

Minutes

Milbank School District Board Proceedings

September 14, 2015

President Schwandt called the meeting to order at 6:00 PM in the board room of the high school building. Members present were Thue, Bien, Schwandt, Stengel, and Upton (arrived 6:05 PM). Superintendent Tim Graf and Business Manager Nancy Meyer were also in attendance. Guests present were Deb Hemmer, Keri Schliesman, Kris Evje, Tim Lease, Dan Snaza, Jill Lear, and Becky Lambrechts.

Motion by Stengel and seconded by Bien to approve the agenda as printed. Motion carried. 4-0

No one addressed the Board during the Community Input Session.

Mrs. Lear gave a summary of School Psychologist Services and background on the K-12 technology presentations that the students are seeing this month.

Discussion items were: Open Enrollment Report and Science Dakota Step && ACT Test Results.

Motion by Thue and seconded by Upton to approve the consent agenda. Motion carried. 5-0

Items included were:

- Approve minutes of August School Board Meeting.
- Accept Business Manager's Financial Report.

Business Manager's Monthly Report: General Fund: Balance 8-1-15, \$2,082,152.94. Revenues: Taxes, \$86,977.53; Interest, \$383.37; Activity Tickets, \$10,429.00; MS Yearbook, \$1,834.00; HS Yearbook, \$7,455.00; Elementary Yearbook, \$1,764.00; Local Misc, \$12,358.03; State Aid, \$150,751.00.

Expenditures: Salaries-Instructional, \$179,134.91; Salaries-Support Services, \$64,608.18; Salaries-Co-curricular, \$311.58; Benefits-Instructional, \$51,588.16; Benefits-Support Services, \$19,843.67; Benefits-Co-curricular, \$316.49; Purchased Services, \$33,451.65; Supplies, \$14,705.73; Other, \$870.00. Journal Entries, (\$2,400.00). Balance 8-31-15, \$1,986,874.50.

Capital Outlay Fund: Balance 8-1-15, \$478,415.29. Revenues: Taxes, \$6,664.26; Interest, \$88.09.

Expenditures: Purchased Services, \$21,183.82; Supplies, \$108,917.48; Capital Acquisitions, \$44,157.96; Other, \$435.00. Balance 8-31-15, \$310,473.38.

Special Education Fund: Balance 8-1-15, \$309,944.13. Revenues: Taxes, \$3,520.12; Tuition, \$57.07;

Medicaid Direct, \$337.50; Misc Income, \$6,390.00; State Aid, \$15,548.00; Federal Sources, \$56,136.00.

Expenditures: Salaries-Instructional, \$35,667.36; Salaries-Support Services, \$8,143.76; Benefits-Instructional, \$16,266.09; Benefits-Support Services, \$2,839.14; Purchased Services, \$7,226.90. Balance 8-31-15, \$321,789.57.

Bond Redemption Fund: Balance 8-1-15, \$266,666.68. Balance 8-31-15, \$266,666.68.

Pension Fund: Balance 8-1-15, \$439,053.53. Revenues: Taxes, \$714.03; Interest, \$80.83. Balance 8-31-15, \$439,848.29.

Lunch Fund: Balance 8-1-15, \$97,712.40. Revenues: Student Meals, \$61,524.24; Adult Meals, \$548.10; Ala Carte Sales, \$388.05. Expenditures: Salaries-Support Services, \$3,559.10; Benefits-Support Services, \$4,461.36; Purchased Services, \$498.28; Supplies, \$2,262.47. Balance 8-31-15, \$149,391.58.

Enterprise Fund: Balance 8-1-15, \$57,061.82. Revenues: OST Donations, \$2,175.20; OST Tuition, \$8,904.40; State Revenue, \$125.00. Expenditures: Salaries-OST, \$11,048.94; Benefits-OST, \$1,054.85; Purchased Services, \$2,694.84; Supplies, \$142.67. Balance 8-31-15, \$53,325.12.

- Approval of Bills presented for payment.

Bills Presented for Payment: Americas Best Value Inn, Lodging, \$743.88; April Anderson, Coach Training, \$85.00; Ansmar Publisher, Supplies, \$101.20; Apex Cleaners, Professional Services, \$1,160.00; Associated School Boards of SD, Convention, \$185.00; Award Decals, Supplies, \$40.45; Bachman Parking Lot, Painting, \$4,384.40; BFG Supply Co, Supplies, \$516.39; Big Stone Therapies, Therapy Services, \$420.35; Deb Bowsher, Background Check, \$70.00; Brewster Building Center, Supplies, \$22.99; Brown & Saenger, Paper, \$536.75; BSN Sports, Supplies, \$608.37; Cash-Wa Distributing, Food, \$3,752.88; Cedar Shore Resort, Lodging, \$183.90; Cenex Fleetcard, Grounds Upkeep, \$56.27; Century Business Leasing, Copier Payment, \$471.44; Century Business Products, Supplies, \$493.79; Chair Slippers, Non-consumable Supplies, \$4,079.78; Chase Cards, Supplies/Travel, \$12,555.53; City of Milbank, Water/Sewer, \$2,207.55; Cole Papers, Supplies, \$2,523.64; Council on College Admission-SD, Registration, \$35.00; Culinex, Supplies, \$284.37; Curriculum Associates, Supplies, \$88.99; Cynmar Corporation, Supplies, \$421.87; DA Services, Repairs, \$1,900.00; Dacotah Paper Co, Supplies, \$3,452.92; Jim Dahl, Supplies, \$44.49; Dakota Portable Toilets, Supplies, \$985.00; Dean Foods, Food, \$1,383.02; DeFea Transportation, Busing, \$14,532.17; Delta Education, Supplies, \$71.57; Deweys Lawn Care, Repairs, \$68.00; Earthgrains Baking, Food, \$457.74; Ecolab, Supplies, \$476.53; Edmentum, Software Renewal, \$2,991.15; Educational Testing Service, Test, \$55.00; Edupress, Supplies, \$27.46; Flinn Scientific, Supplies, \$797.56; Food Services of America, Food, \$18,935.39; Food-N-Fuel, Travel, \$751.89; Alyssa Frogner, Inservice, \$325.00; Fun and Function, Supplies, \$41.93; Gesswein Motors, Vehicle Maintenance, \$584.88; Caitlyn Graf, Background Check/Inservice, \$310.00; Jackson Graf, Background Check/Inservice, \$270.00; Grant County Review, Minutes, \$217.57; Hanson Furniture & Flooring, Building Improvements, \$5,998.10; Hauff Mid-America Sports, Supplies, \$2,247.90; Hillyard Inc, Supplies, \$16,538.72; Houghton Mifflin Co, Spelling Workbooks, \$5,483.29; HP, Computers, \$8,397.48; Janelle Huber, Inservice, \$200.00; Imagine Learning, License Renewal, \$3,150.00; Imprest Fund, Registration, \$655.00; Imprest Fund, Professional Services, \$866.90; Imprest Fund, Travel, \$112.00; Imprest Fund, Dues, \$250.00; Interstate Battery, Repairs, \$202.50; Interstate Music Supply, Supplies, \$279.51; ITC, Phone Service, \$560.25; Mark Keeton, Supplies, \$31.21; Mary Kinder, Supplies, \$421.42; KONE Inc, Repairs, \$529.92; Dolly Lenards, Lunch Refund, \$177.40; Mansion Schools, Supplies, \$37.86; Marco Inc, Printer Maintenance, \$1,021.51; Mastercard Corp, Supplies/Services, \$1,079.31; McKesson Medical-Surgical, Supplies, \$704.09; Menards, Supplies, \$491.75; Mid-American Research Chemical, Supplies, \$5,007.21; Midland Publishing & Printing, Professional Services, \$66.00; Midwest Special Instruments, Repairs, \$130.00; Milbank Community Transit, Bus Service, \$140.00; Milbank FFA Club, Inservice Meal, \$637.00; Milbank Lumber, Repairs, \$178.56; Milbank School District, Concession Supplies, \$66.00; Milbank School Lunch Dept, Supplies, \$518.23; Musician's Friend, Supplies, \$55.88; Nasco, Supplies, \$1,071.52; NCS Pearson, Supplies, \$469.09; Nebraska Scientific, Supplies, \$66.10; Nelson Electric, Repairs, \$3,951.83; News Bowl, Supplies, \$309.00; NorthWestern Energy, Natural Gas, \$320.87; Novel Units, Textbooks, \$454.25; Oriental Trading, Supplies, \$179.91; OtterTail Power,

Lights/Power, \$12,315.23; Overhead Door of Watertown, Repairs, \$6,525.00; Nancy Pauli, Supplies, \$1,081.39; Pearson Learning, Supplies/Textbooks, \$4,554.25; Praxair Distribution, Supplies, \$677.44; Rhonda Preller, Background Check, \$70.00; Professional Hearing Services, Non-consumable Supplies, \$3,426.00; Pro-Tec Roofing, Building Improvement, \$171,631.28; Ramada Inn, Staff Travel, \$79.95; Susanne Rausch, Background Check/Inservice, \$270.00; Really Good Stuff, Supplies, 1,455.62; Riddell/All American Sports, Supplies, \$871.35; Rogers Electric Motor Service, Repairs, \$666.00; Roys Sport Shop, Supplies, \$17.15; Runnings, Supplies, \$221.65; S&D One Stop, Fuel, \$120.06; Sarlettes Music, Instrument/Repairs, \$ 4,601.60; Josh Schmeichel, Coach Training, \$40.00; Scholastic Inc, Supplies, \$148.11; Scholastic Magazines, Subscriptions, \$816.48; School Health Corp, Supplies, \$93.33; School Specialty, Supplies, \$13,566.69; Schuneman Equipment, Repairs, \$1,053.80; Breanna Schwandt, Background Check/Inservice, \$395.00; SDHSAA, Dues, \$1,757.46; Seehafer Hardware, Supplies, \$1,370.30; Renee Shelstad, Inservice, \$325.00; Softerware, Software Support, \$168.00; Spelling City, Software Renewal, \$52.95; Star Laundry, Cleaning Service, \$868.70; Steve Stemsrud, Coach Training, \$80.00; Stokes Seeds, Supplies, \$318.80; Street Graphex, Supplies, \$237.36; Student Reach Minnesota, Lyceum (State Farm Grant), \$1,000.00; Super Duper Publications, Supplies, \$207.75; T & T Heating & AC, Repairs, \$259.70; Therapy Shoppe, Supplies, \$128.67; Time for Kids, Supplies, \$330.04; Christine Townsend, Inservice, \$200.00; Training Room, Supplies, \$47.62; Trevetts Café, Food Service, \$165.00; Tri State Water, Supplies, \$88.00; TSA Consulting, Supplies, \$50.00; Tumblebooks, Software Renewal, \$698.00; Twin Valley Tire, Repairs, \$28.00; Tyler Computer, Supplies, \$290.00; Unzen Motors, Repairs, \$85.60; Valley Rental & Recycling, Rentals, \$55.00; Varsity Spirit Fashions, Uniforms, \$2,647.75; Verizon, Phone, \$646.47; Wausau Tile, Non Consumable Supplies, \$1,706.00; West Music, Supplies, \$218.90; West Sioux Ceramics, Supplies, \$150.00; Wieser Educational, \$118.73; William MacGill, Supplies, \$826.42; Wittrock & Son, Garbage Collection, \$689.00; Xerox Corp, Copier Payment, \$394.31; Amy Yamaura, Background Check, \$70.00.

Motion carried. 5-0

Motion by Bien and seconded by Stengel to approve the following resolution.

Resolution No. 15-09-01
ADOPTION OF ANNUAL BUDGET

Let it be resolved, that the School Board of the Milbank School District 25-4, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts it proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2015 through June 30, 2016. The adopted Annual budget levy requests are as follows: General Fund \$1.568 per thousand of Ag valuation, \$4.075 per thousand for Owner Occupied, \$8.727 per thousand for Other Non-ag; Special Education Fund \$1.409 per thousand of valuation; Capital Outlay Fund \$2.80 per thousand of valuation; Pension Fund \$0.30 per thousand of valuation. There are no changes to the proposed budget.

Motion carried. 5-0

Motion by Stengel and seconded by Thue to approve open enrollment applications from a Senior from Grant-Deuel, a Kindergarten student from Big Stone City School, and a 3rd grade student from Summit. Motion carried. 5-0

Motion by Bien and seconded by Upton to approve the tuition agreement with Big Stone City School District for four students. Motion carried. 5-0

Motion by Thue and seconded by Stengel to accept the resignation of Gary Hanson as part-time custodian. Motion carried. 5-0

Motion by Bien and seconded by Thue to approve the hiring of Amy Yamaura as MS Gymnastics Coach at \$2,345. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve the amended contract of \$24,140 with MS Football Coaching for Ryan Conrad. Motion carried. 5-0

Motion by Bien and seconded by Thue to approve the hiring of Presley Peschong as an OST worker at \$8.50 per hour. Motion carried. 5-0

Motion by Stengel and seconded by Thue to approve Richard Schwandt as the Board Representative for ASBSD Delegate Assembly. Motion carried. 5-0

Motion by Upton and seconded by Stengel to approve addition of a Special Education Para-professional. Motion carried. 5-0

Motion by Stengel and seconded by Upton to vote for Brian Maher as Division I Representative to the SDHSAA Board of Directors. Motion carried. 5-0

Reports were received by Elementary Principal Tim Lease, High School Principal Dan Snaza, and MS Dean of Students/Special Services Director, Kris Evje.

Superintendent Graf reported on the following:

1. Love & Logic In-service
2. CPR Training
3. Blue Ribbon Task Force
4. ASBSD Regional Meeting – September 30th in Milbank

Motion by Bien and seconded by Thue to enter executive session to discuss personnel issues pursuant to SDCL 1-25-2 at 7:15 PM.

Chairman Schwandt declared executive session over at 7:35 PM and regular session resumed.

Motion by Bien and seconded by Thue to adjourn at 7:36 PM. Motion carried. 5-0

The next regular meeting of the Milbank School Board will be October 13, 2015, at 7:00 PM.

Chairman

Business Manager