

Minutes

Milbank School District Board Proceedings

August 14, 2014

President Schwandt called the meeting to order at 7:00 PM in the board room of the high school building. The Pledge of Allegiance was said. Members present were Upton (7:10pm), Biersbach, Bien, Schwandt and Stengel. Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Dan Snaza, Tim Lease, Kris Evje, and Rhonda Zinter.

Motion by Stengel and seconded by Bien to approve the agenda with the addition of Discussion Item E. School Funding in Education and Action Item G. Declare Surplus Property. Motion carried. 4-0
No one addressed the Board during the Community Input Session.

Discussion Items: Review 2014 Report Card, Discuss FY14 Budget, and First Reading of Administration of Medication Policies JHCD, JHCDB, JHCDA-E, JHCD-E, and Revised JHCB.

Mr. Graf gave a short presentation on School Funding in Education.

Motion by Biersbach and seconded by Stengel to approve the consent agenda. Motion carried. 5-0
Items included were:

- Approve minutes of July School Board Meetings.
- Approval of Bills for payment.

Bills Presented for Payment: Active Data Systems, Software, \$1,663.55; All Flags LLC, Supplies, \$290.85; AmericInn-Aberdeen, Staff Travel, \$74.90; Apex Cleaners, Uniform Cleaning, \$923.26; Apple Inc, Computer Equipment, \$27,667.00; Assoc School Boards of SD, Workshop, \$225.00; Diane Berkner, Workshop Reg, \$250.00; Big Stone Therapies, Therapy Services, \$3,822.67; Bituminous Paving, Repairs, \$28,894.50; Bradco Restoration, Building Improvements, \$47,000.00; Cash-Wa Distributing, Equipment, \$20,381.60; Cenex Fleetcard, Travel, \$34.70; Century Business Products, Copier, \$94.58; City of Milbank, Water/Sewer, \$1,507.00; Comfort Inn-Pierre, Staff Travel, \$50.00; Connecting Point, Computer Software, \$3,800.00; Curriculum Assoc, Supplies, \$69.99; Jim Dahl, Training, \$80.00; Daktronics, Equipment, \$6,466.00; Dean Foods, Milk, \$91.64; Design Electronics, Supplies, \$49.99; Dewey's Lawn Care, Repairs, \$68.90; Edmentum, Software, \$2,991.15; EMC Insurance, Insurance, \$54,838.00; Food-N-Fuel, Travel, \$843.31; Troy Gauer, Training, \$40.00; Grant County Review, Publications, \$499.57; Hanson Furniture/Flooring, Repairs, \$504.00; Gary Hanson, Supplies, \$42.40; Hedahls Auto Parts, Repairs, \$28.65; Hedge & Herberg, Building Improvement, \$455.00; Hewlett Packard, Computer Equipment, \$297.00; Hillyard, Supplies, \$809.38; Nancy Hoeke, Training, \$80.00; Houghton Mifflin, Textbooks/Workbooks, \$16,591.61; Infinite Campus, Training, \$398.00; Insight Investments, Computer Equipment, \$25,750.00; IXL Learning, Software, \$1,850.00; Johnson Controls, Repairs, \$7,833.60; Dina Johnson, Background Check, \$70.00; Jostens, Supplies, \$3,479.33; Cindy Jungers, Grad Credit, \$75.00; JW Pepper, Supplies, \$274.99; Mark Keeton, Training, \$80.00; Mary Kinder, Supplies, \$309.78; Janelle Korstjens, Workshop, \$250.00; Carl Larson, Training, \$80.00; Lane Lindquist, Training, \$80.00; Ashley Ludwig, Training, \$375.00; McGraw Hill, Supplies, \$1,249.78; Midwest Special Instruments, Supplies, \$184.00; Milbank Lumber, Repairs, \$361.50; Steve Misener, Repairs, \$100.00; National Speech & Debate, Dues/Fees, \$149.00; Nicole Nedved, Background Check, \$70.00; Northland Trust, Paying Agent Fee, \$435.00; Northwestern Energy, Natural Gas, \$851.76; Odyssey Ware, Software, \$2,370.00; Otter Tail Power, Lights/Power, \$11,690.99; Nancy Pauli, Equipment, \$4,212.53; Nancy Paulson, Training, \$40.00; Jayne Paysen, Background Check/Prof Services, \$212.50; Matthew Paysen, Building Improvements, \$7,299.76; Pearson Clinical Assessment, Supplies, \$50.00; Pearson Learning, Math Books, \$21,866.79; Praxair Dist, Supplies, \$69.75; Professional Hearing Services, Repairs, \$790.00; Pro-Tec Roofing, Building Improvements, \$91,305.39; Ramada Inn, Staff Travel, \$545.65; Ramkota Inn-Pierre, Staff Travel, \$291.97; Readers Payment Services, Subscription, \$69.95; Riverside Technologies, Equipment, \$24,999.30; Rogers Electric Motor Service, Repairs, \$302.40; Sarlettes Music, Repairs/Instrument, \$3,888.18; School Specialty, Supplies, \$1,083.77; Jena Schulte, Supplies, \$30.38;

Schuneman Equipment, Repairs, \$35.78; SD Teacher Placement Center, Dues/Fees, \$420.00; Seehafer Hardware Hank, Repairs/Supplies, \$932.62; Simplex Grinnell, Repairs, \$616.63; Softerware, Software, \$168.00; Star Laundry & Dry Cleaners, Cleaning Service, \$341.95; Street Graphex, Supplies, \$11.01; Super Duper Publications, Supplies, \$79.95; Rick Swenson, Training, \$80.00; Jeremy Tostenson, Training, \$80.00; Eric Townsend, Training, \$80.00; TP Services, Repairs, \$1,900.00; Training Room, Supplies, \$1,315.96; Trapp Plumbing Co, Repairs, \$421.87; TSA Consulting, Professional Services, \$50.00; Tyler Computer & Print Design, Supplies, \$185.75; Unzen Motors, Maintenance, \$435.90; Valley Office Products, Non-consumable Supplies, \$1,159.98; Valley Rental & Recycling, Rental, \$40.00; Verizon, Phone Service, \$475.55; Stacey Weinkauf, Background Check, \$70.00; West Central School, Golf Entry, \$50.00; West Sioux Ceramics, Supplies, \$370.82; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Copier Supplies, \$1,446.79; Rhonda Zinter, Staff Travel, \$114.65.

- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 7-1-2014, \$2,018,388.93. Revenues: Taxes, \$122,512.70; Interest, \$361.10; Local Misc, \$3,939.93; County Apportionment, \$17,279.29; State Aid, \$144,422.00; Federal Sources, \$103,922.00. Expenditures: Salaries-Instructional, \$139,834.68; Salaries-Support Services, \$62,415.88; Salaries-Co-curricular, \$10,939.82; Benefits-Instructional, \$62,091.77; Benefits-Support Services, \$27,643.93; Benefits-Co-curricular, \$1,734.62; Purchased Services, \$58,412.23; Supplies, \$44,496.65; Other, \$4,083.35. Journal Entries, (\$100.00). Balance 7-31-14, \$1,999,073.02.

Capital Outlay Fund: Balance 7-1-14, \$634,922.43. Revenues: Taxes, \$1,583.78; Interest, \$113.61. Expenditures: Purchased Services, \$1,640.67; Supplies, \$19,747.45; Capital Acquisitions, \$32,824.71; Other, \$20,568.75. Balance 7-31-14, \$561,838.24.

Special Education Fund: Balance 7-1-14, \$303,022.56. Revenues: Taxes, \$811.18; Interest, \$54.23; State Aid, \$15,877.00; Federal Sources, \$23,237.00. Expenditures: Salaries-Instructional, \$34,007.48; Salaries-Support Services, \$13,744.74; Benefits-Instructional, \$8,357.02; Benefits-Support Services, \$4,680.93; Purchased Services, \$2,620.83; Supplies, \$91.58; Other, \$615.00. Balance 7-31-14, \$278,884.39.

Bond Redemption Fund: Balance 7-1-14, \$200,000.01. Balance 7-31-14, \$200,000.01.

Pension Fund: Balance 7-1-14, \$461,266.83. Revenues: Taxes, \$158.37; Interest, \$82.54. Expenditures: Purchased Services, \$37,637.25. Balance 7-31-14, \$423,870.49.

Lunch Fund: Balance 7-1-14, \$114,113.98. Revenues: Student Meals, \$3,173.35. Expenditures: Salaries-Support Services, \$2,752.58; Benefits-Support Services, \$9,949.18; Purchased Services, \$407.04; Supplies, \$239.60. Balance 7-31-14, \$103,938.93.

Enterprise Fund: Balance 7-1-14, \$48,209.25. Revenues: OST Donations, \$2,807.00; OST Fees, \$14,055.77; Other State Revenue, \$1,500.00. Expenditures: Salaries-Support Services, \$11,635.58; Benefits-Support Services, \$1,982.92; Purchased Services, \$578.00; Supplies, \$3,770.83. Balance 7-31-14, \$48,604.69.

- Approve Lane Change for Kris Evje.
Motion carried.

Motion by Bien and seconded by Stengel to approve Open Enrollment Applications for an 8th grade and 9th grade student from Waverly-South Shore School District, a junior and senior student from the Summit School District, and a 1st and 3rd grade student from the Grant-Deuel School District. The Summit and Grant-Deuel open enrolled students have previously been enrolled in Milbank and have since relocated out of the District. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the lease agreement with ITC for the Multi Media Production Equipment subject to the ability to sublease at the terms of the agreement. Motion carried. 5-0.

Motion by Bien and seconded by Biersbach to approve the supplemental contract for JoAnn Ebsen as 'C' Volleyball Coach at \$2,448. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the supplemental contract for Troy Gauer as 'C' Boys Basketball Coach at \$2,261. Motion carried. 5-0

Motion by Stengel and seconded by Biersbach to approve the hiring of Brianna Kirchberg as School Nurse at \$18.75 per hour. Motion carried. 5-0

Motion by Bien and seconded by Upton to declare surplus 2 old steam kettles; old popcorn popper with no kettle; old cheese and chip machine; 10 chairs; 3 metal stoves; sagging computer tables. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, MS Dean of Students Kris Evje, and Special Services Director Rhonda Zinter.

Superintendent Graf reported on the following:

1. Projected Enrollment
2. Progress of Summer Projects
3. Homeland Security Grant Application
4. Ottetail Rebate \$763

Motion by Bien and seconded by Biersbach to adjourn. Motion carried.

The next regular meeting of the Milbank School Board will be September 8, 2014, at 7:00 PM.

Chairman

Business Manager