

Minutes

Milbank School District Board Proceedings

June 8, 2015

President Richard Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt, and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Tim Lease, and Dan Snaza.

Motion by Biersbach and seconded by Upton to approve the agenda as presented. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

Discussion Items: Review the Financial Status of General Fund, Review Preliminary Budget, and Multi Media/Marketing Class.

Motion by Bien and seconded by Stengel to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve Minutes of May School Board Meeting.
- Approval of Bills for payment.

Bills Presented for Payment: Jason or Angie Ackerman, Lunch Refund, \$22.65; Brenda Anderson, Professional Services, \$185.00; Apex Cleaners, Repairs, \$115.49; Gene Bagaus, Lunch Refund, \$10.60; Gwen Biersbach, Lunch Refund, \$101.95; Big Stone Therapies, Therapy Services, \$7,246.93; Sharon Bogenreif, Per Diem, \$18.00; Cabana Banners, Supplies, \$15.00; Cash-Wa Distributing, Food, \$2,177.91; Century Business Leasing, \$471.44; Century Business Products, Supplies, \$215.67; Chase Cards, Supplies/Travel, \$2,268.79; Churchill Manolis Freeman Kludt Shelton & Burns, Attorney Fees, \$29.77; City of Milbank, Water/Sewer, \$1,925.52; Comes Investments, MS Yearbook Meeting, \$42.00; Creative Rewards/Specialties, Awards, \$167.50; Dacotah Paper, Supplies, \$68.86; Dean Foods, Milk, \$2,517.30; DeFea Transportation, Busing, \$33,037.94; Pat DeFea, Lunch Refund, \$7.20; Deuel School District, Athletic Fees, \$210.00; Tammie DeWald, Lunch Refund, \$21.60; Neely Drewlow, Lunch Refund, \$21.20; Earthgrains Baking, Bread, \$579.05; Ecolab, Supplies, \$734.28; Kris Evje, Graduate Credits, \$225.00; Nikki Evje, Graduate Credits, \$225.00; Duane Folk, Lunch Refund, \$6.40; Food Services of America, Food, \$7,762.48; Food-N-Fuel, Travel, \$875.48; Cindy Gerdes, Lunch Refund, \$32.40; Blane or Pam Gomer, Lunch Refund, \$9.60; Grant County Review, Publications, \$200.90; Peggy Greiner, Per Diem, \$18.00; Delvin or Cammy Hackwith, Lunch Refund, \$191.15; Hauff Mid-America Sports, Supplies, \$809.70; Sybil Huffman, Lunch Refund, \$5.05; Imprest Fund: Registration, \$290.00; Imprest Fund, Professional Services, \$3,780.00; Imprest Fund, Travel, \$356.00; Imprest Fund, Supplies, \$221.51; Imprest Fund, Lunch Workers, \$81.00; ITC, Phone Service, \$550.75; Paul Karels, Lunch Refund, \$30.20; Mark Keeton, Graduate Credit, \$75.00; KL Counseling Services, Professional Services, \$585.00; KONE Inc, Repairs, \$529.92; Anna Kurtz, Lunch Refund, \$23.45; Lewis Drug Inc, Supplies, \$7.76; Pam Liebe, Per Diem, \$18.00; Josiah Lindquist, Background Check, \$70.00; Mastercard Corp, Supplies, \$1,273.21; Mid-America Research Chemical, Supplies, \$1,595.76; Milbank Community Transit, Busing, \$639.00; Milbank High School, Lunch Workers, \$52.00; Milbank Lumber, Supplies, \$58.80; Milbank School District, Track Meals, \$120.00; Milbank School Lunch Program, Supervisor Meals, \$2,763.80; Nasco, Supplies, \$1,541.13; Neff Company, Awards, \$481.28; Nelson Electric, Repairs, \$5,792.73; NorthWestern Energy, Natural Gas, \$509.20; OtterTail Power, Lights/Power, \$18,107.79; Nancy Pauli, Travel, \$39.00; Travis Powers, Lunch Refund, \$26.65; Deb Rausch, Prof Services, \$300.00; Redlinger Bros Plumbing & Heating, Repairs, \$3,485.00; Rosholt School District, Perkins Reimb, \$678.00; Runnings, Supplies, \$20.66; Sarlettes, Repairs, \$331.00; Candice Schultz, Professional Services, \$840.00; Schuneman Equipment, Repairs, \$5.53; SDRS Special Pay Plan, Registration, \$225.00; Seehafer Hardware, Supplies, \$213.72; Kristi Seehafer, Lunch Refund, \$53.50; Dan Snaza, Lunch Refund, \$10.60; Star Laundry & Dry Cleaners, Cleaning Service, \$884.32; Street Graphex, Supplies, \$156.56; Rhonda

Stengel, Lunch Refund, \$6.80; Loren Strei, Supplies, \$42.00; TIE, Conference, \$1,830.00; Top Notch Tile, Tile Work, \$3,027.36; TriState Water, Supplies, \$33.80; TSA Consulting, Prof Services, \$50.00; Twin Valley Tire, Repairs, \$32.15; Tyler Computer & Print Design, Supplies, \$1,093.50; Valley Rental, Rentals, \$80.00; Verizon, Phone Service, \$548.80; William V Macgill, Supplies, \$262.20; Wittrock & Son, Garbage Collection, \$689.00; Woodwind & Brasswind, Awards, \$39.95; Xerox Corp, Copier Payment, \$1,446.79.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 5-1-15, \$1,340,866.41. Revenues: Taxes, \$649,863.28; Interest, \$363.47; Admissions, \$1,976.00; Local Misc, \$2,640.54; Property Rental, \$3,342.50; State Aid, \$145,455.00; Other State Revenue, \$3,332.83; Federal Sources, \$37,003.00. Expenditures: Salaries-Instructional, \$206,132.04; Salaries-Support Services, \$78,514.21; Salaries-Co-Curricular, \$16,723.28; Benefits-Instructional, \$52,540.36; Benefits-Support Services, \$22,292.47; Benefits-Co-Curricular, \$2,804.37; Purchased Services, \$56,677.57; Supplies, \$20,512.80. Journal Entries, \$99,475.24. Balance 5-31-15, \$1,828,121.17.

Capital Outlay Fund: Balance 5-1-15, \$41,795.41. Revenues: Taxes, \$471,311.80; Interest, \$13.93. Expenditures: Purchased Services, \$44,242.38; Supplies, \$2,401.91. Journal Entries, (\$100,000.00). Balance 5-31-15, \$366,476.85.

Special Education Fund: Balance 5-1-15, \$41,478.40. Revenues: Taxes, \$248,945.88; Interest, \$10.32; Misc Income, \$900.00; State Aid, \$14,549.00; Federal Sources, \$38,291.00. Expenditures: Salaries-Instructional, \$59,973.24; Salaries-Support Services, \$18,564.25; Benefits-Instructional, \$15,837.80; Benefits-Support Services, \$4,831.45; Purchased Services, \$14,867.06; Supplies, \$128.44. Balance 5-31-15, \$229,972.36.

Bond Redemption Fund: Balance 5-1-15, \$266,666.68. Balance 5-31-15, \$266,666.68.

Pension Fund: Balance 5-1-15, \$513,071.33. Revenues: Taxes, \$50,490.55; Interest, \$114.49. Balance 5-31-15, \$563,676.37.

Lunch Fund: Balance 5-1-15, \$129,736.60. Revenues: Student Meals, \$13,758.33; Adult Meals, \$2,081.80; Ala Carte, \$1,177.92; Misc Income, \$2,618.83; Federal Sources, \$23,742.70. Expenditures: Salaries-Support Staff, \$18,196.90; Benefits-Support Services, \$5,957.71; Purchased Services, \$232.78; Supplies, \$41,670.75. Journal Entries, (\$100.00). Balance 5-31-15, \$106,958.04.

Enterprise Fund: Balance 5-1-15, \$53,113.16. Revenues: Tuition, \$2,550.00; OST Donations, \$1,864.60; OST Tuition, \$6,497.22. Expenditures: Salaries-OST, \$3,983.45; Benefits-OST, \$469.33; Purchased Services, \$375.22; Supplies, \$141.17. Balance 5-31-15, \$59,055.81.

Bids for the roofing project were opened on Friday, May 28, 2015 at 2:00 PM. Tim Graf, Nancy Meyer and Adam Stemwedel of Pro-Tech Roofing were present. Two bids were received. One from Pro-Tec Roofing in the amount of \$138,330 and the other from Quality Concrete & Construction for \$190,800. Motion by Stengel and seconded by Upton to accept the low bid from Pro-Tec Roofing for \$138,330. Motion carried. 5-0

Motion by Stengel and seconded by Bien to approve the proposed changes to Student Handbooks for 2015-16. Motion carried. 5-0

Motion by Biersbach and seconded by Upton to approve Out-of-state travel to the FFA Global Youth Institute in Des Moines, IA. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve Out-of-state travel for the National FFA Convention to be held in Louisville, KY. Motion carried. 5-0

Motion by Biersbach and seconded by Bien to vote for Mike Schmidt in the runoff election for SDHSAA East River at Large Board Member. Motion carried.

Motion by Stengel and seconded by Upton to vote for David Planteen as Small School Group Board of Education Representative for the SDHSAA Board of Directors in the runoff election. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve membership in SDHSAA for 2015-16. Motion carried. 5-0

Motion by Bien and seconded by Stengel to approve the hiring of Sue Rausch as 4th Grade Teacher at a salary of \$40,237. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to approve the Head Start Agreement with Inter-Lakes Community Action Pre-Birth to Five Head Start Program for 2015-16. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Joint Powers Agreement Approval
2. Press Box Addition
3. Principal Effectiveness Training

Motion by Upton and seconded by Biersbach to set the date of the Annual Budget Hearing to be Monday, July 13, 2015, at 6:00 PM immediately followed by the regular meeting. Motion carried. 5-0

Motion by Bien and seconded by Stengel to enter executive session to discuss personnel issues pursuant to SDCL 1-25-2 at 8:07 PM.

President Schwandt declared executive session over at 8:57 PM and regular session resumed.

Motion by Bien and seconded by Upton to adjourn at 8:58 PM. Motion carried. 5-0

Chairman

Business Manager