

Minutes

Milbank School District Board Proceedings

October 13, 2014

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton, Biersbach, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Kiera Leddy, Dan Snaza, Tim Lease, and Kris Evje.

Motion by Upton and seconded by Stengel to approve the agenda with the addition of action item I. Consider Approving Out-of-State Travel for MHS Band Trip. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

School Spotlight featured Kiera Leddy. Kiera gave her Prepared Public Speaking piece she will be presenting at the National FFA Convention at the end of October.

Discussion Items: 2015-16 School Calendar, Technology Plan implementation Update, and Possible All Sports Cooperative Agreement with Grant-Deuel for 2015-16.

Motion by Stengel and seconded by Upton to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of September School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: 3D Security, Repairs, \$510.00; Aberdeen Awards, Supplies, \$16.00; Accessory Lines for Music Specialties, Supplies, \$567.75; April Anderson, Travel, \$102.00; Apex Cleaners, Repairs, \$30.00; BFG Supply, Supplies, \$645.40; Big Stone Therapies, Therapy Services, \$15,123.81; Bramble Park Zoo, OST Trip, \$338.52; Brown & Saenger, Supplies, \$40.55; Calloway House, Supplies, \$764.49; Cash-Wa Distributing, Food, \$4,664.82; Cenex Fleetcard, Fuel, \$36.92; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Copier Supplies, \$242.60; Chase Card Services, Postage/Supplies, \$2,624.78; City of Milbank, Water/Sewer, \$3,371.46; Dean Foods, Milk, \$4,356.62; DeFea Transportation, Busing, \$51,069.31; Delta Education, Supplies, \$336.91; Druide Informatique, Software, \$360.00; Earthgrains Baking, Food, \$801.74; Ecolab, Cleaning Service, \$774.58; Educational Testing Service, Professional Services, \$50.00; ESTR Publications, Supplies, \$176.00; Everwhite, Repairs, \$460.00; Nikki Evje, Supplies, \$169.89; Finney Co, Supplies, \$449.28; Fleet US, Grounds Upkeep, \$756.36; Food Services of America, Food, \$18,947.81; Food-N-Fuel, Travel, \$1,957.72; Joe Frederiksen, Athletic Training, \$80.00; Gopher, Supplies, \$688.60; Global Insight Productions, Professional, Services, \$2,500.00; Grant County Review, Publications, \$115.69; Travis Graves, Professional Services, \$85.00; Hasslen Construction, Building Improvements, \$23,100.00; Hauff Mid-America Sports, Supplies, \$821.53; Hewlett Packard Co, Computer Equipment, \$4,331.15; Hillyard, Supplies, \$953.44; Holiday Inn-Spearfish, Staff Travel, \$199.28; Infinite Campus, Software, \$300.00; Infobase Publishing, Supplies, \$1,030.36; Interstate Battery, Supplies, \$589.50; Jack's Body Shop, Repairs, \$264.00; Johnson Controls, Repairs, \$4,055.00; JW Pepper, Supplies, \$1,310.56; Kelly's Kutters, Repairs, \$910.00; Mary Kinder, Supplies, \$1,494.72; Jesse Krause, Coaches Training, \$40.00; Jill Lear, Supplies, \$671.91; LightSpeed Technologies, Computer Equipment, \$974.71; Marco Inc, Supplies, \$1,932.50; MasterCard Corp, Clients Payment Center, Supplies, \$798.42; McGraw Hill School Ed Holdings, Supplies, \$92.82; Mid-Central Ed Coop, Supplies, \$600.00; Mid-American Research Chemical, Supplies, \$217.62; Midland Publishing & Printing, Publications, \$348.50; Milbank Chamber of Commerce, Dues, \$125.00; Milbank Community Transit, Busing, \$1,808.00; Milbank FFA Club, Travel, \$9,010.00; Milbank Glass & More, Repairs, \$299.27;

Milbank Independence Training, Kitchen Workers, \$394.80; Milbank Lumber, Supplies, \$465.46; Milbank School District, Travel, \$644.00; Milbank School Lunch Program, Supplies, \$521.56; Milbank School Lunch, Student Workers, \$111.00; Mill Valley Industries, Rental, \$25.00; Minmor Industries, Supplies, \$138.60; Steve Misener, Piano Tuning, \$65.00; Motel 6-Hot Springs, Lodging, \$371.92; Nardini Fire Equipment, Repairs, \$305.00; Nasco, Supplies, \$300.98; NCS Pearson, Supplies, \$1,073.39; Nelson Electric, Repairs, \$21,253.74; Julie Nolz, Supplies, \$16.90; Northern State University, AP Books, \$206.70; Northwestern Energy, Natural Gas, \$470.64; OtterTail Power Co, Lights/Power, \$16,634.85; Nancy Pauli, Supplies, \$127.80; Kelsey Peery, Staff Travel, \$38.00; Plunketts Pest Control, Grounds Upkeep, \$178.86; Popplers Music Store, Supplies, \$107.93; Praxair Distribution, Supplies, \$2,302.34; Pro-Ed, Supplies, \$332.20; Rachel's Challenge, Professional Services, \$1,440.00; Ramada Inn, Staff Travel, \$92.95; Really Good Stuff, Supplies, \$181.42; Rick Trow Productions, Supplies, \$126.25; Riddell/All American, Supplies, \$446.67; Heather Rise, Background Check, \$70.00; Rogers Electric, Repairs, \$70.40; Runnings, Supplies, \$265.22; Sarlettes, Repairs/Supplies, \$223.53; Keri Schliesman, Supplies, \$53.67; Scholastic, Classroom Books, \$197.29; Scholastic Reading Club, Books, \$60.00; School Specialty, Supplies, \$7,746.67; Schuneman Equipment, Repairs, \$69.05; SD DOE Food Program, Food, \$661.04; SD FFA Assoc, Registration, \$2,180.00; Seehafer Hardware Hank, Supplies, \$934.34; Serocki Excavating, Repairs, \$4,711.39; Jeanne Sinclair, Travel, \$38.00; Sleep Inn, Athletic Travel, \$165.00; SK Publications, Supplies, \$216.00; Street Graphex, Supplies, \$762.76; Star Laundry, Cleaning Service, \$717.81; Tim Stengel, Rental, \$900.00; Taylor Music, Supplies, \$410.00; Barbara Thompson, Supplies, \$60.22; Time for Kids, Supplies, \$44.60; Time Management Systems, Software, \$942.90; Trapp Plumbing Co, Repairs, \$8,144.06; Trend Enterprises, Supplies, \$24.27; Tri-State Water, Supplies, \$59.00; TSA Consulting, Professional Services, \$100.00; Unzen Motors, Repairs, \$361.56; UPI Petroleum, Supplies, \$688.25; USI Inc, Supplies, \$54.67; Valley Office Products, Supplies, \$142.38; Valley Rental & Recycling, Rental, \$40.00; Verizon, Phone Service, \$539.17; West Coast Publishing, Supplies, \$181.50; Todd Whitaker, Professional Services, \$13,819.64; Wieser Educational, Textbooks, \$597.18; Wittrock & Son, Garbage Collection, \$1,378.00; Xerox Corp, Supplies, \$1,648.79.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 9-1-14, \$1,856,831.61. Revenues: Taxes, \$7,810.43; Interest, \$326.38; Admissions, \$6,160.50; Local Misc, \$18,721.58; County Apportionment, \$11.24; State Aid, \$144,423.00; Federal Sources, \$23,346.75. Expenditures: Salaries-Instructional, \$199,185.37; Salaries-Support Services, \$80,722.53; Salaries-Co-curricular, \$17,366.28; Benefits-Instructional, \$51,386.02; Benefits-Support Services, \$22,276.03; Benefits-Co-curricular, \$2,806.33; Purchased Services, \$27,819.13; Supplies, \$70,153.72; Other, \$1,428.00. Balance 9-30-14, \$1,584,488.08.

Capital Outlay Fund: Balance 9-1-14, \$212,658.04. Revenues: Taxes, \$4,696.29; Interest, \$37.38. Expenditures: Purchased Services, \$65,620.02; Supplies, \$118,732.70; Capital Acquisitions, \$40,080.00. Balance 9-30-14, (\$7,041.04).

Special Education: Balance 9-1-14, \$226,884.87. Revenues: Taxes, \$2,381.17; Interest, \$39.88; Misc Income, \$2,141.36; State Aid, \$15,876.00. Expenditures: Salaries-Instructional, \$55,175.83; Salaries-Support Services, \$19,250.83; Benefits-Instructional, \$16,596.39; Benefits-Support Services, \$4,245.74; Purchased Services, \$1,246.07; Supplies, \$11,742.21. Balance 9-30-14, \$139,066.21.

Bond Redemption Fund: Balance 9-1-14, \$200,000.01. Balance 9-30-14, \$200,000.01.

Pension Fund: Balance 9-1-14, \$423,531.13. Revenues: Taxes, \$469.58; Interest, \$74.44. Balance 9-30-14, \$424,075.15.

Lunch Fund: Balance 9-1-14, \$157,454.62. Revenues: Student Meals, \$14,342.79; Adult Meals, \$1,603.73; Ala Carte, \$1,996.02; Misc Income, \$675.86. Expenditures: Salaries-Support Services, \$15,713.96; Benefits-Support Services, \$5,587.77; Purchased Services, \$184.65; Supplies, \$38,212.19. Balance 9-30-14, \$116,374.45.

Enterprise Fund: Balance 9-1-14, \$44,747.68. Revenues: OST Fees, \$5,948.37; Other State Revenue, \$129.11. Expenditures: Salaries-Support Services, \$4,618.62; Benefits-Support Services, \$625.51; Purchased Services, \$275.66; Supplies, \$1,575.00. Balance 9-30-14, \$43,730.37.

Motion by Biersbach and seconded by Bien to approve the formation of a school Art Club. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the hiring of Nancy Hoeke as Girl's "C" Squad Basketball Coach at \$2,240. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve out-of-state travel for the Art Trip to Minneapolis. Motion carried. 5-0

Motion by Biersbach and seconded by Stengel to approve recognizing student #14-15-6-0020 as a resident student. Motion carried. 5-0

Motion by Stengel and seconded by Upton to approve recognizing student #14-015-K-9634 as a resident student. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve recognizing student #14-15-5-0959 as a resident student. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve a supplementary budget for the fresh fruits and vegetable grant of General Fund Revenues: 4151 \$25,000 and General Fund Expenditures: 2562 \$25,000. Motion carried. 5-0

Motion by Bien and seconded by Biersbach to approve out-of-state travel for the MHS Band Trip to Minneapolis. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. OtterTail Energy Rebate of \$763
2. Wellness Incentive Money \$1,380
3. Food Service - Health Inspector Report – 100% at all 3 locations.

Motion by Bien and seconded by Biersbach to adjourn at 8:33 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be November 10, 2014, at 6:00 PM.

Chairman

Business Manager