplies, \$615.76; Star Laundry, Cleaning Services, \$1,182.55; Street Graphex, Supplies, \$11.57; Supplyworks, Repairs, \$813.12; Boyd Sussex, Repairs, \$26.00; T&T Heating & AC, Repairs, \$81.09; Taylor Music, Band Instrument, \$616.66; Tech One, Supplies, \$53.00; Thompson Mechanical,

Repairs, \$95.88; Trapp Plumbing Co, Repairs, \$306.81; Tri State Water, Water/Cooler, \$166.40; TSA Consulting, Professional Services, \$50.00; Unity Square, Gym Rent, \$1,023.00; Variety Foods, Food, \$16,533.12; Verizon, Telephone, \$696.26; West Sioux Ceramics, Supplies, \$169.69; Wittrock & Son, Garbage Collection, \$650.00; Wohlenberg Ritzman, Professional Audit, \$10,745.00; Xerox Corp, Copier Payment, \$539.31.

- Accept Business Manager's Financial Report.

Business Manger's Monthly Report: General Fund: Balance 3-1-17, \$1,701,787.35. Revenues: Taxes, \$99,700.54; Interest, \$422.71; Admissions, \$927.70; Local Misc, \$51,321.81; County Apportionment, \$510.06; State Aid, \$213,907.00; State Apportionment, \$375.00; Federal Sources, \$32,867.38. Expenditures: Salaries-Instructional, \$244,930.01; Salaries-Support Services, \$81,732.97; Salaries-Co-curricular, \$19,305.97; Benefits-Instructional, \$60,835.19; Benefits-Support Services, \$25,076.19; Benefits-Co-curricular, \$3,139.30; Purchased Services, \$58,978.73; Supplies, \$23,035.11. Balance 3-31-17, \$1,584,786.08.

Capital Outlay Fund: Balance 3-1-17, \$301,657.66. Revenues: Taxes, \$70,434.71; Interest, \$88.76. Expenditures: Purchased Services, \$44,528.31; Supplies, \$810.00. Balance 3-31-17, \$326,842.82.

Special Education Fund: Balance 3-1-17, \$74,172.65. Revenues: Taxes, \$40,314.14; Interest, \$46.68; Medicaid Direct Services, \$270.29; State Aid, \$8,024.00; IDEA Flowthrough, \$32,482.00; Early Childhood, \$945.00. Expenditures: Salaries-Instructional, \$70,638.79; Salaries-Support Services, \$22,060.10; Benefits-Instructional, \$21,287.78; Benefits-Support Services, \$5,449.76; Purchased Services, \$14,305.49; Supplies, \$1,292.64. Balance 3-31-17, \$21,220.20.

Bond Redemption Fund: Balance 3-1-17, \$333,333.35. Balance 3-31-17, \$333,333.35.

Pension Fund: Balance 3-1-17, \$708,788.11. Revenues: Taxes, \$109.19; Interest, \$168.00. Balance 3-31-17, \$709,065.30.

Lunch Fund: Balance 3-1-17, \$174,558.03. Revenues: Student Meals, \$26,145.02; Adult Meals, \$3,012.80; Ala Carte, \$2,102.11; Misc Income, \$186.29; Federal Sources, \$29,971.65. Expenditures: Salaries-Support Services, \$15,793.59; Benefits-Support Services, \$6,757.97; Purchased Services, \$143.45; Supplies, \$37,667.89. Balance 3-31-17, \$175,613.00.

Enterprise Fund: Balance 3-1-17, \$63,202.56. Revenues: Tuition, \$7,275.00; OST Fees, \$5,118.73. Expenditures: Salaries-Support Services, \$3,770.96; Benefits-Support Services, \$433.38; Purchased Services, \$54.03; Supplies, \$257.72. Balance 3-31-17, \$71,080.20.

Trust & Agency Fund: Balance 3-1-17, \$296,880.01. Revenues, \$44,244.36. Expenditures, \$43,922.08. Balance 3-31-17, \$297,202.29.

Motion carried. 5-0

Motion by Bien and seconded by Upton to accept the resignation of Melissa Bastian as MS Volleyball Coach. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the recommended OST Summer Staff of Devon Balling, Sarah Jarman, Karen Vaudrey, Lorrie Hardy, Jayne Paysen, Cori Redmond, Kaylee Pinkert, Lexy Pillatzki, Ashley McCulloch, Abby Wollschlager, Taylar Bock, Presley Peschong, Tatiana Stemsrud, Alec Bien, and JP Lindquist at a rate to be published after negotiations have been completed. Motion carried. 5-0

Motion by Stengel and seconded by Thue to approve the recommended Summer Maintenance Staff of Julie Dwyer, Becky Johannsen, Ethan Bohn, and Lisa Brown at a rate to be published after negotiations have been completed. Motion carried. 5-0

Motion by Upton and seconded by Bien to declare the old wrestling mat as surplus property. Motion carried. 5-0

Motion by Thue and seconded by Stengel to approve the resignation of Sandy Tucholke as Koch Elementary School Nurse. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve a Summer Food Service Program to be served at Koch School. Motion carried. 5-0

Motion by Thue and seconded by Bien to approve continued membership in the South Dakota High School Activities Association for 2017-18. Motion carried. 5-0

Motion by Bien and seconded by Thue to approve the summer ELL Camp. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the resignation of Cassandra Meyer as Para-professional. Motion carried. 5-0

Motion by Thue and seconded by Bien to approve the Northern Plains Insurance Pool Joint Powers Agreement and payment of \$86,719. Motion carried. 5-0

Reports were received by High School Principal Dan Snaza, Middle School Principal/Special Services Director Kris Evje, Elementary Principal Amy Brandriet, and Elementary Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

Board Petitions

C – Volleyball

Workman's Comp premium with ASBSD for 2017-18 \$34,612

Motion by Bien and seconded by Stengel to enter executive session at 7:54 PM to discuss personnel and negotiations. Motion carried. 5-0

Chairman Schwandt declared executive session over at 9:47 PM and regular session was resumed.

Motion by Upton and seconded by Thue to approve a leave of absence for Katie Gilmore for the 2017-18 school year. Motion carried. 5-0

Motion by Stengel and seconded by Bien to not renew the contract of Christine Townsend due to a reduction in force. Motion carried. 5-0

Motion by Bien and seconded by Upton approve staffing recommendations and to issue contracts. Motion carried. 5-0

Motion by Bien and seconded by Upton to adjourn at 9:47 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be May 8, 2017, at 7:00 PM.

Richard Schwandt

Chairman

Nancy M. Meyer

Business Manager