

Minutes

Milbank School District Board Proceedings

May 9, 2016

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Thue, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Dan Snaza, Tim Lease, Johanna Fischer, Mallory Trapp, Macie Redmond, Tyler Johnson, Maria Pillatzki, Chris Stodolski, Jacob O'Donnell, Abby Trapp, Joyce Johnson, Lynette Pillatzki, Lance Johnson, Vicki O'Donnell, Deb Hemmer and Ginny Tostenson.

Motion by Stengel and seconded by Thue to approve the agenda as presented. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

The school spotlight this month featured our Special Olympics team and Coaches. Our Seniors - Tyler Johnson, Maria Pillatzki, Chris Stodolski and Jacob O'Donnell were in attendance and were recognized along with coaches Mrs. Trapp and Mrs. Johnson. Mrs. Fisher was also in attendance and discussed HOSA (Health Occupation Student Association) and the HOSA National Event in Nashville. Macie Redmond and Mallory Trapp were national qualifiers for the National HOSA Event this summer in Nashville.

Discussion Items: Review Financial Status of General Fund and Preliminary General Fund Budget.

Motion by Thue and seconded by Upton to approve the consent agenda which consisted of:

1. Approve the Minutes of April Meetings
2. Receive Business Manager Financial Report

Business Manager's Monthly Report: General Fund: Balance 4-1-16, \$1,474,295.97. Revenues: Taxes, \$89,161.05; Interest, \$430.86; Admissions, \$4,183.00; Local Misc, \$4,112.45; County Apportionment, \$28,314.52; State Aid, \$151,135.00; Other State Revenue, \$4,475.47. Expenditures: Salaries-Instructional, \$210,953.64; Salaries-Support Services, \$82,342.49; Salaries-Co-curricular, \$19,217.47; Benefits-Instructional, \$54,715.95; Benefits-Support Services, \$23,955.48; Benefits-Co-curricular, \$2,875.64; Purchased Services, \$59,017.70; Supplies, \$9,825.57. Balance 4-30-16, \$1,293,204.38.

Capital Outlay Fund: Balance 4-1-16, \$131,566.57. Revenues: Taxes, \$61,429.52; Interest, \$38.45. Expenditures: Purchased Services, \$44,164.63; Supplies, \$2,664.91. Balance 4-30-16, \$146,205.00.

Special Education Fund: Balance 4-1-16, \$149,239.55. Revenues: Taxes, \$30,919.29; Interest, \$43.61; State Aid, \$12,487.00; IDEA Flowthrough, \$43,597.00. Expenditures: Salaries-Instructional, \$64,071.42; Salaries-Support Services, \$20,724.98; Benefits-Instructional, \$19,238.51; Benefits-Support Services, \$5,443.83; Purchased Services, \$13,752.98; Supplies, \$272.02. Balance 4-30-16, \$112,782.71.

Bond Redemption Fund: Balance 4-1-16, \$333,333.35. Balance 4-30-16, \$333,333.35.

Pension Fund: Balance 4-1-16, \$528,164.24. Revenues: Taxes, \$6,580.58; Interest, \$154.35. Balance 4-30-16, \$534,899.17.

Lunch Fund: Balance 4-1-16, \$148,205.92. Revenues: Student Meals, \$21,130.75; Adult Meals, \$2,436.70; Ala Carte Sales, \$1,804.70; Misc Income, \$541.81. Expenditures: Salaries-Support Services,

\$17,351.31; Benefits-Support Services, \$6,423.53; Purchased Services, \$1,803.87; Supplies, \$32,108.54. Balance 4-30-16, \$116,432.63.

Enterprise Fund: Balance 4-1-16, \$62,299.01. Revenues: Tuition, \$6,500.00; OST Fees, \$3,458.88. Expenditures: Salaries-Support Services, \$4,029.88; Benefits-Support Services, \$469.70; Purchased Services, \$45.88; Supplies, \$256.06. Balance 4-30-16. \$4,801.52.

Trust & Agency Fund: Balance 4-1-16, \$264,268.16. Revenues: \$24,771.71. Expenditures: \$32,585.30. Balance 4-1-16, \$256,454.57.

3. Approval of Bills Presented for Payment

Bills Presented for Payment: Berens Groceries, Supplies, \$17.35; Diane Berkner, Supplies, \$30.00; Big Stone Therapies, Therapy Services, \$8,588.02; Cash-Wa Distributing, Food, \$3,958.39; Century Business Products, Copier Payment, \$1,166.25; Chase Card, Postage/Supplies/Travel, \$7,296.98; City of Milbank, Water/Sewer, \$1,725.60; Dean Foods, Milk, \$2,898.59; DeFea Transportation, Busing, \$44,081.18; Earthgrains Baking Co, Food, \$718.31; Family Resource Network, Training Fees, \$75.00; Food Services of America, Food, \$22,501.32; Troy Gauer, Graduate Credit, \$75.00; Glass Products, Repairs, \$3,208.90; Hauff Mid-America Sports, Supplies, \$108.85; Hedahl's Auto Parts, Repairs, \$10.44; Holly Hilbrands, Supplies, \$215.87; Hillyard Inc, Supplies, \$658.60; Imprest Fund, Registration Fees, \$711.33; Imprest Fund, Professional Services, \$110.00; Imprest Fund, Staff Travel, \$416.00; Insight Systems Exchange, Computers, \$6,925.00; Instrumentalist Products, Supplies, \$250.00; ITC, Telephone Services, \$1,027.10; JW Pepper, Supplies, \$297.42; KL Counseling Services, Professional Services, \$310.00; Marco, Printer Maintenance, \$835.61; Mastercard Corp, Supplies/Supplies, \$1,486.93; Midamerica Books, Library Books, \$178.80; Mid-America Research Chemicals, Supplies, \$753.64; Milbank Community Transit, Bus Service, \$1,191.00; Milbank Independence Training, Lunchroom Services, \$185.60; Milbank Lumber, Supplies, \$61.91; Milbank School District, Supplies, \$79.68; Milbank School Lunch Program, Meals-Preschool Teachers, \$470.65; Milbank School Lunch, Student Workers, \$72.00; National Speech & Debate Assn, Supplies, \$10.00; Nelson Electric, Repairs, \$93.67; Julie Nolz, Repairs, \$200.00; Northwestern Energy, Natural Gas, \$511.59; OtterTail Power Co, Lights/Power, \$19,451.76; Parent, Mileage, \$134.40; Praxair Distribution, Supplies, \$72.86; Ramkota Hotel of Pierre, Staff Travel, \$191.98; Deborah Rausch, Background Check, \$65.00; Sarlettes Music, Repairs, \$702.07; School Specialty, Supplies, \$9.09; Ryan Scoular, Graduate Credits, \$225.00; SDIAAA, Registration, \$180.00; Seehafer Ace Hardware, Supplies, \$1,218.14; Star Laundry & Dry Cleaners, Cleaning Service, \$1,160.43; Tech One, Supplies, \$243.99; Tri State Water, Water, \$71.80; TSA Consulting, Professional Services, \$50.00; Twin Valley Tire, Repairs, \$203.20; Unzen Motors, Repairs, \$583.53; Valley Office Products, Supplies, \$91.20; Veblen Asbestos, Professional Services, \$375.00; Wittrock & Son, Garbage Collection, \$650.00.

Motion carried. 5-0

Motion by Bien and seconded by Stengel to approve the resignation of Jeremy Tostenson as MS Track Coach. Motion carried. 5-0

Motion by Upton and seconded by Thue to accept the resignation of Carole Huber as MS English Instructor. Motion carried. 5-0

Motion by Thue and seconded by Stengel to accept the resignation of Vicki Strege as HS Spanish Teacher. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve the hiring of Caitlyn Oien as Middle School Teacher. Motion carried. 5-0

Motion by Bien and seconded by Thue to approve out-of-state travel for the National Speech and Debate Tournament to Salt Lake City, UT. Motion carried 5-0

Discussion was held on Worker's Compensation insurance and three proposals were reviewed. Motion by Bien and seconded by Thue to adopt ASBSD Worker's Compensation Fund Participation Agreement from July 1, 2016 through June 30, 2017 at a premium of \$33,281. Motion carried. 5-0

Motion by Thue and seconded by Upton to approve Kelli Hoff's amended contract to include Assistant Track Coach. Motion carried. 5-0

Motion by Stengel and seconded by Upton to vote for Jim Aisenbrey, Baltic High School for Division IV Representative for the SDHSAA Board of Directors. Motion carried.

Motion by Schwandt and seconded by Thue to vote yes on the SDHSAA Constitutional Amendment. Motion carried. 5-0

The Milbank School District held the bid opening for Roof Replacement on Friday, May 6, 2016 at 2:00 PM in the Board room of the HS building. Superintendent Tim Graf and Business Manager Nancy Meyer were in attendance. Guest present was Adam Stemwedel of Pro-Tec Roofing and Sheet Metal. One bid was received and that was from Pro-Tec Roofing and Sheet Metal for \$119,780. Motion by Stengel and seconded by Bien to accept the bid from Pro-Tec Roofing and Sheet Metal. Motion carried. 5-0

Motion by Upton and seconded by Bien to approve the continuance of the Math Sharing Agreement with Wilmot School District for the 2016-17 school year. Motion carried. 5-0

Motion by Stengel and seconded by Thue to approve an addendum to the Transportation contract with DeFea Transportation. The addendum to read "All classes of rates will increase by 3% per year for the remainder of the contract." Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students/ Special Services Director Kris Evje, and Special Education Director Keri Schliesman.

Superintendent Graf reported on the following:

1. ASBSD/SASD Joint Convention August 6 & 7.
2. Conflict of Interest Disclosure (HB1412)
3. NWEA visit (Huron)
4. Preschool 2016-17 enrollment

Motion by Stengel and seconded by Bien to enter into executive session at 8:22 PM to discuss personnel and negotiations. Motion carried. 5-0

Chairman Schwandt declared executive session over at 9:14 PM and regular session resumed. Motion carried. 5-0

Motion by Bien and seconded by Stengel to adjourn at 9:14 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be June 13, 2016, at 7:00 PM.

Chairman

Business Manager