

Minutes

Milbank School District Board Proceedings

December 10, 2014

President Schwandt called the meeting to order at 6:10 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Dan Snaza, Tim Lease, Rhonda Zinter, Kris Evje, Jerry Janisch, Dolly Lenards, MaryLou Bullert, Gerald and Marylynne Fields, Tammy Mielitz, Jamie Mundwiler, Will Mischel, and Zach Wiese.

Motion by Bien and seconded by Upton to approve the agenda with the addition of discussion item B. School Spotlight – True Friends of Education Recognition and FFA National Contestants. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

MEA vice president, Tammy Mielitz presented the 2014 True Friends of Education Award to Gerald and Marylynne Fields who have supported education for many years.

The school spotlight also featured the FFA program and this year's National Convention participants.

Discussion Items: Review the Financial Status of General Fund, Proposed Capital Outlay Legislation Power Point, and State Budget Address/Legislative Session.

Motion by Biersbach and seconded by Bien to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of November School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: Matt Bastian, Graduate Credit, \$75.00; Melissa Bastian, Graduate Credit, \$75.00; Berens Grocery, Supplies, \$86.56; Big Stone Therapies, Professional Services, \$18,784.04; Brewster Building Center, Supplies, \$81.59; Lori Buescher, Background Check, \$70.00; Cash-Wa Distributing, Food, \$4,296.06; Cenex Fleetcard, Fuel, \$87.64; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Supplies, \$259.68; Chase Card Service, Postage/Supplies/Computer Equip, \$2,500.26; Churchill Manolis Freeman Kludt Shelton Burns, Professional Services, \$39.84; City of Milbank, Water/Sewer, \$1,893.12; Conference Technologies, Repairs, \$615.00; Ryan Conrad, Coaches Training, \$40.00; Cummins Central Power, Repairs, \$185.00; Daktronics, Shot Clock, \$630.00; Dean Foods, Milk, \$3,939.52; DeFea Transportation, Busing, \$40,890.87; Jeremy DeVaal, Judging, \$75.00; Earthgrains Baking Co, Bread, \$609.85; Jay Elseberry, Background Check, \$70.00; Feel Good Shoppe, Supplies, \$60.00; Sandra Fonder, Professional Services, \$280.00; Food Services of America, Food, \$17,180.55; Food-N-Fuel, Fuel, \$1,419.72; Gale Group, Library Media, \$414.05; GCC Ready Mix, Snow Removal, \$1,068.75; General Binding, Supplies, \$316.02; Debbie Gillette, Lunch Refund, \$54.00; Glass Products, Supplies, \$1,078.00; Grant County Review, Publication, \$185.59; Hauff Mid-America Sports, Supplies, \$1,325.60; Hillyard Inc, Supplies/Repairs, \$3,440.21; Houghton Mifflin, Supplies, \$334.98; Imprest Fund, Athletic Officials, \$2,563.90; Imprest Fund, Registration, \$1,264.03; Imprest Fund, Judging, \$300.00; Imprest Fund, Travel, \$400.00; Integrated Technology & Security, Repairs, \$930.00; ITC, Telephone, \$338.65; JW Pepper, Supplies, \$114.97; KONE Inc, Repairs, \$513.27; MasterCard Corp, Supplies, \$555.93; Mid-American Research Chemical, Supplies, \$228.36; Midland Publishing & Printing, \$24.15; Milbank Community Transit, Busing, \$1,148.00; Milbank Glass & More, Repairs, \$260.20; Milbank Independence Training, Lunch Workers/Reimb, \$429.89; Milbank Lumber, Repairs, \$42.90; Milbank School District, Supplies, \$20.00; Milbank School Lunch Program, Blood Drive Meals, \$27.20; Milbank School Lunch, Student Worker, \$65.00; Milbank Winwater Works, Repairs, \$260.00; Steve Misener, Repairs, \$30.00; National Speech & Debate Assn, Registration Fees, \$100.00; Amanda Nordquist, Judging, \$75.00; North Shore

Gym Sales, Supplies, \$44.00; Northland Trust Services, Loan Payment, \$360,073.75; Northwestern Energy, Natural Gas, \$685.02; OtterTail Power, Lights/Power, \$18,184.81; Plunketts Pest Control, Grounds Upkeep, \$178.86; Praxair Distribution, Supplies, \$69.75; Professional Hearing Services, Professional Services, \$330.00; Nancy Quade, Reimbursement, \$74.43; Quality Inn & Suites, Travel, \$370.00; Rapid Ribbons, Supplies, \$118.50; Deb Rausch, Professional Services, \$262.50; Real Industries, Repairs, \$72.76; Rivars Inc, Supplies, \$103.00; Runnings, Supplies, \$593.23; Sarlettes Music, Repairs, \$750.51; Josh Schmeichel, Reimbursement, \$50.00; School Specialty, Supplies, \$198.64; Schuneman Equipment, Repairs, \$59.61; SD Dept of Public Safety, Scale Calibration, \$84.00; SD DOE Food Distribution Program, Food, \$556.72; SD Library Network, Software, \$675.00; Seehafer Hardware Hank, Supplies, \$1,640.05; SHI International, Software, \$1,065.00; Star Laundry, Cleaning Service, \$534.17; Steven Stemsrud, Background Check, \$70.00; Tri State Water, Cooler/Water, \$98.00; TSA Consulting, Professional Services, \$50.00; Verizon, Phone, \$437.63; West Sioux Ceramics, Supplies, \$70.00; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Supplies, \$1,446.79; Zems Bakery, Supplies, \$49.98; Rhonda Zinter, Staff Travel, \$384.90.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 11-1-14, \$1,508,485.53. Revenues: Taxes, \$476,108.03; Interest, \$301.83; Admissions, \$1,959.85; Local Misc, \$2,997.52; Medicaid Admin, \$4,552.93; County Apportionment, \$11.00; State Aid, \$152,963.00. Expenditures: Salaries-Instructional, \$196,886.33; Salaries-Support Services, \$82,771.96; Salaries-Co-curricular, \$18,917.95; Benefits-Instructional, \$52,831.18; Benefits-Support Services, \$26,125.14; Benefits-Co-curricular, \$3,092.63; Purchased Services, \$38,888.23; Supplies, \$15,727.86; Other, \$75.00. Journal Entries, (\$233.98). Balance 11-30-14, \$1,711,829.43.

Capital Outlay Fund: Balance 11-1-14, (\$37,678.82). Revenues: Taxes, \$364,998.38. Expenditures: Purchased Services, \$53,767.25; Supplies, \$29,307.20. Balance 11-30-14, \$244,245.11.
Special Education Fund: Balance 11-1-14, \$78,260.16. Revenues: Taxes, \$188,814.78; Interest, \$15.66; Medicaid Admin, \$822.00; State Aid, \$15,877.00. Expenditures: Salaries-Instructional, \$59,174.17; Salaries-Support Services, \$18,417.42; Benefits-Instructional, \$16,339.80; Benefits-Support Services, \$4,811.17; Purchased Services, \$3,178.67; Supplies, \$685.15. Journal Entries, (\$92.68). Balance 11-31-14, \$181,090.54.

Bond Redemption Fund: Balance 11-1-14, \$200,000.01. Balance 11-30-14, \$200,000.01.
Pension Fund: Balance 11-1-14, \$431,862.23. Revenues: Taxes, \$36,498.25; Interest, \$86.41. Balance 11-30-14, \$468,446.89.

Lunch Fund: Balance 11-1-14, \$118,795.56. Revenues: Student Meals, \$21,842.11; Adult Meals, \$2,514.60; A La Carte Sales, \$1,870.81; Misc Income, \$426.96; Federal Sources, \$4,729.95.

Expenditures: Salaries-Support Services, \$18,243.35; Benefits-Support Services, \$5,857.92; Purchased Services, \$983.18; Supplies, \$37,005.99. Balance 11-30-14, \$88,089.55.

Enterprise Fund: Balance 11-1-14, \$44,603.99. Revenues: OST Donations, \$239.47; OST Fees, \$3,908.67. Expenditures: Salaries-Support Services, \$4,579.02; Benefits-Support Services, \$538.35; Purchased Services, \$367.30; Supplies, \$866.80. Balance 11-30-14, \$42,400.66.

Motion by Upton and seconded by Stengel to approve the hiring of Johanna Fischer as School Nurse at \$19.60 per hour. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve open enrollment applications from a Kindergarten and 2nd grade student from the Grant-Deuel School District and a Junior from the Wilmot School District. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve travel to the Fargo Shanley Debate Tournament in Fargo, ND, on January 9th and 10th, 2015. Motion carried. 5-0

Cooperative Sponsorship of Activities Resolution 01-12-14

Member Upton introduced the following resolution and moved its adoption:

WHEAREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Boys Cross Country, Girls Cross Country, Volleyball, Girls Basketball, Girls Tennis, Boys Tennis, Girls Golf, Boys Golf, Wrestling, Gymnastics, Girls Track, Boys Track programs.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Milbank School District as follows:

1. That the attached Cooperative Sponsorship application be and hereby is approved.
2. That the School Board President and Superintendent of Schools are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION.
3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of each cooperating school.

The motion for the adoption of the foregoing resolution was duly seconded by Member Stengel and upon vote being taken thereon, the following voted in favor of: Biersbach, Bien, Stengel, Upton, and Schwandt and the following voted against the same: none whereupon said resolution was declared duly passed and adopted.

Motion by Biersbach and seconded by Bien to declare a 2003 John Deere 1128DE 11HP 28” Cut Walk Behind Snow Blower as surplus and to advertise for bids. All bids should be in a sealed envelope marked snow blower and will be accepted in the office of the Business Manager until 5:00 PM, January 12, 2015. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. School Election – June 2nd or 16th
2. January 19th PD Day
3. Bus Route

Motion by Stengel and seconded by Biersbach to enter executive session to discuss personnel issues at 7:53 PM. Motion carried. 5-0

President Schwandt declared executive session over at 8:33 PM and regular session resumed.

Motion by Upton and seconded by Bien to adjourn at 8:33 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be January 12, 2015, at 6:00 PM.

Chairman

Business Manager