

Minutes

Milbank School District Board Proceedings

October 15, 2012

President Schwandt called the meeting to order at 6:06 PM in the board room of the high school building. Members present were Dirksen, Biersbach, Bien, Stengel and Schwandt. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Dan Snaza, Linda Foos, Rhonda Zinter, Erin Thomson, Eliza DiNatale, Heidi Thomson, Brenda Maas, Rebekah Tuchscherer, Tyler Johnson, Lance Johnson, and Jessica Mogard.

Motion by Biersbach and seconded by Stengel to approve the agenda as presented. Motion carried. 5-0

No one addressed the Board during the Community Input Session.

The school spotlight this month featured Study Island. Brenda Maass presented how Study Island is being utilized in the Middle School and why this has been successful.

Discussion items: 2013-14 Calendar, Consider Policy Book Section I (Instruction) (1st Reading) and discuss the Technology Plan/Committee Update.

Motion by Stengel and seconded by Bien to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of September Regular Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 9-1-12, \$1,587,571.69. Revenues: Taxes, \$124,587.04; Interest, \$170.99; Admissions, \$7,632.00; Property Rental, \$2,400.00; Medicaid Admin, \$7,430.00; Misc, \$20,162.18; County Apportionment, \$39.00; State Aid, \$149,455.00; Federal Sources, \$1,473.20. Expenditures: Salaries-Instructional, \$193,918.35; Salaries-Support Services, \$81,678.58; Salaries-Co-curricular, \$18,130.86; Benefits-Instructional, \$46,902.79; Benefits-Support Services, \$19,823.82; Benefits-Co-curricular, \$3,003.55; Purchased Services, \$23,185.58; Supplies, \$50,142.18; Other, \$1,410.00. Balance 9-30-12, \$1,462,725.39.

Capital Outlay Fund: Balance 9-1-12, \$474,096.58. Revenues: Taxes, \$6,436.17; Interest, \$143.09. Expenditures: Purchased Services, \$36,643.46; Supplies, \$54,056.52; Other, \$105,886.72. Balance 9-30-12, \$284,089.14.

Bond Redemption Fund: Balance 9-1-12, \$66,666.67. Balance 9-31-12, \$66,666.67.

Special Education Fund: Balance 9-1-12, \$168,586.14. Revenues: Taxes, \$3,003.51; Interest, \$17.27; Medicaid Admin, \$1,342.00; State Aid, \$15,028.00; Other State Revenue, \$1,000.00. Expenditures: Salaries-Instructional, \$47,538.86; Salaries-Support Services, \$15,893.39; Benefits-Instructional, \$13,469.96; Benefits-Support Services, \$5,170.72; Purchased Services, \$6,581.76; Supplies, \$4,999.23. Balance 9-31-12, \$95,323.00.

Pension Fund: Balance 9-1-12, \$223,577.24. Revenues: Taxes, \$643.54; Interest, \$23.53. Expenditures: Salaries-Instructional, \$1,060.00; Benefits-Instructional, \$79.66. Balance 9-30-12, \$223,104.65.

Lunch Fund: Balance 9-1-12, \$169,583.53. Revenues: Student Meals, \$6,857.80; Adult Meals, \$1,057.60; Ala Carte Sales, \$1,685.78; Misc Income, \$201.79. Expenditures: Salaries-Support Services,

\$14,101.89; Benefits-Support Services, \$11,709.47; Purchased Services, \$849.19; Supplies, \$31,051.80. Balance 9-30-12, \$121,674.15.

Enterprise Fund: Balance 9-1-12, \$7,226.62. Revenues: Interest, \$2.14; OST Donations, \$56.00; OST Tuition, \$3,884.31. Expenditures: Salaries-OST, \$3,796.27; Benefits-OST, \$433.02; Purchased Services, \$168.21; Supplies, \$559.08. Balance 9-30-12, \$6,212.49.

- Approve bills presented for payment.

Bills Presented for Payment: Alco Stores, Food, \$7.96; AmericInn Lodge & Suites of Chamberlain, Staff Travel, \$163.98; Apex Cleaning, Cleaning/Repairs, \$60.00; Apex Learning, Virtual School, \$300.00; Apple Inc, Computer Equipment, \$1,497.00; Bachman Parking Lot Painting, Grounds Upkeep, \$3,469.80; Berens Grocery, Supplies, \$98.61; Big Stone Therapies, Physical/Occupational Therapy, \$9,582.10; Bills Super Valu, Supplies, \$199.60; Brewster Building Center, Rentals/Supplies, \$106.98; Brown & Saenger, Supplies, \$70.00; Clarice Buhler, Graduate Credit, \$150.00; Century Business Leasing, Copier Lease, \$500.45; Century Business Products, Copier Supplies, \$177.28; Lanae Chamley, Supplies, \$72.13; Chase Card Services, Supplies/Postage/Travel, \$2,783.26; Child & Adult Nutrition Services, Food, \$1,831.50; City of Milbank, Water/Sewer, \$351.14; Curriculum Associates, Supplies, \$421.12; James Dahl, Graduate Credit, \$75.00; Days Inn Airport-Sioux Falls, Athletic Travel, \$162.00; Days Inn of Pierre, Athletic Travel, \$50.00; Dean Foods, Milk, \$3,224.54; DeFea Transportation, Busing, \$45,527.57; Deweys Lawn Care, Grounds Upkeep, \$495.60; Earthgrains Baking Co, Bread, \$511.60; Educational Testing Service, Professional Services, \$45.00; ESGI Software, Software, \$700.00; Fleet US LLC, Repairs, \$44.38; Sandra Fonder, Professional Services, \$120.00; Food Services of America, Food, \$18,122.72; Food-N-Fuel, Travel Expenses, \$1,232.22; General Binding, Supplies, \$201.97; Grant County Review, Minutes, \$107.18; Hal Leonard Corp, Supplies, \$195.00; Brent Hanson, Grounds Upkeep, \$152.00; Hasslen Construction Co, Repairs, \$45,506.65; Hauff Mid-America Sports, Supplies, \$103.45; Hewlett Packard Financial Services, Computer Equipment, \$1,577.42; Hillyard Inc, Supplies, \$1,915.46; Houghton Mifflin, Supplies, \$70.00; Imprest Fund-Conference Registration, \$50.00; Imprest Fund-Background Check, \$68.25; Imprest Fund-Co-curricular Entry Fees, \$730.00; Imprest Fund-Co-curricular Officiating Fees, \$1,290.70; Imprest Fund-Staff Travel, \$302.00; Imprest Fund-MIT, \$168.00; Insight Investments, Computer Equipment, \$14,565.00; Rebecca Johnson, Graduate Credit, \$75.00; Susan Karels, Travel Expenses, \$59.19; Carlin Keimig, Background Check, \$70.00; Kelly's Kutters, Grounds Upkeep, \$622.50; Eric Kleindl, Travel(Perkins), \$207.20; KONE Inc, Repairs/Maintenance, \$481.95; Kranz Well & Excavation, Grounds Upkeep, \$255.00; Lego Education, Supplies (Perkins), \$2,357.15; Deb Lindholm, Travel, \$250.00; Marco Inc, Supplies, \$33.87; Mastercard Corp, Supplies/Travel, \$3,528.80; Lisa Maunu, Background Check, \$70.00; Mid Central Educational Coop, Software, \$3,300.00; Mid-America Research Chemical, Supplies, \$3,247.28; Midland Publishing & Printing, Supplies, \$137.00; Milbank Community Transit, Bus Services, \$956.00; Milbank Glass & More, Repairs, \$303.03; Milbank Independence Training, Lunchroom Workers, \$142.50; Milbank Lumber, Supplies, \$173.11; Milbank School Dist, Supplies, \$24.53; Milbank School Lunch, Student Workers, \$105.00; Milbank Winwater Works, Repairs, \$144.82; Mill Valley Industries, Grounds Upkeep, \$695.23; NAEIR, Supplies, \$15.81; Nasco, Supplies, \$260.46; Nelson Electric, Repairs, \$6,716.19; NESC, Professional Services, \$750.00; Network Services Company, Supplies, \$1,468.81; Northwestern Energy, Natural Gas, \$374.52; Nutrikids-Heartland Payment Systems, Supplies, \$293.77; OtterTail Power, Lights/Power, \$17,478.96; Parent, Lunch Refund, \$87.45; Nancy Pauli, Supplies, \$144.59; Pearson Clinical Assessment, Supplies, \$45.50; Penworthy Company, Library Books, \$346.53; Plunketts Pest Control, Grounds Upkeep, \$171.98; Pam Prisinger, Graduate Credit/Travel, \$400.00; R&R Produce, Supplies, \$70.00; Ramkota Inn of Pierre, Staff Travel, \$171.98; Karl Randall, School Assembly, \$500.00; Michelle Reil, Background Check, \$70.00; Reinhart Foodservice, Food/Supplies, \$6,357.80; Roger's Electric Motor Service, Repairs/Supplies, \$916.52; Runnings, Supplies/ Repairs, \$745.12; Sarlettes Music, Repairs, \$1,130.59;

Scholastic Magazines, Supplies, \$1,494.24; School Specialty, Supplies, \$1,315.60; Richard Schwandt, Board Travel, \$81.24; SD Library Network, Software, \$675.00; Seehafer Do It Best Hardware, Supplies, \$1,153.16; SStelcom Inc, Repairs, \$70.95; Star Laundry, Cleaning Service, \$779.04; Street Graphex, Supplies, \$265.05; Stokes Seeds Inc, Supplies, \$26.75; Studio Imagen, Computer Services, \$16.95; Super 8-Spearfish, Athletic Lodging, \$312.00; Jeremy Tostenson, Reimbursement, \$440.00; Toy Network, Supplies, \$459.19; Trapp Plumbing, Repairs, \$786.68; Tri State Water, Supplies, \$86.00; TSA Consulting, Professional Services, \$100.00; Tyler Computer & Print Design, Supplies, \$40.95; Unzen Motors, Repairs, \$1,533.45; Valley Office Products, Supplies, \$101.99; Donna VanHout, Background Check, \$70.00; Verizon, Phones, \$464.20; West Sioux Ceramics, Supplies, \$28.33

Motion carried. 5-0

A second reading of Policy Book Section H (Negotiations) was held. Motion by Dirksen and seconded by Biersbach to approve Policy Book Section H as read. Motion carried. 5-0

Motion by Dirksen and seconded by Stengel to appoint Sheila Bien to the Technology Committee. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to appoint Richard Schwandt as the ASBSD Delegate Assembly Representative. Motion carried. 5-0

Motion by Bien and seconded by Stengel to declare as surplus property computers for disposal. Declare LCD projectors, Opaque Projectors and front stage curtains as surplus property for best offer. Anyone interested in the projectors or stage curtains can contact the business office. Motion carried. 5-0

Reports were given by High School Principal Dan Snaza, Elementary Principal Linda Foos, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. ASBSD Region Meeting at Wilmot on October 24th
2. OtterTail Rebate for Theater Lights (\$1,472)
3. Parent-Teacher Conference Schedule
4. Initiated Measure #15 Referred Law #16
5. Accreditation Review

Motion by Biersbach and seconded by Stengel to adjourn at 7:26 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be November 20, 2012, at 6:00 PM.

Chairman

Business Manager