

Milbank School District
Parent Portal Acceptable Use Policy

Return this form to the school offices.

Milbank School District has developed the Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere, anytime. (Access may not be available during program maintenance at the state level. In response for the privilege of accessing the Milbank School District Parent Portal, every parent is expected to act in a responsible, ethical and legal manner. The Portal is available to every parent or guardian of a student enrolled in Milbank School District

Parents are required to adhere to the following:

1. Parents will not share their passwords with anyone, including children. (Children may block parents from seeing records by inputting a wrong password three times. Discipline records may also not be appropriate for student viewing.)
2. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the internet.
3. Parents will not use the Portal for any illegal activity, including violation of Data Privacy laws. Anyone found to be violating laws will be subject to Civil and/or Criminal Prosecution.
4. Parent will not access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal should notify the Network Administrator, Micheal Perrion, or the District Office immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security or harassment risk to the Parent Portal or any other district computers or networks, will be denied access to the Parent Portal.
7. Parent access to their children's records will be on a continuous basis for all K-12 years as long as their children are enrolled in Milbank School District schools.

User guidelines and system requirements are attached. Please review them before signing and returning the lower portion of this page. Only by signing and returning the agreement will you receive access to the Parent Portal.

Names children in the Milbank School District: _____

Please print a Username: _____ and a Password: _____

Please do not use your given name.

NOTE: Usernames and passwords must be at least 8 digits in length and preferably contain a number.

I have read the Parent Portal Acceptable Use Policy (including the User guidelines enclosed) and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy I may lose my privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

Parent/Guardian #1 Signature

Parent/Guardian #2 Signature

Parent/Guardian #1 Print Name

Parent/Guardian #2 Print Name

Address (Street, City, State, Zip)

E-mail Address

Date